

**ALTERNATIVE SCHEDULE REQUEST**  
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DISTRICT:

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DISTRICT CONTACT:

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Submit the following (in order) to Brian Aragon at [brian.aragon@wyo.gov](mailto:brian.aragon@wyo.gov), by May 1, 2013.

**PLEASE KEEP SUBMISSIONS CONCISE: ONLY THE REQUESTED DOCUMENTS ARE TO BE SUBMITTED.**

| ITEM  | SUBMITTED |
|---|-----------|
| Cover Letter requesting an alternative Schedule   |           |
| Education objectives (How will students benefit from this alternative schedule?)  |           |
| Description of the schedule(s) and a copy of the calendar(s)  |           |
| Method of evaluating how student learning has improved  |           |
| Evidence that at least 2 advertised public meetings were held prior to submission of the proposal   |           |
| Copy of public comment records  |           |
| Length of waiver (circle one) <ul style="list-style-type: none"><li>• 1 year</li><li>• 2 years</li></ul>  |           |
| Evidence of meeting required hours: <ul style="list-style-type: none"><li>• Elementary 900</li><li>• Mid/Jr. High 1050</li><li>• High School 1100</li></ul> |           |

**PLEASE NOTE:** A letter of intent to continue or cancel an Alternative Schedule must be submitted annually to Brian Aragon at the Wyoming Department of Education. Districts making modifications to an existing approved Alternative Schedule must also document and submit changes annually.