



Wyoming Department of Education

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MEMORANDUM No. 2013-016

TO: School District Superintendents

FROM: Jim Rose, Ed.D., Interim Director
Wyoming Department of Education

DATE: February 26, 2013

SUBJECT: Recorded Blackboard Collaborate Sessions

INFORMATION TO SHARE

Since his appointment as Interim Director of the Wyoming Department of Education in January, Dr. Jim Rose has used the Department of Education's Blackboard Collaborate tool to update district Superintendents on educational matters of interest.

On Wednesday, February 20, 2013, Dr. Rose met with district superintendents through the Blackboard platform and offered updates on the future of assessment in Wyoming, the Chapter 19 rules process for Special Education, as well as an overview of the units at the WDE and their efforts.

A recording of that meeting is available for on-demand viewing through the Blackboard Collaborate tool at: <https://sas.illuminate.com/site/external/jwsdetect/nativeplayback.jnlp?sid=vclass&psid=2013-02-20.0926.D.0A4F0CB5F2A0EEC04BFB7388B23CD3.vcr>

A recording of the meeting held by Dr. Rose with District Superintendents over the Blackboard Collaborate system on February 8, 2013, is also available online. The meeting discussed the Department's role in professional development and an update on staffing of the Superintendent of Public Instruction's Office.

A recording of the Feb. 8 meeting is available for on-demand viewing through the Blackboard Collaborate tool at: <https://sas.illuminate.com/site/external/jwsdetect/nativeplayback.jnlp?sid=vclass&psid=2013-02-08.0917.D.0A4F0CB5F2A0EEC04BFB7388B23CD3.vcr>

Dates for future Blackboard Collaborate Sessions are currently being scheduled with a tentative plan of offering them on a twice-monthly basis.

The link to install the Blackboard Collaborate is: http://tiny.cc/WDE_Participant or <https://sas.illuminate.com/site/external/launch/dropin.jnlp?sid=vclass&password=0DG15IPQCRZU5XBHR150>

Please treat this link as you would any other public meeting space. This webinar platform should be accessed only at the scheduled time and date of the event. (Blackboard does offer a public platform that can be accessed at any time. A link to this Demo Room is provided below.)

Webinars are collaborative and interactive online experiences. If you are new to Blackboard Collaborate, please visit the "Tutorial and Documentation" links below. Prior to attending any sessions, we strongly suggest that you use the "System Check" links below to confirm that your system is properly configured.

These are simply one-time technical checks and, in the future, you will not need this process unless you switch computers. **PLEASE NOTE THE BLACKBOARD PROGRAM IS NOT YET SET-UP FOR USE ON IPADS.**

System Check:

- Verification that your computer's operating system and Java are supported through Blackboard Collaborate's Configuration page: <http://support.blackboardcollaborate.com/ics/support/default.asp?deptID=8336&task=knowledge&questionID=1473>
- If you will be using a microphone (or web cam), Blackboard Collaborate has a demo room that can be used to verify the connection to these devices through the "Audio Setup Wizard": <https://sas.illuminate.com/site/external/jwsdetect/meeting.jnlp?sid=345&password=M.A2DE26587EB74583B59A0F8AAD0CC4&username=Test>

Tutorial and Documentation:

- Online Orientation (Video): <http://www.brainshark.com/blackboardinc/vu?pi=zGLzYw5XBz35Sgz0>
- On-Demand Learning (Documentation): <http://www.blackboard.com/Platforms/Collaborate/Services/On-Demand-Learning-Center/Web-Conferencing.aspx>

For more information on the meeting or to contact the Wyoming Department of Education, call Tom Lacock at 307-777-5399 or email tom.lacock@wyo.gov.