



WYOMING
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MEMORANDUM NO. 2015-042

TO: District Superintendents
District Emergency Planners

FROM: David Koskelowski, Program Manager, Traffic Safety/
Pupil Transportation

DATE: April 13, 2015

SUBJECT: District EOP Self-Assessment Tool

DISTRICT EOP SELF-ASSESSMENT SURVEY

The Wyoming Department of Education, in collaboration with the Wyoming Office of Homeland Security, is offering training and technical assistance over the coming months to support district-level emergency planning. In preparation, please complete the District Emergency Operations Plan (EOP) Self-Assessment Tool to help us understand your needs.

The tool is an online survey and should be completed by the person in your district who is most familiar with your EOP. Please answer each question as candidly as possible. There are no right or wrong answers. The purpose of the survey is to learn how the WDE and WOHS can better serve your district's emergency planning needs.

The deadline for completing the survey is April 24, 2015. The information you provide will not be made public. The survey takes approximately 15-20 minutes to complete. Attached to this memo is a hard copy of the survey for your review.

Directions for completing the District EOP Self-Assessment

1. Click the link below to access the survey:
http://seiservices.qualtrics.com/SE/?SID=SV_3WuTtINKggTNDA9&State=Wyoming
2. If you have trouble with the link, copy and paste it into your browser (IE, Chrome, Firefox) and click the Enter key.
3. Answer each question to the best of your knowledge.

Be sure to complete the survey by April 24. We look forward to working with you over the coming months to support emergency management planning efforts in your district.

If you have questions, contact David Koskelowski at david.koskelowski@wyo.gov or (307) 777-6984.