



## Wyoming Department of Education

Dr. Jim McBride, Superintendent of Public Instruction  
Hathaway Building, 2nd Floor, 2300 Capitol Avenue  
Cheyenne, WY 82002-0050

Phone 307-777-7673 Fax 307-777-6234 Website [www.k12.wy.us](http://www.k12.wy.us)

### MEMORANDUM NO. 2008 - 107

**TO:** School District Superintendents and  
School Principals

**FROM:** Jim McBride, Ed.D.

**DATE:** August 8, 2008

**SUBJECT:** School Safety Anonymous Tip Line

---

### ACTION REQUIRED

This year We Tip is sending new posters, new brochures, and a *WeTip School District Crime Reporting Information* contact sheet to school districts directly from its office in Ontario, CA. District packages should arrive at administrative offices on August 11 or 12, 2008. This step is intended to see that key materials are available to all district schools before the actual new academic year begins.

In order to maximize the benefit to your schools, I urge you to follow these three simple steps:

1. Superintendents should ensure that principals get a commensurate number of brochures and posters for display in their schools.
2. Principals should ensure that all staff and students know of the **1-800-78-CRIME** anonymous tip line and encourage them to use this resource to help keep their school safe. Posters and brochures should be displayed in easy-to-see locations.
3. Lastly, superintendents should complete the new contact sheet and fax it to **909-987-2477** and **307-777-6234**. This form updates WeTip regarding who to contact if they receive a tip from a school in your specific district. It is possible to add more names and contact information on a separate sheet if necessary.

If you have any questions, please contact the Facilities and School Safety Consultant, Bruce Hayes, at 307-777-6198 or [bhayes1@educ.state.wy.us](mailto:bhayes1@educ.state.wy.us).

Thank you for your work that keeps schools safe.

JM:BH