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**ACTION SUMMARY SHEET
STATE BOARD OF EDUCATION**

ISSUE: Approval of Agenda

DATE: December 8, 2011

BACKGROUND:

SUGGESTED MOTION/RECOMMENDATION:

To approve the Agenda for the December 8, 2011 Teleconference meeting

SUPPORTING INFORMATION ATTACHED:

- Agenda

PREPARED BY: Chelsie Bailey
Chelsie Bailey, Executive Assistant

APPROVED BY: _____
Christine Steele
State Board of Education Liaison

ACTION TAKEN BY STATE BOARD: _____ **DATE:** _____

COMMENTS:

State Board of Education

Teleconference

December 8, 2011 at 3:00 p.m.

1. Call to Order- Joe Reichardt *Roll Call	Action
2. Approval of Agenda- Joe Reichardt	Action- Tab A
3. Approval of Minutes- Joe Reichardt *November 17, 2011	Action- Tab B
4. Report on the Statewide Assessment Proposals- Paul Williams/John Masters	Action- Tab C
5. February 2012 Agenda Items- Joe Reichardt	Information- Tab D
6. Legislative Direction- Joe Reichardt	Information
7. ADJOURNMENT	

Trip

**ACTION SUMMARY SHEET
STATE BOARD OF EDUCATION**

DATE: December 8, 2011

ISSUE: Approval of Minutes

BACKGROUND:

SUGGESTED MOTION/RECOMMENDATION:

To approve the minutes from the November 17, 2011 State Board of Education meeting.

SUPPORTING INFORMATION ATTACHED:

- Minutes of November 17, 2011

PREPARED BY: Chelsie Bailey
Chelsie Bailey, Executive Assistant

APPROVED BY: _____
Christine Steele
State Board of Education Liaison

ACTION TAKEN BY STATE BOARD: _____ **DATE:** _____

COMMENTS:

WYOMING STATE BOARD OF EDUCATION

November 17, 2011

Hathaway Building, Room 126

Cheyenne, Wyoming

Wyoming State Board of Education members present: Ron Micheli, Joe Reichardt, Hugh Hageman, Scotty Ratliff, Kathy Coon, Cindy Hill, Sue Belish, Pete Gosar, Larry McGarvin, Matt Garland and Walt Wilcox

Members absent: Dana Mann-Tavegia

Also present: Teri Wigert, Wyoming Department of Education (WDE); John Masters, WDE; Paul Williams, WDE; Chelsie Bailey, WDE; Bobby Jones, WDE; Paula Smith, WDE; Scott Bullock, WDE; Lachelle Brant, WDE; Julie Magee, WDE; Sheryl Lain, WDE; Christine Steele, and MacKenzie Williams, Attorney General's Office (AG)

Members of the Press and Public Present: Brent Bacon, Laramie County School District #2; Kari Cline, WAPCS; Bob Brechtel, Wyoming House Representative of District 38; Linda Bergeron, The 5000 Year Leap Study Class, Brad Harrington, Liberty Torch; Kathy Scheurman, WEA; Martin Nash, LRNCO LCC; Marlin Walter; Kerry Powers; Doreen Kaiser; Bruce Hayes; Kathryn Valido, WEA; Amy Edmonds, Wyoming House Representative of 12; and Kelly Pellisser- WY P-16.

CALL TO ORDER

Chairman Joe Reichardt called the meeting to order at 1:00 p.m.

Chelsie Bailey conducted roll call and established that a quorum was present.

APPROVAL OF AGENDA

The Chairman moved that some slight changes be made to the agenda including; that the Board vote on the Technology Presentation after the approval of the treasurer's report; that the State Assessment System from the work session be continued in a Executive session following the technology vote; and that the attorney for the Board, MacKenzie Williams, make a few comments before the Board continues with number 5, Board Updates, Public Comment and Committee Work Group Updates.

Ron Micheli moved to approve the revised agenda, seconded by Larry McGarvin, the motion carried.

APPROVAL OF MINUTES

Minutes from the September 23, 2011, State Board of Education meeting were presented for approval.

Ron Micheli moved that the minutes be approved, seconded by Scotty Ratliff, the motion carried.

APPROVAL OF TREASURER'S REPORT

Treasurer Larry McGarvin presented the treasurer's report ending October 31, 2011, with an ending balance of \$107,836.63. Scotty Ratliff moved to approve the treasurer's report as submitted, seconded by Pete Gosar, motion carried.

