



Wyoming Department of Education

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MEMORANDUM NO. 2012-064

TO: School District Superintendents
District Assessment Coordinators
Building Test Coordinators
School Principals

FROM: Tammy Schroeder, Test Development Program Manager
Assessment Division

DATE: April 9, 2012

SUBJECT: SASW Administration Materials

IMPORTANT INFORMATION

The Wyoming Department of Education (WDE) has now posted the following materials in preparation for the Statewide Assessment of Student Writing (SASW) pilot test to be administered on **May 8-10, 2012**. The materials can be found on the WDE website, SASW webpage located at:
http://edu.wyoming.gov/Programs/statewide_assessment_system/Statewide_Assessment_of_Student_Writing.aspx.

- Building Test Coordinators Manual/Directions for Administration
- Writing Checklist-Grades 3 & 4
- Writing Checklist-Grades 5-7
- Writing Checklist-Grades 8-11

In addition to these newly posted materials, you will find the SASW FAQ, the 2012 Training Verification Form, and all Superintendents' memos released regarding the SASW.

As a reminder, the pre-administration training webinars for SASW will be held on April 12 and 17, 2012. Please refer to [Memo No. 2012-053: SASW Pre-Administration Training](#) for more details. A recording will be made available and posted on the WDE SASW webpage for those who are unable to attend the live webinars.

If you have questions about these materials please contact Jude Serrano at (307)777-8568 or jude.serrano@wyo.gov or, contact Tammy Schroeder at (307)777-3618 or tammy.schroeder@wyo.gov.

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