



Wyoming Department of Education

Jim Rose, Interim Director

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MEMORANDUM NO. 2013-013

TO: School District Superintendents

FROM: Jim Rose, Ed.D.
Interim Director, Wyoming Department of Education

DATE: February 19, 2013

SUBJECT: Blackboard Collaborate Session Scheduled for February 20, 2013

INFORMATION TO SHARE

Wyoming Department of Education Interim Director, Jim Rose will offer district superintendents an update on the activities of the Wyoming Department of Education, February 20 at 10:15 a.m.

The update will come in the form of an online video presentation through the Wyoming Department of Education's Blackboard Collaborate tool. Dr. Rose will take the opportunity to keep districts apprised of the future of assessment in Wyoming, the Chapter 19 rules process for special education as well as offer a review of the units and personnel at the Wyoming Department of Education. A period for questions from the field will also be provided.

The link to install the Blackboard Collaborate is: http://tiny.cc/WDE_Participant

or

<http://sas.illuminate.com/site/external/launch/dropin.jnlp?sid=vclass&password=0DG15IPQCRZU5XBHR150>

Please treat this link as you would any other public meeting space. This webinar platform should be accessed only at the scheduled time and date of the event. (Blackboard does offer a public platform that can be accessed at any time. A link to this Demo Room is provided below.)

Webinars are collaborative and interactive online experiences. If you are new to Blackboard Collaborate, please visit the "Tutorial and Documentation" links below. Prior to attending any sessions, we strongly suggest that you use the "System Check" links below to confirm that your system is properly configured. These are simply one-time technical checks and, in the future, you will not need this process unless you switch computers. Once you've experienced the platform,

Blackboard Collaborate is remarkably easy to use. Most issues that arise are generally technical in nature and running this system check will help you avoid any problems.

System Check:

- Configuration - Verification that your computer's operating system and Java are supported through Blackboard Collaborate's Configuration page:

<http://support.blackboardcollaborate.com/ic>

[s/support/default.asp?deptID=8336&task=knowledge&questionID=1473](http://support/default.asp?deptID=8336&task=knowledge&questionID=1473)

- Demo Room - If you will be using a microphone (or web-cam), Blackboard Collaborate has a demo room that can be used to verify the connection to these devices through the "Audio Setup Wizard": <https://sas.illuminate.com/site/external/jwsdetect/meeting.jnlp?sid=345&password=M.A2DE26587EB74583B59A0F8AAD0CC4&username=Test>

Tutorial and Documentation:

- Online Orientation (Video):

<http://www.brainshark.com/blackboardinc/vu?pi=zGLzYw5XBz35Sgz0>

On-Demand Learning (Documentation):

<http://www.blackboard.com/Platforms/Collaborate/Services/On-Demand-Learning-Center/Web-Conferencing.aspx>

A recording of the meeting held by Dr. Rose with District Superintendents over the Blackboard Collaborate system on February 8, 2013 is also available online.

The meeting, which was attended by 37 district superintendents discussed the Department's role in professional development and offered an update on staffing of the Superintendent of Public Instruction's Office.

The meeting is available through Blackboard Collaborate by clicking on the link below.

<https://sas.illuminate.com/site/external/jwsdetect/nativeplayback.jnlp?sid=vclass&psid=2013-02-08.0917.D.0A4F0CB5F2A0EEC04BFB7388B23CD3.vcr>

For more information on the meeting or to contact the Wyoming Department of Education, call Tom Lacock at 307-777-5399 or email tom.lacock@wyo.gov.