TECHNOLOGY PRESENTATION

Scotty Ratliff made a motion that access is allowed to the Fusion site for the next Board meeting and that the Board receives cost information and what is appropriate for the board from the WDE. Matt Garland seconded motion, the motion carried.

STATE ASSESSMENT SYSTEM

Chair called for a motion for the Board to convene under Executive session. Sue Belish moved, motion seconded by Ron Micheli, the motion carried.

Larry McGarvin made a motion to come out of executive session, seconded by Pete Gosar; the motion carried, Executive session concluded at 1:44 p.m.

Paul Williams and John Masters reported on the status of the PAWS Response for Proposals, and that the RFP has been successful in receiving responses. They reported that all those responses are being evaluated by a team at the WDE, and four people outside the agency. There is a matrix for scoring; three vendors have been brought to the WDE for oral presentations. As part of the process, the State Superintendent will review the reports and then forward the reports to the Board, and the Board will be asked to authorize the RFP. Cindy Hill thanked Paul Williams for his help with the RFP process. Sue Belish requested that Mr. Williams stay for her legislative report out.

BOARD UPDATES, PUBLIC COMMENT AND COMMITTEE WORK GROUP UPDATES

Legislative Update

Sue Belish reported out on Legislative Updates. She discussed her handout and the presentation she gave to the Select Committee on November 16. She asked Mr. Williams to give more information on the Benchmark adaptive test.

Public Comment on Wyoming Content and Performance Standards

The Board opened the floor for public comment. Each person was given the opportunity to speak regarding the Wyoming Content and Performance Standards. Attorney for the Board, MacKenzie Williams, gave some background information on the rule making process..

Bob Brechtel, Wyoming State House of Representatives, District #38
Linda Bergeron, teacher, The 5000 Year Leap Study Classes
Kerry Powers,
Martin Nash, LRNCO LCC
Amy Edmonds, Wyoming State House of Representatives, District #12.
Bruce Hayes

Hugh Hageman addressed the public and thanked them for their passion and the comments that were given, he asked them to stay involved.

NCSBEE Annual Conference

Chelsie Bailey thanked the Board for allowing her to attend the NCSBEE conference. She reported that it was nice to be with people in similar situations and have an opportunity to learn from them. She was also elected the Secretary for the NCSBEE group.

P-16

Kathy Coon reported that the energy of the P-16 council has gone more towards education. She reviewed her handouts with the Board.

NASBE Annual Conference

Joe Reichardt reported out on the behalf on Dana Mann-Tavegia. He reported that it was good to be with people who are in the same situation, but have different perspectives, but even so all and all, every Board member is in the same boat across the nation.

REVIEW OF POLICY MANUAL AND RECOMMENDATIONS

Joe Reichardt moved for the following changes in the manual;

Tab 7, number 1, underline "nominations",

Tab 7, number 3, would like the nomination committee to interview everyone and get an opinion from the whole board. Nomination committee will thoroughly interview any member who shows interest in any of the three offices.

Tab 7, number 5, underline "shall open the floor for additional nominations"

Tab 7, number 9, change "one year" to an eligible member should have currently served at four quarterly meetings.

Joe Reichardt called for a motion, Larry McGarvin moves motion, and seconded by Matt Garland. The motion passed.

LEGISLATIVE ACTION

Ron Micheli stated that he feels that the Board needs to have a good working relationship with the Legislature and the Board needs to be more active, which means time and commitment. The Board should hone in on key issues and he believes that the Board's input would be very much appreciated by the Legislature.

Chair called for a motion to create a subcommittee with Ron Micheli as chair, motion moved by Cindy Hill, seconded by Larry McGarvin, the motion carried.

Any Board member who has an interest in serving on the Legislative subcommittee should let Joe and Ron know. Sue Belish requested from the WDE the transcripts from seniors who have graduated in the last couple years and would like the CTE financial end reporting.

UPDATE ON STATUS AND THE NEXT STEPS OF WYOMING CONTENT AND PERFORMANCE STANDARDS

Mackenzie Williams, attorney for the Board, reported that even if the Board does not adopt the Common Core, the rules will still need to be updated. He believes that a meeting is needed with the Secretary of the State to have the rules defined. In the future he recommended that the standards be placed in a different area of the rules. LSO has looked into making these changes, because currently they are not proper. He would like to clarify the process of promulgating rules.

Mackenzie Williams gave information on dividing the Board's manual into a formal set of rules. He will provide more information in a more formal way, with all the pluses and minus involved. Sue Belish would like something written for next meeting before the Board makes a motion. Ron Micheli agreed.

