



Wyoming Department of Education

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MEMORANDUM NO. 2011-025

TO: School District Superintendents
Principals
Special Education Directors

FROM: Susan Shipley, Education Program Manager
Special Programs Division

DATE: February 25, 2011

SUBJECT: 5th Annual Wyoming Department of Education Leadership Symposium, Call for Proposals

TIME SENSITIVE INFORMATION TO SHARE

The 5th Annual Wyoming Department of Education Leadership Symposium will be held in Lander, Wyoming, on July 26-28, 2011. The Wyoming Department of Education (WDE) recognizes there are outstanding programs and practices around the state and has a desire to showcase these successful practices. For this reason, there is an open call for proposals to present at the Symposium. Topics for consideration are listed below and each session should be approximately *75 minutes*:

- Effective model partnerships between Child Development Centers (CDC) and school districts in which transitions from pre-school to kindergarten are highly successful
- Promising practices in preschools – effective implementation of the Division for Early Childhood (DEC) Best Practices

(Note: all proposals coming from school district or CDC personnel should be accompanied by a letter of support from the district's Director of Special Education or the Education Director of the CDC). If interested, please complete a proposal form and follow the submitting directions by April 1, 2011. Proposals will be reviewed by a selection committee and a letter of notification will be sent out on or before April 15, indicating the selection results. Registration fees will be waived for presenters; however, travel expenses will be the responsibility of the district or CDC. Please access the proposal form at:

http://edu.wyoming.gov/Programs/Professional_Development_and_State_Initiatives.aspx

Please direct questions to Jenny Krause at 307-857-9258 or jkraus@educ.state.wy.us.