



Wyoming Department of Education

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MEMORANDUM NO. 2011-041

TO: School District Superintendents
School Principals

FROM: Bruce Hayes, School Safety Consultant
Health, Safety & Nutrition Division 

DATE: March 25, 2011

SUBJECT: L363 Multi-Hazard Emergency Planning

PROFESSIONAL DEVELOPMENT OPPORTUNITY

The Laramie County Community College in Cheyenne is offering an on-campus FEMA course *L363 Multi-Hazard Emergency Planning for Higher Education* on May 17-19, 2011.

The course is designed for individuals who need information on emergency management planning. The course is suited for (high school and college) managers, planners, and administrators who would be involved with emergency planning in some phase of their work.

The purpose is to offer school employees the opportunity to take necessary skills back to their own campuses and assist in emergency planning there.

The topics to be covered will include, but not be limited to:

1. Phases of emergency management
2. Identifying hazards and using a risk assessment process
3. Responding using ICS and setting up an Emergency Operations Center
4. Partnering with the community
5. Developing plans; training and testing to the plans
6. Engaging the campus community

Please call Dr. John Heller at 307-778-1223 or email him at jheller@lccc.wy.edu, if you have any questions.

BH:rs

Enclosures