Sue Belish asked that the Board discuss the locations of the public hearings and would like to have evening and day meetings available.

Ron made a motion to have five public hearings, northeast, northwest, southeast, southwest and center. Also include the WEN at the community colleges, and that the SBE attend as many as they can. Hugh Hageman seconded the motion, motion carried.

Cindy Hill assured the Board that she will provide a facilitator and the WDE will respond to whatever the Board suggests.

Pete Gosar requested a quick fact sheet to be available on the website and at the public meeting concerning the Wyoming Content and Performance Standards. Cindy Hill suggested that Paul Williams, John Shumway and John Masters, from the WDE, work together to provide this fact sheet.

NOMINATING COMMITTEE APPOINTMENT

Scotty Ratliff volunteered to be on the nominating committee along with Matt Garland, and Walt Wilcox. Joe Reichardt appointed Matt Garland as the Chair of the Nominating Committee. Joe Reichardt notified the Board that even if a person is not nominated, he/she may nominate themselves.

The State Board of Education adjourned at 4:50 p.m.

Teleconference is scheduled for December 8, 2011 to discuss the Response for Proposal

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**ACTION SUMMARY SHEET
STATE BOARD OF EDUCATION**

DATE: December 8, 2011

ISSUE: Statewide Assessment Proposals

BACKGROUND:

SUGGESTED MOTION/RECOMMENDATION:

Move that the Superintendent of Public Instruction through the Department of Education award a contract for state-wide assessment to XYZ Company for the state-wide assessment of Wyoming students to be conducted in school years 2012-2013 through 2015-2016 and that the attorney for the Superintendent and the attorney for the State Board of Education and the Department of Education be directed to negotiate a contract for the assessment, subject to approval by this board and appropriation and funding by the Wyoming Legislature.

SUPPORTING INFORMATION ATTACHED:

- Report on Results on the Procurement Process

PREPARED BY: _____

John Masters

Legal Counsel to the Superintendent of Public Instruction

APPROVED BY: _____

Christine Steele

State Board of Education Liaison

ACTION TAKEN BY STATE BOARD: _____ **DATE:** _____

COMMENTS:

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Education Duties

Note: The classification of duties into different service areas is somewhat artificial, and there may be some overlap and duplication.

SUPERINTENDENT OF PUBLIC INSTRUCTION AND THE DEPARTMENT

MAJOR / GENERAL DUTIES

- General supervision of public schools. *Art. 7, § 14, Constitution of the State of Wyoming*
- Act as administrative head and chief executive officer of the Department of Education ("Department"). *W.S. § 21-2-201*
- Supervise the Department and staff and organize it in a manner to discharge duties appropriately. *W.S. § 21-2-104*
- Make rules and regulations consistent with the Education Code. *W.S. § 21-2-202(a)(i)*
- Develop public support for a complete and uniform system of education. *W.S. § 21-2-202(a)(ii)*
- Enforce the Education Code and rules and regulations in accordance with the law. *W.S. § 21-2-202(a)(iv)*
- Make final agency decisions and hold administrative hearings in accordance with the law. *W.S. § 21-2-202(d) and § 21-2-101*
- Take appropriate administrative action with the State Board that may be necessary, including changing the accreditation status of any school or institution. *W.S. § 21-2-202(c)*
- Assist the State Board. *W.S. § 21-2-*

STATE BOARD OF EDUCATION

MAJOR / GENERAL DUTIES

- ◇ Establish policies for public education in the State consistent with the Constitution and the statutes. *W.S. § 21-2-304(a)(i)*
- ◇ Establish statewide goals for Wyoming public education. *W.S. § 21-2-304(e)*
- ◇ Promulgate rules necessary or desirable for the proper and effective implementation of the Education Code. *W.S. § 21-2-304(a)(i)*
- ◇ Initiate and facilitate discussions regarding the needs of and the means for improving education. *W.S. § 21-2-304(b)(v)*
- ◇ Perform an ongoing review of State Board duties and make recommendations to the Legislature on board duties. *W.S. § 21-2-304(c)*
- ◇ Report to the Governor and recommend education legislation and necessary appropriations for educational activities in conjunction with the Superintendent. *W.S. § 21-2-306*
- ◇ Require reports and other assistance from school boards and officials as necessary. *W.S. § 21-2-305(a)(ii)*
- ◇ Meet during the first quarter of a

202(a)(vii)

