



WYOMING
DEPARTMENT OF EDUCATION



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MEMORANDUM NO. 2015-051

TO: District Superintendents
Principals
Counselors
Career Advisors

FROM: Tonya Gerharter, Education Consultant

DATE: May 4, 2015

SUBJECT: Opportunity for Career Development Facilitator Course

INVITATION TO ENROLL IN CAREER DEVELOPMENT FACILITATOR COURSE

The Wyoming Department of Education (WDE) would like to extend an invitation to anyone involved in career development and/or career advising in Wyoming schools to enroll in this summer's Wyoming Career Development Facilitator Course.

The course will be offered in hybrid format (online and 2 day in-person workshop) from June 5th - August 21st, 2015, and will involve 120+ class/instructional hours.

Visit the following link for more information about this credential:
http://www.ncda.org/aws/NCDA/asset_manager/get_file/71366?ver=2285.

The in-person portion of the course will be as follows:

June 3rd - 4th, 2015
9:00 a.m. - 4:00 p.m. (both days)
Holiday Inn - Casper, WY
Instructor: Beth Lengel

The WDE will reimburse you or your district for the full cost of the course (\$715.00), and up to two nights hotel stay at the Holiday Inn in Casper for the in-person workshop (\$132.00/night). Attendees will be responsible for their own transportation and incidentals. Please note that you must successfully complete the course in order to be reimbursed by the WDE.

For more information, or to express interest in participating, please contact Tonya Gerharter at (307) 777-6808 or tonya.gerharter@wyo.gov by Friday, May 15, 2015.