



Wyoming Department of Education

Dr. Jim McBride, Superintendent of Public Instruction

2020 Grand Avenue, Suite 500

Laramie, WY 82070

Phone 307-777-5296

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Website www.k12.wy.us

MEMORANDUM NO. 2010-030

TO: School District Superintendents
High School Principals
Private Secondary Schools

FROM: Julie Magee, Robert C. Byrd Honors Scholarship Program Manager
Educational Quality & Accountability Unit

DATE: February 12, 2010

SUBJECT: Robert C. Byrd Honors Scholarship Program

TIME SENSITIVE INFORMATION

Enclosed is the 2010 application for the Robert C. Byrd Honors Scholarship Program. Feel free to make as many additional copies of the application as you deem necessary for distribution. **Please do not use older versions of this application.** Please assure that all eligible seniors have access and opportunity to participate in this program.

The purpose of the Robert C. Byrd Honors Scholarship is to promote student excellence and achievement, and to recognize exceptionally able students who show promise of continued excellence. The scholarships are awarded on the basis of merit for the first year of study at the post-secondary level and are renewable for up to three (3) additional years. Nine (9) scholarships of \$1,500 each will be awarded to Wyoming high school graduates.

To be eligible for the \$1,500 scholarship, the applicant must be a 2010 graduate of a public or private secondary school or have the equivalent of a certificate of graduation recognized by the state, show academic excellence, and have been admitted for the fall semester to an institution of higher education.

After completing the form, print it, add the necessary signatures, and mail the form and other required materials to Julie Magee, Wyoming Department of Education, 2020 Grand Avenue, Suite 500, Laramie, WY 82070. Please note, that the program has a **March 19, 2010**, application deadline.

Additional information may be obtained by contacting me at (307) 777-8740, or email me at jmagee@educ.state.wy.us.

JM:al

Attachment

cc: High School Counselors (Public & Private)



ROBERT C. BYRD HONORS SCHOLARSHIP

Application Postmark Deadline:
March 19, 2010

2010-2011

INSTRUCTIONS

General Information

The *Robert C. Byrd Honors Scholarship Program* is a federally funded program to promote student excellence and achievement and to recognize exceptionally able graduating seniors who show promise of continued excellence. Nine scholarships will be awarded in Wyoming for the 2010-2011 school year. These \$1,500 scholarships are awarded on the basis of merit for the first year of study at an institution of higher education. Awards are subject to the availability of Congressional funding and may be received for up to a total of four years.

Eligibility Requirements

- 1) Applicant must be a 2010 graduate of a Wyoming public or private secondary school or have the equivalent of a certificate of graduation recognized by the state.
- 2) Applicant must have been accepted for enrollment at an institution of higher education for the fall of 2010. Scholarships will be awarded without regard to which institution they plan to attend. **Scholarships cannot be awarded for use at a military service academy.** A copy of the letter of acceptance must be included with the application.
- 3) Applicant must have demonstrated outstanding academic achievement and show promise of continued academic excellence.
- 4) Applicant must have a minimum high school grade point average (GPA) of 3.80 that is unweighted on a 4.0 scale. You must attach an official high school transcript to your application.
- 5) Scholarship recipients must attend an institution of higher education on a full-time basis as defined by that institution, starting in fall 2010.
- 6) Applicant must be a U.S. citizen or national of the United States or have evidence from the U.S. Immigration and Naturalization Service that he or she is a permanent resident or is in the United States for other than a temporary purpose, **and** be a Wyoming resident even though he/she lives outside the State, e.g. military.
- 7) Financial need is not a factor in the selection process.

Application Procedure

- 1) Complete all sections of this application. Incomplete applications will not be accepted. Refer to the final checklist to be sure all materials are included before mailing.
- 2) The selection panel will not review any additional information such as letters of recommendation, photographs, or any other extra documents. Please do not include these items in the application packet.
- 3) Application and all attachments must be on plain white paper and stapled or clipped in the upper left hand corner. **DO NOT** submit the application packet in a binder or report cover.
- 4) Submit all materials to Julie Magee, Wyoming Department of Education, 2020 Grand Avenue, Suite 500, Laramie, WY 82070. **Applications will not be accepted by fax.**

This scholarship program is authorized under Title IV, Part A, Subpart 6 of the Higher Education Act of 1965, as amended.

