



Wyoming Department of Education

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MEMORANDUM NO. 2011-099

TO: School District Superintendents
WISE Coordinators
Career and Technical Education Coordinators

FROM: Jude Serrano, Data Steward
Standards and Assessment Division

DATE: July 7, 2011

SUBJECT: 2011 WDE663-WISE Student Proficiency on Body of Evidence

IMPORTANT INFORMATION

The Wyoming Department of Education (WDE) announces the 2011 WDE663-WISE Student Proficiency on Body of Evidence data collection.

This memorandum provides details on this summer's collection, as well as communicates the firm correction timeline for the data collection.

Information on the WDE663 Collection

What is the WDE663 data collection?

The WDE663 collects individual student proficiency in nine content areas as measured by each district's Body of Evidence System.

How will the data be submitted?

The collection will be submitted through the State Report Manager (SRM) on the Wyoming Integrated Statewide Education (WISE) Data System. Each school district has unique and secure log-in information.

When is the collection window?

The data collection window is from July 22, 2011, through August 12, 2011. The 2011 WDE663 data collection is due on or before August 12, 2011.

Where are the collection documents posted?

The current data elements and guidebook are available on the WISE Data System website at <http://portals.edu.wyoming.gov/wise>

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Information on the WDE663 correction timelines:

Why is the accuracy of the 2011 WDE663 Data important?

The WDE663 data is needed to make effective policy decisions about instructional programs and graduation requirements.

Why do we need a data correction deadline?

Corrections to the 2011 data are restricted to a firm timeline in order to meet the deadlines of Federal reporting.

What is the data correction timeline?

The link below leads to a flow chart that identifies a set of dates to provide a firm schedule for making any necessary changes to the 2011 WDE663 data. Opportunities for districts to make corrections exist between July 22nd and September 16, 2011.

*No changes to the WDE663 will be made after September 16, 2011.

<http://edu.wyoming.gov/DataInformationAndReporting/DataCollectionSuite.aspx>

How do I access the data?

The WDE663 data will be available through the Wyoming Education Fusion portal (<http://fusion.edu.wyoming.gov>). District personnel directly responsible for collecting and reporting the data will be granted access. If there are additional personnel within your district who should have access, please contact your district's Fusion Administrator in order to grant you access.

Whom do I contact for more information?

If you have any questions regarding the content of the WDE663, please contact Jude Serrano at jude.serrano@wyo.gov or 307-777-3498.

If you have any questions regarding submission of the WDE663, please contact Brian Wuerth at brian.wuerth@wyo.gov, or 307-777-6748.

If you have any questions about the WISE Data System or the Wyoming Education Fusion portal, please contact Cassie Lallak at cassie.lallak@wyo.gov or 307-777-5463.