



# Wyoming Department of Education

Dr. Jim McBride, Superintendent of Public Instruction  
Hathaway Building, 2nd Floor, 2300 Capitol Avenue  
Cheyenne, WY 82002-0050  
Phone 307-777-7673 Fax 307-777-6234 Website [www.k12.wy.us](http://www.k12.wy.us)

---

**MEMORANDUM NO. 2008 - 014**

**TO:** School District Superintendents  
**FROM:** Jim McBride, Ed.D.   
**DATE:** February 1, 2008  
**SUBJECT:** Wyoming Teacher of the Year

---

**PLEASE SHARE**

The **Wyoming Teacher of the Year** application packet is now available on the following website:  
[www.k12.wy.us](http://www.k12.wy.us).

The application includes teaching philosophies, education achievements, etc.; therefore the applicant must fill out and submit their own application to their District Committee.

1. Each candidate will submit an application containing biographical professional information; respond to six essay questions on various issues facing education; and letters of endorsement to their district superintendent's office.
2. Each District Teacher of the Year Committee will determine the applicant to represent their district.
3. The District Committee will forward (1) one submission sheet, original application and (10) ten copies with the necessary signatures, of their selection to the State Teacher of the Year Program Coordinator.
4. A Selection Committee comprised of Wyoming Department of Education staff will review the District Teacher of the Year applications and determine the top (8) eight District Teachers of the Year.
5. The top (8) eight District Teachers of the Year applications will be reviewed to determine the top 3 candidates, to be interviewed in person or via the WEN.
6. The 2009 Wyoming Teacher of the Year will be announced at a special event in the fall of 2008.

Per the request of several District Selection Committees, the program guidelines now include several ideas on how to develop a successful nomination process.

The entire application package must be at the following address by the close of business on  
**Tuesday, June 10, 2008:**

Wyoming Department of Education  
Kathryn Lind, State Teacher of the Year Program Coordinator  
Hathaway Building, 2<sup>nd</sup> Floor  
2300 Capitol Avenue  
Cheyenne WY 82002 0050

Do not hesitate to contact Kathryn Lind at (307)-777-3320 or [klind@educ.state.wy.us](mailto:klind@educ.state.wy.us) if you have any questions concerning the application procedure.

JM:kl