



Wyoming Department of Education

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MEMORANDUM No. 2012-130

TO: School District Superintendents
Summer School Coordinators
Business Managers

FROM: Dianne Frazer, Education Consultant
Standards, Learning and Accountability Division

DATE: September 3, 2012

SUBJECT: Submission of WDE-537 Bridges Summer School Report, 2012

TIME SENSITIVE INFORMATION

Please be aware that the Bridges Report for 2012 Summer School (WDE-537) is now available in the data collection suite on the Department's website. It can be accessed at <http://edu.wyoming.gov/DataInformationAndReporting/DataCollectionSuite.aspx>. After clicking on this link, scroll down to the WDE-537 report and click on the arrow. After a short time lapse, options for filling out this report will be made available to you. The WDE-537 form can be downloaded from the **Documents** tab. District personnel should use this form to report 2012 Bridges Summer School student data and expenditures. Please remember to report expenses for FY12 (June 2012) separately from FY13 (July and August 2012 expenses).

After finalizing the WDE-537, please have the person with upload rights in your district upload the form to the Department's collection suite. The last day to submit the WDE-537 is **September 14, 2012**, unless you have a late-ending summer program and have requested and received a deadline waiver (in no case later than October 1).

Should you have any content questions regarding the WDE-537, please contact Dianne Frazer at dianne.frazer@wyo.gov or 307-777-8676.

Thank you.

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