



Wyoming Department of Education

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MEMORANDUM NO. 2014-142

TO: School District Superintendents
Curriculum Coordinators
High School Principals

FROM: Bradley Barker, Hathaway Consultant
Standards & Accountability Division

DATE: December 8, 2014

SUBJECT: 2015-2016 Hathaway Success Curriculum Course Verification

HATHAWAY SUCCESS CURRICULUM COURSE VERIFICATION PROCESS BEGINS DEC. 9

Action Required of Districts by Jan. 16

CHEYENNE - Wyoming legislation Enrolled Act No. 125 states that each school district will submit, and the Wyoming Department of Education (WDE) will verify, a list of courses provided in the district which satisfy the success curriculum requirements specified. Please see § 21-16-1307(f)(i):

“[The department shall by rule and regulation]: Provide for each school district to submit, and the department to verify, a list of courses provided in the district which satisfy the success curriculum requirements specified in this section. The rules shall include a process to authorize and verify functional equivalents of courses specified in this section. The verification process shall be completed in sufficient time for students registering for the subsequent school year to be apprised of the courses which meet the success curriculum requirements.”

Detailed instructions for the 2015-16 Hathaway Success Curriculum (HSC) will accompany each district’s HSC form, which will be emailed directly to each district on or before December 9, 2014.

Important: Please include Career and Technical Education (CTE) and Fine Arts (FA) courses on the HSC. Additional tabs have been added to each district's HSC form, and districts will be required to list the CTE and FA courses being offered for Hathaway credit. The CTE and FA courses offered for Hathaway credit are solely at the discretion of the school district. Please see [Memorandum 2013-027](#) for a review of the HSC requirements for 2016 graduates and beyond.

Below is the timeline for the 2015-16 HSC course verification process:

Who?	When?	What?
WDE	December 9, 2014	Email electronic HSC course verification documents and the Statement of Assurance form to district offices.
School District	January 16, 2015	HSC course verification deadline for school districts. Return completed electronic HSC course verification document to Bradley Barker (bradley.barker@wyo.gov)
WDE	January 16-February 6, 2015	Complete final update for 2015-16 school year. NOTE: If there are issues with a school district's Hathaway Success Curriculum, a WDE Content Specialist will contact the person listed on the course verification form to clarify any issues.
WDE	Week of February 9, 2015	Send out final updated 2015-16 course verification form to school districts.

Please remember the HSC form is a living document; therefore, any changes needed for the current school year (2014-15) are also allowed as needed.

The WDE understands you may need additional guidance as you go through this process. If you need any assistance updating your HSC forms, please contact Bradley Barker at bradley.barker@wyo.gov.