



Wyoming Department of Education

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MEMORANDUM NO: 2013-116

TO: School District Superintendent
GT Coordinator/Contact

FROM: Brian Aragon, Data Steward/Educational Consultant
Standards, Learning and Accountability Division

DATE: September 17, 2013

SUBJECT: 2013-14 WDE613 - Gifted and Talented Data Collection

IMPORTANT INFORMATION - TIME SENSITIVE

The Wyoming Department of Education (WDE) announces the 2013 WDE613-Gifted and Talented data collection. This memorandum provides details and a firm timeline for the 2013-2014 data collection.

Information on the WDE613 Collection**Q: What is the WDE613 data collection?**

A: The WDE613 collects information pertaining to the district's methods of identifying gifted and talented students. This collection also requires districts to explain the programs in place to support this sub group.

Q: Who is this Superintendent's Memo intended for?

A: This memo is intended for district GT Coordinators, Business Managers, or anyone that may have knowledge of the WDE 613 Gifted and Talented Survey.

Q: What has changed since last year's WDE613 data collection?

A: The WDE613 has been modified from last year. In the past, the survey was given to districts in the form of a written response summary. This proved to be burdensome on districts and the data steward at the WDE. This year's collection will be in the form of an online survey where responses will be given by checking various boxes.

Please view the 613 guidebook for any updates on where to access the collection form. The collection timeline will open October 1, 2013, and close on November 1, 2013. **This timeline is firm and the deadline may not be extended.**

Q: Why has the survey changed?

A: The survey changed based on feedback from superintendents, GT coaches, coordinators, teachers and parents. It was determined that the former survey took too much time to complete. The current survey should take less time to complete and also allow effective feedback and information to districts surrounding GT in Wyoming.

Q: How will the data be submitted?

A: On October 1, an email will be sent to district superintendents with the survey imbedded in that email. Superintendents should forward the survey onto the person who will be completing this collection. The survey link will also be available on the Data Collection Suite-Forms Inventory page of the WDE website. Upon completing the survey, there will be a submit button. When that button is clicked, the participant will receive a thank-you response. If you do not get that message, you have not completed the survey.

Q: Where is the collection documents posted?

A: The current Gifted and Talented Survey document and guidebook are available on the Data Collection Suite via the WDE613 tab at <http://edu.wyoming.gov/DataInformationAndReporting/DataCollectionSuite.aspx>

Q: What can I do to prepare now prior to submitting this collection on time?

A: It will be most beneficial for the district GT coordinator or person completing this survey to inquire with the elementary schools, middle schools and high schools (in your district) on their methods of identifying and providing instruction to gifted and talented student populations. Having this information on hand when the collection opens will ensure a timely submission of the WDE613 GT Survey.

Q: Who do I contact for more information?

A: If you have any questions regarding the content of the WDE613, please contact Brian Aragon at brian.aragon@wyo.gov or 307-777-8505

If you have any questions regarding the Data Collection Suite-Forms Inventory, please contact Elizabeth Foster at elizabeth.foster@wyo.gov, or 307-777-7009.