



Wyoming Department of Education

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MEMORANDUM NO. 2012-120

TO: School District Superintendents
District Test Coordinators
Building Test Coordinators
School Principals

FROM: Cindy Hill
Superintendent of Public Instruction

DATE: August 23, 2012

SUBJECT: Webinar to discuss United States Department of Education (USED)
Accountability Workbook notification

IMPORTANT INFORMATION

The Wyoming Department of Education (WDE) received notification from the United States Department of Education (USED) approving the amendment to the Accountability Workbook, which contains the updated Annual Measurable Objectives (AMOs).

The WDE will host a webinar Friday, August 24, 2012, 1:00 PM - 1:45 PM to discuss the AYP subject. Please join this webinar by following the instructions below. For those unable to attend the webinar, please know it will be recorded and posted to the WDE website soon after the conclusion of the event.

For more information on the AYP Calculations and proficiency targets, please refer to the *All AYP Targets* and the *Wyoming 2011-12 Accountability Workbook* by clicking on the following link: <http://edu.wyoming.gov/DataInformationAndReporting/Accountability.aspx> and scrolling down.

**iPads are not supported by Bb Collaborate.

The following link will provide you access to Friday's WDE sponsored event:

http://tiny.cc/WDE_Participant or
<https://sas.illuminate.com/site/external/launch/dropin.jnlp?sid=vclass&password=0DG15IPQCRZU5XBHR150>

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If you are new to Blackboard Collaborate, please visit the "Tutorial and Documentation" links below. Prior to attending any sessions, we strongly suggest that you use the "System Check" links below to confirm that your system is properly configured. These are simply one-time technical checks and, in the future, you will not need this process unless you switch computers. Once you've experienced the platform, Blackboard Collaborate is remarkably easy to use. Most issues that arise are generally technical in nature and running this system check will help you avoid any problems.

System Check:

- Verification that your computer's operating system and Java are supported through Blackboard Collaborate's Configuration page: <http://support.blackboardcollaborate.com/ics/support/default.asp?deptID=8336&task=knowledge&questionID=1473>
- If you will be using a microphone (or web-cam), Blackboard Collaborate has a demo room that can be used to verify the connection to these devices through the "Audio Setup Wizard": <https://sas.illuminate.com/site/external/jwsdetect/meeting.jnlp?sid=345&password=M.A2DE26587EB74583B59A0F8AAD0CC4&username=Test>

Tutorial and Documentation:

- Online Orientation
(Video): <http://www.brainshark.com/blackboardinc/vu?pi=zGLzYw5XBz35Sgz0>
- On-Demand Learning
(Documentation): <http://www.blackboard.com/Platforms/Collaborate/Services/On-Demand-Learning-Center/Web-Conferencing.aspx>

If you have any questions about this schedule, please contact Jerry Zellars at jerry.zellars@wyo.gov or call 307-777-6386.

Thank you.

JZ/gm