



# Wyoming Department of Education

Dr. Jim McBride, Superintendent of Public Instruction

2020 Grand Avenue, Suite 500

Laramie, WY 82070

Phone 307-721-1900

Fax 307-721-1901

Website [www.k12.wy.us](http://www.k12.wy.us)

## MEMORANDUM NO. 2010-118

**TO:** School District Superintendents  
Curriculum Coordinators  
Elementary Principals

**FROM:** Lynda Collins, Early Learning Supervisor  
Jillian Balow, Early Learning Consultant  
Educational Quality and Accountability

**DATE:** June 18, 2010

**SUBJECT:** WDE-626/Early Literacy Plan Training

*LC*  
*jmb*

### INFORMATION TO SHARE WDE-626/EARLY LITERACY PLAN TRAININGS

The Wyoming Department of Education will be providing a series of regional trainings to update districts on changes to the WDE-626 data collection, Early Literacy Plan submissions, and screening assessment requirements including cut scores. These trainings will ensure that all districts have current information on the increased levels of accountability for districts and WDE following the Reading Assessment and Intervention Program Management Audit conducted by the Legislative Service Office.

Date	Location	Time
<b>Monday, August 16, 2010</b>	Holiday Inn-Shoshone Room 204 W. Fox Farm Road <b>Cheyenne, Wyoming</b>	9:00 a.m. to noon
<b>Tuesday, August 17, 2010</b>	Lakeway Learning Center-Oakroom 525 W. Lakeway Road <b>Gillette</b>  Holiday Inn-Taggart III Room 1701 Sheridan Ave. <b>Cody, Wyoming</b>	9:00 a.m. to noon
<b>Wednesday, August 18, 2010</b>	Western Wyoming College-Room 1330 2500 College Drive <b>Rock Springs, Wyoming</b>	9:00 a.m. to noon
<b>Thursday, August 19, 2010</b>	<b>WEN Session</b>	9:00 a.m. to noon

School District Superintendents  
Curriculum Coordinators  
Elementary Principals  
Memorandum No. 2010-118  
June 18, 2010  
Page 2

All districts are required to have a representative attend one of the trainings being offered. Districts are welcome to send a team of participants, but please have each participant register individually at <http://www.zoomerang.com/Survey/WEB22ASC8DVR8R> if they are attending one of the on-site regional trainings. Contact your local WEN video scheduler if participants are planning to attend the session via WEN on Thursday, August 19, 2010.

A condensed version of the presentation will also be presented at the Fall School Improvement Conference if districts have additional staff members they would like to include in the training.

Please contact Lynda Collins at 307-721-1935 or [lcolli@educ.state.wy.us](mailto:lcolli@educ.state.wy.us) or Jillian Balow at 307-777-8909 or [jbalow@educ.state.wy.us](mailto:jbalow@educ.state.wy.us) with questions or for additional information.

LC:al