



# Wyoming Department of Education

Richard Crandall, Director

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## MEMORANDUM NO. 2013 – 138

**TO:** School District Superintendent  
Principals  
Instructional Facilitators  
Teachers

**FROM:** Sarah Murphy, Projects Specialist  
Wyoming Department of Education

**DATE:** November 19, 2013

**SUBJECT:** Teacher Input Wanted: WDE to assemble Teacher Cabinet

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### **TIME SENSITIVE – PLEASE SHARE**

The Wyoming Department of Education is assembling the Director's Teachers Cabinet to provide input to state education leadership. The WDE is asking all Wyoming teachers with an interest in state-level leadership to submit their applications by December 1, 2013.

Cabinet members will be asked to share perspectives from their classrooms and provide input and feedback on key policy decisions, and obtain feedback on a diverse array of policy and communication strategies. In addition to providing input on policy implementation, Cabinet members will support statewide communication efforts, including contributing to a new teacher newsletter, and assist with recruitment efforts for teachers and leaders needed for professional development opportunities.

The Cabinet will be made up of 10-to-12 members representing diverse geographic regions, grades, and subjects. Members of the Cabinet will be asked to commit to an 18-month term beginning January 2014. During their term, Cabinet members will participate in bi-monthly teleconference meetings, travel in-state twice to attend half-day sessions with Director Crandall and WDE leadership, and commit two to three hours monthly for associated tasks.

For more details on the Cabinet and to complete the application, click here <http://tinyurl.com/lzypjmq>.

Please contact Sarah Murphy at [sarah.murphy@wyo.gov](mailto:sarah.murphy@wyo.gov) or call 307-777-7675 with any questions regarding the application process or cabinet membership.