



Wyoming Department of Education

Dr. Jim McBride, Superintendent of Public Instruction
Hathaway Building, 2nd Floor, 2300 Capitol Avenue
Cheyenne, WY 82002-0050
Phone 307-777-7673 Fax 307-777-6234 Website www.k12.wy.us

MEMORANDUM NO. 2008 - 065

TO: School District Superintendents and
School Principals

FROM: Dr. Jim McBride, Ed.D. 

DATE: May 2, 2008

SUBJECT: Available *Emergency Management for Schools* Training

PREPAREDNESS TRAINING

The U.S. Department of Education is offering training for interested school personnel regarding the four phases of emergency management: Prevention-Mitigation, Preparedness, Response, and Recovery.

The training will be offered in San Francisco on June 4 and 5, 2008. There is no cost for the actual seminar for school personnel. However, attendees are responsible for their own transportation, hotel, and meals. There are a small number of stipends available to offset travel costs.

Please access the enclosed brochure for the site to register and get further details. If you have any questions, please call Judy Taylor at 562-439-4499 or her cell phone at 310-990-3911. She may also be contacted at Judy@Strother-Taylor.com.

JM:bh

Enclosure

Hurricane Katrina, Virginia Tech, MRSA...How prepared is your school?

SAVE THE DATE!

**U.S. Department of Education
Office of Safe and Drug-Free Schools Presents:**

Emergency Management for Schools Training

June 4-5, 2008

San Francisco, California

Recent events, including school shootings, natural disasters, and the spread of infectious diseases, highlight the importance for schools of all sizes to have the capacity, skills, and resources to effectively address a broad range of emergencies that may impact their environments. For the past four years, the U.S. Department of Education's Office of Safe and Drug-Free Schools, through their Readiness and Emergency Management for Schools (REMS) Initiative (formerly, Emergency Response and Crisis Management), has developed resources and trainings to assist schools in preparing comprehensive, all-hazards plans to prepare for emergencies and respond effectively when they occur.

Now is your opportunity to participate in this training on behalf of your school!

The U.S. Department of Education and the REMS Technical Assistance (TA) Center invite a representative from your district to attend a one and a half day *Emergency Management for Schools* training.

WHAT: The training will address each of the four phases of emergency management: Prevention-Mitigation, Preparedness, Response, and Recovery.

Strategies, approaches and examples for emergency management will be presented based on real world experience. Participants will have the opportunity to participate in exercises underscoring key training principles and will leave with ideas and materials to initiate or enhance the planning process in their district upon their return.

WHEN: June 4-5, 2008

WHERE: San Francisco, California

Marriott San Francisco

55 Fourth Street, San Francisco, CA 94103 415-896-1600

COST: The training is supported by the U.S. Department of Education and meeting registration is therefore FREE for all participants. Registration is limited to the first 125 participants.

- Attendees are responsible for transportation costs, hotel rooms, and meals (lunch is provided on Day 1 of the Training).
- Government rate for the Marriott San Francisco is \$152 for single occupancy.
- A limited number of scholarships for travel costs are available. Please visit the rem.ed.gov TA Center Web site to apply.

REMS TA Center
*U.S. Department of
Education Office of Safe and
Drug-Free Schools*
(866) 540-7367
tasupport@remstacenter.org
<http://rem.ed.gov>

TO REGISTER: Please visit the REMS TA Center at <http://rem.ed.gov> and visit the Training section to reserve a spot. Instructions for contacting the hotel will be provided. Please do not make any travel arrangements until your registration has been confirmed.

**Again, space is limited!
Please take advantage of this very important training opportunity.**