



# Wyoming Department of Education

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## MEMORANDUM NO. 2008 - 066

**TO:** School District Superintendents and  
School Nurses

**FROM:** Dr. Jim McBride, Ed.D. 

**DATE:** May 2, 2008

**SUBJECT:** Participation in the Statewide W.A.R.N. System

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### EMERGENCY PREPAREDNESS

The Wyoming Department of Health has made available the Wyoming Alert & Response Network (W.A.R.N.) to school districts. What this means is that the district leadership now has the potential to directly be notified by phone of emergency declarations from the Center for Disease Control or The Department of Health. Using the notification system is relatively easy.

The system is presently prepared to accommodate three categories of individuals; all district superintendents, school nurses, and assistant superintendents. If your district does not have an assistant superintendent, it will accommodate the business manager. Any or all individuals can be substituted at your discretion.

One can activate it for any one or all of your phone numbers by going to <http://www.health.wyo.gov/sho/han/han.html>. Half way down the page is a link that reads *First-time Profile Review and Setup*. This location has the steps that facilitate connection to the system.

If training is preferred on how to use the system, there are two anticipated times. The first will be a session on Friday, 27 June 2008, at the Casper School District Office from 1:00 to 4:00 p.m. The second will be at the Fall 2008 School Improvement Conference.

Please call Sheryl Roub, Emergency Preparedness Supervisor/Project Manager at 307-777-7146 or Bruce Hayes, Facilities and School Safety Consultant, at 307-777-6198 if you have any questions.

JM:BH