



Wyoming Department of Education

Cindy Hill, Superintendent of Public Instruction
Hathaway Building, 2nd Floor, 2300 Capitol Avenue
Cheyenne WY 82002-0050

Phone: 307-777-7675 Fax: 307-777-6234 Website: edu.wyoming.gov

MEMORANDUM NO. 2012-073

TO: School District Superintendents
WISE Coordinators

FROM: Brian Ross, Data Steward
Brian Aragon, Data Steward
Standards and Learning Division

DATE: April 30, 2012

SUBJECT: 2012 WDE663-WISE Student Proficiency on Body of Evidence

IMPORTANT INFORMATION

The Wyoming Department of Education (WDE) announces the 2012 WDE663-WISE Student Proficiency on Body of Evidence data collection.

This memorandum provides details for the 2011-2012 school collection, as well as communicates the firm correction timeline for the data collection.

Information on the WDE663 Collection

What is the WDE663 data collection?

The WDE663 collects individual student proficiency in nine content areas as measured by each district's Body of Evidence System.

What has changed since last year's WDE663 data collections?

The WDE663 has changed in that it will no longer indicate a missing middle name as an error record. The middle name element will remain in the collection as an optional element.

How will the data be submitted?

The collection will be submitted through the State Report Manager (SRM) on the Wyoming Integrated Statewide Education (WISE) Data System. The WDE690 administrator at each district determines who has the rights to upload data to the department.

School District Superintendents
WISE Coordinators
Memo No. 2012-073
April 30, 2012
Page 2

When is the collection window?

The data collection window is from May 15, 2012, through June 29, 2012. The 2011-2012 school year WDE663 data collection is due on or before June 29, 2012.

Where are the collection documents posted?

The current data elements and guidebook are available on the Data Collection Suite at <http://edu.wyoming.gov/DataInformationAndReporting/DataCollectionSuite.aspx>

Information on the WDE663 correction timelines:

Why is the accuracy of the 2012 WDE663 Data important?

The WDE663 data is needed to make effective policy decisions about instructional programs and graduation requirements.

Why do we need a data correction deadline?

Corrections to the 2012 data are restricted to a firm timeline in order to meet the deadlines of Federal reporting.

What is the data correction timeline?

The link below leads to a flow chart in the WDE663 Guidebook that identifies a set of dates to provide a firm schedule for making any necessary changes to the 2012 WDE663 data. Opportunities for districts to make corrections exist between July 2nd and September 14, 2012. *No changes to the WDE663 will be made after September 14, 2012.

<http://edu.wyoming.gov/DataInformationAndReporting/DataCollectionSuite.aspx>

How do I access the data?

The WDE663 data will be available through the Wyoming Education Fusion portal (<http://fusion.edu.wyoming.gov>). District personnel directly responsible for collecting and reporting the data will be granted access. If there are additional personnel within your district who should have access, please contact your district's Fusion Administrator in order to grant them access.

Whom do I contact for more information?

If you have any questions regarding the content of the WDE663, please contact Brian Aragon at brian.aragon@wyo.gov or 307-777-8505 or Brian Ross at brian.ross@wyo.gov or 307-777-3320.

If you have any questions regarding submission of the WDE663, please contact Brian Wuerth at brian.wuerth@wyo.gov, or 307-777-6748.

If you have any questions about the WISE Data System, please contact Leslie Zimmerschied at leslie.zimmerschied@wyo.gov or 307-777-8751.

BR:dm