



# Wyoming Department of Education

Jim Rose, Interim Director

Hathaway Building, 2<sup>nd</sup> Floor, 2300 Capitol Avenue

Cheyenne WY 82002-0050

Phone: 307-777-7675 Fax: 307-777-6234 Website: [edu.wyoming.gov](http://edu.wyoming.gov)

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## MEMORANDUM NO. 2013-059

**TO:** School District Superintendents  
WISE Coordinators

**FROM:** Lori Kimbrough, Education Consultant  
Standards, Learning and Accountability Division

**DATE:** May 13, 2013

**SUBJECT:** New Data Collections – WDE949 and WDE729

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### **TIME-SENSITIVE INFORMATION**

**The Wyoming Department of Education (WDE) announces two new collections: the WDE949 – Ninth Grade Transcripts Collection and the WDE729 – Required Graduation Credits Collection.**

These collections are being implemented to fulfill the requirements of the **Wyoming Accountability in Education Act W.S. 21-2-204 (c)(vi):**

(c) School level performance shall be determined by measurement of performance indicators and attainment of student performance as specified by this section. To the extent applicable, each measure shall be aggregated to the school level based upon those grades served inclusive to each school as reported by the respective school district to the department of education. The indicators of school level performance shall be:

(vi) Readiness, as defined by ninth grade credit accumulation.

### **WDE949 – Ninth Grade Transcripts Collection FAQ's**

#### **What is the WDE949 – Ninth Grade Transcripts Collection?**

The WDE949 is the collection of ninth grade credit accumulation, including summer credits, from each school that serves grade nine students.

**Which transcripts should be submitted for the 2012 WDE949 – Ninth Grade Transcripts Collection?**

The 2012 WDE949 shall include all ninth grade transcripts from the 2011-12 school year.

**What is the 2012 WDE949 collection window?**

May 15, 2013 – June 30, 2013

**What is the WDE949 data submission process?**

The WDE949 will be submitted to the Wyoming Transcript Center in the same manner as the WDE950 Graduating Student Transcripts Collection.

**Future WDE949 collections:**

The 2013 WDE949 will be collected fall 2013 for all 2012-13 ninth grade students including summer completers. The WDE 949 will be collected annually thereafter.

**WDE729 – Required Graduation Credits Collection FAQ's**

**What is the WDE729 – Required Graduation Credits Collection?**

The WDE729 is a onetime collection of the credits required for graduation from each school that served grade twelve students in the 2011-12 and 2012-13 school years. The required credits will be used to calculate readiness based on the percentage of required credits accumulated by students in ninth grade.

**What is the WDE729 collection window?**

June 1, 2013 – June 30, 2013.

**What is the WDE729 data submission process?**

Districts will submit the WDE729 by completing an Excel form and uploading it in the Collection Tracking System.

**Future Required Graduation Credits Collections:**

For the 2013-14 school year and moving forward this element will be added to the WDE608 School District Directory Data Collection.

**Additional Information**

**When will the readiness indicators be generated?**

The 2011-12 ninth grade credit accumulation readiness indicators will be sent to districts for review in July 2013.

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**Whom do I contact for more information?**

Lori Kimbrough at [lori.kimbrough@wyo.gov](mailto:lori.kimbrough@wyo.gov) or 307-777-8979. Additionally, the WDE949 Guidebook, the WDE729 form, and steward contact information for both collections is available in the Data Collection Suite located at <http://edu.wyoming.gov/DataInformationAndReporting/DataCollectionSuite.aspx>.

LK:dr