NONDISCRIMINATION STATEMENT

The Wyoming Department of Education does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment of employment in its programs or activities. Inquiries concerning Title VI, Title IX, Section 504, and ADA may be referred to Wyoming Department of Education, Office for Civil Rights Coordinator, 2300 Capitol Ave., Cheyenne, WY, 82002-0050 or 307-777-7673, or the Office of Civil Rights, Region VIII, U. S. Department of Education, Federal Building, Suite 310, 1244 Speer Boulevard, Denver, CO 80204-3582, or 303-844-5695 or TDD 303-844-3417. This information will be provided in an alternative format upon request.



ROBERT C. BYRD HONORS SCHOLARSHIP

Application Postmark Deadline:
March 19, 2010

2010-2011

APPLICATION

PLEASE TYPE OR PRINT

PAGE 1

Section 1: Personal Data			
NAME (Mr., Ms.) _____			
MAILING ADDRESS _____		TELEPHONE NUMBER _____	
CITY, STATE, ZIP _____		PARENT/GUARDIAN NAME _____	
Are you a Wyoming Resident? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No (If NO, enclose copy of INS Green Card. <input type="checkbox"/> Copy enclosed.)			
Are you registered with the Selective Service? <input type="checkbox"/> Yes <input type="checkbox"/> No (If NO, check appropriate box below.)			
<input type="checkbox"/> I am female <input type="checkbox"/> I have not reached my 18 th birthday <input type="checkbox"/> I am in the armed services on active duty			
NOTE: In order to receive Title IV financial aid, you must be registered with the selective service if you are required to register. If you purposely give false or misleading information, you may be subject to a fine, imprisonment, or both.			
What Institution of Higher Education do you plan to attend?* _____			
What do you plan to study? _____			<input type="checkbox"/> Public <input type="checkbox"/> Private
MAILING ADDRESS _____		CITY, STATE, ZIP _____	
APPLICANT SIGNATURE _____	DATE _____	PARENT/GUARDIAN SIGNATURE _____	DATE _____

Section 2: Education Data (TO BE COMPLETED BY GUIDANCE COUNSELOR/SCHOOL OFFICIAL)			
HIGH SCHOOL NAME & MAILING ADDRESS _____			
Grade point average (GPA)** _____		ACT Score Composite _____	
Class rank _____ out of _____ students		SAT Score Composite _____	
I certify that the above information (Section 1 & Section 2) is complete and accurate.			
		GUIDANCE COUNSELOR /SCHOOL OFFICIAL PRINTED NAME _____	
		GUIDANCE COUNSELOR/SCHOOL OFFICIAL SIGNATURE _____	
		OFFICIAL'S TITLE _____	
		DATE _____	TELEPHONE NUMBER _____

* Attach a copy of applicant's letter of acceptance from the chosen institution of higher education
 ** Cumulative GPA on an unweighted 4.0 scale rounded to two decimal places. Official high school transcript must be attached to this application.

Section 3: Accomplishments

Please attach one (1) page to include the following areas of outstanding accomplishments, both in school and community.

- Activities (academic and extracurricular) you have participated in during high school. Include the number of years of involvement including grade level, leadership activities and/or offices held, committees or special projects you were involved with. Also include any special recognition and/or awards received for your involvement.
- Community service and/or volunteer activities you have participated in, including employment. Include a brief description and the number of months and hours per week of involvement.

Section 4: Student Essay

Please attach a one (1) page essay, written by you, of between 200-250 words on the following topic:
Why Attending College Is Important To Me

Section 5: Certification of Eligibility for Federal Assistance in Certain Programs

I understand that 34 CFR 75.60, 75.61, and 75.62 require that I make specific certifications of eligibility to the U.S. Department of Education as a condition of applying for Federal funds in certain programs and that these requirements are in addition to any other eligibility requirements that the U.S. Department of Education imposes under program regulations. Under 34 CFR 75.60 - 75.62:

I. I certify that:

- A. I do not owe a debt, or I am current in repaying a debt, or I am not in default (as that term is used at 34 CFR Part 668) on a debt:
 1. To the Federal Government under a non-procurement transaction (e.g., a previous loan scholarship, grant, or cooperative agreement); or
 2. For a fellowship, scholarship, stipend, discretionary grant, or loan in any program of the U.S. Department of Education that is subject to 34 CFR 75.60, 76.61, and 75.62, including:
 - β Federal Pell Grant Program (20 U.S.C. 1070a, et seq.);
 - β Federal Supplemental Educational Opportunity Grant [SEOG] Program (20 U.S.C. 1070b, et seq.);
 - β State Student Incentive Grant Program [SSIG] (20 U.S.C. 1070c, et seq.);
 - β Federal Perkins Loan Program (20 U.S.C. 1087aa, et seq.);
 - β Income Contingent Direct Loan Demonstration Project (20 U.S.C. 1087a, note);
 - β Federal Stafford Loan Program, Federal Supplemental Loans for Students [SLS], Federal PLUS, or Federal Consolidation Loan Program (20 U.S.C. 1071, et seq.);
 - β Cuban Student Loan Program (20 U.S.C. 2601, et seq.);
 - β Robert C. Byrd Honors Scholarship Program (20 U.S.C. 1070d-31, et seq.);
 - β Jacob K. Javits Fellows Program (20 U.S.C. 1134h-1124i);
 - β Patricia Roberts Harris Fellowship Program (20 U.S.C. 1134d-1134g);
 - β Christa McAuliffe Fellowship Program (20 U.S.C. 1105-1105i);
 - β Bilingual Education Fellowship Program (20 U.S.C. 3221-3262);
 - β Rehabilitation Long-Term Training Program (29 U.S.C. 774(b));
 - β Paul Douglas Teacher Scholarship Program (20 U.S.C. 1104, et seq.);
 - β Law Enforcement Education Program (42 U.S.C. 3775);
 - β Indian Fellowship Program (29 U.S.C. 774(b));

- or -

B. I have made arrangements satisfactory to the U.S. Department of Education to repay a debt as described in A.1. or A.2. (above) on which I had not been current in repaying or on which I was in default (as that term is used in 34 CFR Part 668).

II. I certify also that I have not been declared by a judge, as a condition of sentencing under Section 5301 of the Anti-Drug Abuse Act of 1988 (21 U.S.C. 862), ineligible to receive Federal assistance for the period of this requested funding.

I understand that providing a false certification to any of the statements above makes me liable for repayment to the U.S. Department of Education for funds received on the basis of this certification, for civil penalties, and for criminal prosecution under 18 U.S.C. 1001.

APPLICANT NAME (TYPE OR PRINT)	APPLICANT SIGNATURE	DATE
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**For Wyoming State Department of
Education Use Only:**

_____ GPA	_____ Certification of Eligibility	_____ Student Essay
_____ ACT/SAT Scores	_____ Signatures	_____ High School Transcript
_____ School Seal	_____ Accomplishments	_____ College Acceptance

FINAL CHECKLIST

ROBERT C. BYRD HONORS SCHOLARSHIP APPLICATION

Incomplete applications will not be considered for review. Before mailing, be certain that all requested information is complete and that all materials are attached in the following order:

- Application page 1:
 - ✓ Section 1 – Personal Data (To be completed by student)
 - ✓ Applicant signature
 - ✓ Parent/Guardian signature
 - ✓ Section 2 – Education Data (To be completed by Guidance Counselor/School Official)
 - ✓ Guidance Counselor/School Official signature

- Application page 2:
 - ✓ Section 5 – Certification of Eligibility for Federal Assistance in Certain Programs
 - ✓ Applicant signature

- Section 3 – Accomplishments – Attach no more than one (1) page

- Section 4 – Student Essay – Attach no more than one (1) page

- Official High School transcript or equivalent. Must show:
 - ✓ Applicant's high school course of study
 - ✓ Cumulative grade point average (GPA) on an **unweighted 4.0 scale**
 - ✓ Class rank

- Copy of ACT and/or SAT scores (if not included on applicant's official High School transcript)

- Copy of acceptance letter from the chosen institution of higher education

- Application and all attachments must be on plain white paper and stapled or clipped in the upper left hand corner. **DO NOT** submit the application packet in a binder or report cover.

- DO NOT INCLUDE:**
 - ✓ Application instructions page
 - ✓ Any additional information such as letters of recommendation or other extra documents
 - ✓ Photograph of applicant
 - ✓ Final checklist page

Submit all materials to:

Julie Magee
Wyoming Department of Education
2020 Grand Avenue, Suite 500
Laramie, Wyoming 82070
307.777.8740
jmagee@educ.state.wy.us

Applications must be postmarked by 5:00 p.m., March 19, 2010.
Late or incomplete applications will NOT be considered.