



## Wyoming Department of Education

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### MEMORANDUM NO. 2008 - 144

**TO:** School District Superintendents  
Special Education Directors  
Principals  
Building PAWS Coordinators

**FROM:** Charlene Turner, Director of Alternate Assessment CT  
Bill Herrera, Assistant Director of State Assessment BH  
Standards and Assessment Unit

**DATE:** September 19, 2008

**SUBJECT:** Administration and Scoring Trainings for the  
**2009 Proficiency Assessments for Wyoming Students – Alternate**  
(PAWS-ALT)

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### REQUIRED 2009 PAWS-ALT TRAINING FOR TEST ADMINISTRATORS AND SECOND SCORERS

The Wyoming Department of Education is providing required administration and scoring training for all qualified personnel who will serve as Test Administrators and/or Second Scorers for the 2009 Proficiency Assessments for Wyoming Students – Alternate (PAWS-ALT). Completion of training requirements ensures the valid and reliable administration of the PAWS-ALT. This year's training consists of two phases: **Phase I and Phase II.**

**Phase I** training requires attendance of **Test Administrators** at one of the four regional trainings to be provided the week of November 3 – 7, 2008. Please refer to the attached training notice for details.

**Phase II** training requires completion by both **Test Administrators** and **Second Scorers** of online administration and scoring training prior to PAWS-ALT test administration. Details of this online training will be provided to **Test Administrators** at Phase I trainings as well as through an additional Superintendent's Memo in late October.

Please contact Charlene Turner at [cturne@educ.state.wy.us](mailto:cturne@educ.state.wy.us) or 777-7322 if you have questions.

CT:al

The Wyoming Department of Education presents the  
**2008-2009 PAWS-ALT**  
**Administration and Scoring Trainings**

Attendance at one of the following training sessions is required for certified teachers and other certified personnel who will administer the 2009 PAWS-ALT, Wyoming's alternate assessment for students with the most significant cognitive disabilities.



- Updated administration and scoring procedures for both test components
- Lesson demonstrations of assessment targets
- Introduction to new online training

**Who:** Special Education Teachers of students with the most significant cognitive disabilities or other certified personnel who will be directly responsible for administering, scoring, compiling, and submitting the 2009 PAWS-ALT. Attendance is required each year to ensure a valid and reliable administration of the PAWS-ALT. This training is not required of Second Scorers.

**What:** Training for:

- Administration and submission of the Portfolio of Student Work
- Administration and scoring of the Student Performance Events
- Modeling of academic lessons aligned to the Assessment Targets
- Demonstration of new, online administration and scoring

**Time:** 8:30 – 4:30 (Lunch is on your own)

**How:** Registration is online. To register, please visit:

<http://www.zoomerang.com/Survey/?p=WEB22898Q9D22Y> and complete your registration no later than Monday, October 27, 2008. If you have difficulty registering online, please contact Tracy Stibitz at [tstibi@educ.state.wy.us](mailto:tstibi@educ.state.wy.us) or (307) 777-7963.

Please plan to attend one of the regional trainings during the week of  
November 3 – 7, 2008 at any location listed below.

**Rock Springs / November 3, 2008**

**Training Location:**

Western Wyoming College  
2500 College Drive

**Rooms available at:**

Holiday Inn  
1675 Sunset Drive  
(307)-382-9200

**Thermopolis / November 4, 2008**

**Training Location & Rooms Available:**

Holiday Inn of Thermopolis  
115 E. Park St.  
(307) 864-3131

**Gillette / November 6, 2008**

**Training Location:**

CAMPLEX Event Center  
1635 Reata Drive

**Rooms available at:**

Holiday Inn Express  
1908 Cliff Davis Drive  
(307)-688-9576

**Cheyenne / November 7, 2008**

**Training Location:**

LCSD #1 Training Center  
2810 House Avenue

**Rooms available at:**

SpringHill Suites  
416 W. Fox Farm Rd  
(307)-635-0006

**A block of rooms is being held at each location. Call and mention the Wyoming Department of Education – PAWS-ALT for the state rate. Please contact Charlene Turner at [cturne@educ.state.wy.us](mailto:cturne@educ.state.wy.us) if you have questions.**