- Designate an employee to serve as liaison to the State Board, including providing information upon request. W.S. § 21-2-202(b)
- Assist the Professional Teaching Standards Board. W.S. § 21-2-202(a)(xvi)
- Serve on the School Facilities Commission. W.S. § 21-15-113
- Serve as an ex officio member of the University of Wyoming's Board of Trustees. Art. 7, § 17, *Constitution of the State of Wyoming*
- Serve on the Board of Land Commissioners. Art. 18, § 3, *Constitution of the State of Wyoming*
- Report to the Governor and recommend education legislation and necessary appropriations for educational activities in conjunction with the State Board. W.S. § 21-2-306
- Recommend appropriations from the school foundation program account, including the amount necessary to fund payments to the school districts and special programs in the budget request to the Governor. W.S. § 21-2-202(a)(xvii)
- Consult with and advise the State Board, local school boards, local school administrators, teachers and interested citizens. W.S. § 21-2-202(a)(ii)
- Print and distribute informative material to interested parties. W.S. § 21-2-202(a)(ix)
- Maintain files and records of matters related to the Department. W.S. §

calendar year and select a chairman; meet at the call of the Superintendent or the Governor or the Chairman and meet at regular intervals as required to carry out duties. W.S. § 21-2-301(b).

- ◇ Evaluate and review, at least every five (5) years, the uniformity and quality of the educational program standards imposed by W.S. § 21-9-101 and § 21-9-102 and the student content and performance standards and report findings and recommendations to the Joint Education Interim Committee. W.S. § 21-2-304(c)
- ◇ Through the evaluation and accreditation of school districts, implement and enforce the uniform standards for educational programs prescribed under W.S. § 21-9-101 and § 21-9-102.
 - ◆ Ensure the uniform standards provide students an opportunity to acquire sufficient knowledge and skills to enter the University and community colleges and/or the job market or post-secondary vocational and technical training and achieve the general purpose of educating students for their roles as citizens and participants in the political system. W.S. § 21-2-304(a)(ii)
- ◇ In consultation with local school districts, prescribe and enforce uniform student content and performance standards as specified by W.S. § 21-9-101(b)

21-2-202(a)(iii)

- Employ legal counsel to review contracts and perform other duties as assigned. W.S. 21-2-202(a)(xix)(J)
- Establish a program of administering a standardized college entrance examination or a job skills assessment test to all 11th graders by rule and regulation. W.S. § 21-2-202(a)(xxx)
- Develop and implement a statewide education technology plan in cooperation with interested shareholders. W.S. § 21-2-202(a)(xx)
- Prepare a summary of the law regarding the creation and operation of charter schools. W.S. § 21-3-304(g)
- Adopt rules and regulations prescribing standards and allowable costs for educational services provided to court ordered placement pupils and distribute appropriate payments for such services. W.S. § 21-13-315(b)
- Promulgate rules and regulations to implement and enforce standards for student transportation. W.S. § 21-13-320(f)
- Make rules and regulations establishing standards for driver education programs in consultation with the Department of Transportation and employ a state coordinator of driver education programs to provide oversight of all driver education programs throughout the State. W.S. § 21-3-501(e) and (f)
- Make guidelines regarding the proper storage and disposal of hazardous material and toxic chemicals for school districts in

and (c), including promulgation of uniform standards for programs addressing the special needs students specified by W.S. § 21-9-101(c).

- ◆ Include standards for graduation from any high school and describe required performance levels in order to achieve proficiency of the common core of knowledge and skills.
- ◆ The standards must require successful completion of the following components, as evidenced by passing grades or successful performance on a competency-based exam: Four (4) years of English; Three (3) years of mathematics, science and social studies, including history, American government and economic systems and institutions. W.S. § 21-2-304(a)(iii)
- ◇ Establish requirements for high school diplomas as measured by each district's body of evidence assessment system and provide for advanced, comprehensive and general endorsements on diplomas in accordance with statute. W.S. § 21-2-304(a)(iv)
- ◇ Implement, review and evaluate a statewide assessment system for measuring student progress. The system must:
 - ◆ Utilize measures, that when combined, provide a reliable and valid measure of individual student

cooperation with the Department of Environmental Quality. W.S. § 21-2-202(a)(xxii)

