



# Wyoming Department of Education

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## MEMORANDUM NO. 2009-194

**TO:** School District Superintendents  
Curriculum Coordinators  
Elementary Principals

**FROM:** Lynda Collins, Early Learning Supervisor  
Educational Quality and Accountability

**DATE:** December 11, 2009

**SUBJECT:** Early Literacy Updates

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### EARLY LITERACY UPDATES

#### District Early Literacy Plan Review Complete

All Wyoming school districts were required to submit an updated District Early Literacy Plan to WDE by October 15, 2009. These plans were designed to meet the criteria set forth in W.S. 21-3-401. All of the submitted District Early Literacy Plans have been reviewed at this time. Superintendents and district literacy contacts will receive notice of the status of their plan by Friday, January 8, 2010. Plans will receive one of the following ratings:

- Accepted
- Accepted with modifications suggested
- Accepted pending receipt of additional supporting documentation
- A rewritten plan needs to be submitted

Additional supporting documentation may be requested for missing components, to verify the validity and/or reliability of an assessment, or to verify the research base of an intervention. Plans will need to be resubmitted if multiple required criteria are missing, the plan lacks clarity, or there are major contradictions or inconsistencies within the plan.

All District Early Literacy Plans should be a work in progress. Please make it a priority to update these plans as changes occur to early reading assessment and intervention in your district. Please submit updates to your plans electronically to Jillian Balow at [jbalow@educ.state.wy.us](mailto:jbalow@educ.state.wy.us).

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**Update on the Wyoming Legislative Service Office Management Audit of the Reading Assessment and Intervention Program (W.S. 21-3-401)** All district superintendents received surveys regarding the management audit of the Reading Assessment and Intervention Program from the Wyoming Legislative Service Office (LSO) in September. In addition, several districts have received site visits from LSO Program Evaluation staff regarding their implementation of the statute. Outcomes of the audit are forthcoming and may affect legislation.

### **Wyoming Early Literacy Data Report**

Education Northwest (formerly Northwest Regional Educational Laboratories) has completed an analysis of the WDE-626 longitudinal data. The report can be accessed on the WDE website at [www.k12.wy.us](http://www.k12.wy.us).

If you have questions regarding early literacy updates, please contact Lynda Collins at [lcolli@educ.state.wy.us](mailto:lcolli@educ.state.wy.us) or (307) 777-7193 or Jillian Balow at [jbalow@educ.state.wy.us](mailto:jbalow@educ.state.wy.us) or (307) 777-8909.

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