



Wyoming Department of Education

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MEMORANDUM NO. 2010-116

TO: School District Superintendents
WISE Coordinators

FROM: Leslie Zimmerschied, Data Analyst
Information Management Unit

DATE: June 11, 2010

SUBJECT: Summer 2010 WDE684-WISE Teacher/Course/Student Data
Collection

IMPORTANT INFORMATION

The Wyoming Department of Education (WDE) announces the Summer 2010 WDE684 – WISE Teacher/Course/Student data collection.

This memorandum provides details on this summer's collection and information on its firm correction timeline.

Information on the WDE684 collection

What is the WDE684 data collection?

The WDE684 is the authoritative collection of student-level demographic, enrollment and course information. The Summer WDE684 replaces the WDE670-WISE Graduate and Completer Statistics data collection.

What is the purpose of the WDE684 data?

The data collected by the WDE684 is critical and essential to the continual growth of Wyoming's information education system. Data are utilized in an array of fashions, which include (but are not limited to) funding models, Adequate Yearly Progress (AYP), No Child Left Behind indicators, and Special Education programs.

How will the data be submitted?

The collection will be submitted through the State Report Manager (SRM) on the Wyoming Integrated Statewide Education (WISE) Data System. Each school district has unique and secure log-in information.

School District Superintendents
WISE Coordinators
Memo No. 2010-116
June 11, 2010
Page 2

When is the collection window?

The data collection window is from June 21, 2010 through July 02, 2010. The Summer 2010 WDE684 data collection is due on or before July 02, 2010.

Where are the collection documents posted?

The current data elements and guidebook are available on the WISE Data System website at <https://www.k12.wy.us/wise/>.

Information on the WDE684 correction timeline:

Why is the accuracy of the Summer 2010 WDE684 data important?

The Summer WDE684 data is needed to make effective policy decisions about instructional programs, dropout prevention strategies, and graduation requirements.

Why do we need a data correction deadline?

Corrections to the Summer 2010 WDE684 data are restricted to a firm timeline in order to meet the deadlines of Graduation Rate reporting.

What is the data correction timeline?

The enclosed flowchart identifies a set of dates providing a firm schedule for making any necessary changes to the Summer 2010 WDE684 data.

Opportunities for school districts to make corrections exist between June 21th and August 6th, 2010. **No changes to the WDE684 will be made after August 13th, 2010.**

How do I access the data?

The WDE684 data will be available through the Wyoming Education Fusion portal (<http://fusion.edu.wyoming.gov>). District personnel directly responsible for collecting and reporting the data will be granted access. If there are additional personnel within your district who should have access, please contact your district's Fusion Administrator.

Whom do I contact for more information?

If you have any questions regarding the content or submission of the WDE684, please contact Leslie Zimmerschied at lzimme@educ.state.wy.us or 307-777-8751.

If you have any questions regarding the WISE Data System or the Wyoming Education Fusion portal, please contact Cassie Lallak at clalla@educ.state.wy.us or 307-777-5463.

LZ:ma
Enclosure

Summer 2010 WDE684 Data Correction Process