- Make rules and provide a biennial plan and budget for the maintenance and operation for the deaf school in Casper. W.S. § 21-2-202(a)(xii)
- Collect and assess student educational assessment data from school districts, community colleges and the University of Wyoming in accordance with the rules promulgated by the State Board. W.S. § 21-2-202(a)(xiv)
- Establish and maintain and a uniform statewide reporting system based upon the student assessment. W.S. § 21-2-202(a)(xxi)
- Maintain a list of accredited schools in Wyoming. W.S. § 21-2-202(a)(viii)
- Administer and enforce the statutes addressing private school registration and licensure. W.S. § 21-2-401 and § 21-2-402
- Regulate the qualifications of and establish licensure fees for agents of private schools. W.S. § 21-2-403(b)
- Revoke and suspend private school registrations and licenses in accordance with the Wyoming Administrative Procedures Act. W.S. § 21-2-402(d)
- Establish rules and regulations for the implementation and administration of the Hathaway Scholarship Program, including providing for exceptions when appropriate in determining initial scholarship eligibility and continued eligibility. W.S. § 21-16-1308
- Promulgate rules and regulations for the collection of data and annual

achievement;

- ◆ Ensure the primary purpose is to improve teaching and learning in schools and fostering school program improvements;
- ◆ Require administration in reading, writing and mathematics at grades four (4), eight (8) and eleven (11) and, beginning in 2007-2008, in science not less than once within the following grade bands: three through five (3-5), six through 8 (6-8) and ten through twelve (10-12);
- ◆ Measure Wyoming students against a national rubric.
- ◆ Measure changes in student performance and progress in each subject year-to-year;
- ◆ Ensure a fair and unbiased assessment without regard to race, ethnicity, limited English proficiency and socioeconomic status; and,
- ◆ Provide alternatives and appropriate assessments for students with disabilities. W.S. § 21-2-304(a)(v)
- ◇ Report assessment results to students, parents, schools, schools districts, the public and the legislature in an accurate manner and utilize results in conjunction with school district's annual assessment to design educational strategies for

reporting requirements for the Hathaway Scholarship Program. W.S. § 21-16-1308(c)

- Promulgate rules and regulations, in consultation with the State Board, and provide oversight for distance education programs in Wyoming. W.S. § 21-2-202(a)(xxxi) and § 21-13-330.
- Promulgate rules and regulations establishing a charter school application process, which includes a process for review by the district superintendent and mediation. W.S. § 21-3-307(d)

improvement and enhancement of student performance. W.S. § 21-2-304(a)(v)(H)

- ◇ Establish improvement goals for public schools assessment of student progress based upon the NAEP (National Assessment of Educational Progress) and the statewide assessment. W.S. § 21-2-304(b)(xiv)
- ◇ By rule and regulation establish a statewide accountability system imposing a range of educational consequences that increase in the degree of intensity over time, which ensures:
 - ◆ Continuous improvement of student achievement;
 - ◆ Accountability decisions and progress of improving student achievement are based on adequate yearly progress as defined by No Child Left Behind and the district's body of evidence;
 - ◆ Ensure the focus of the system is teacher remediation, administrator quality and student remediation; and,
 - ◆ A range of rewards are provided for those schools that meet the appropriate goals. W.S. § 21-2-304(a)(vi)
- ◇ Enforce the uniform content and performance standards imposed by statute and rule and regulation by taking appropriate administrative action with the Superintendent, including but not limited to changing the accreditation status. W.S. § 21-2-

304(b)(ii)

- ◇ Approve or disapprove alternative scheduling for districts requesting to operate for less than 175 days in a school year. *W.S. § 21-2-304(b)(viii)*

Promulgate rules for the development, assessment and approval of school district teacher performance evaluation systems which allows each district the flexibility to develop an evaluation system that meets the individual needs of the district. *W.S. § 21-2-304(b)(xv)*

- ◇ Through the Superintendent, implement, administer and supervise education programs and services for adult visually handicapped and hearing impaired persons within the State. *W.S. § 21-2-304(b)(xvi)*
- ◇ Grant or deny requests by charter schools for release from State statutes and rules, decide appeals from district board decisions related to charter schools. *W.S. § 21-3-310*
- ◇ Serve as the “State Committee” for purposes of district organization, reorganizations, and adjustment of boundaries of school districts. Duties include:
 - ◆ Providing aid to district boundary boards in carrying out their powers and duties in consultation with the Superintendent; and,
 - ◆ Receiving, filing and reviewing all proposals for organizations, reorganization and

boundary adjustments and making decisions as the approval or denial of the submission. W.S. § 21-6-210(a) and § 21-6-211

- ◇ Approve any agreement to form a board of cooperative educational services (BOCES) entered into by a school district. W.S. § 21-20-104(a)

SPECIAL EDUCATION

- Make rules to assure disabled students receive a free and appropriate education.
- Promulgate rules and regulations that assure that each child with a disability receives a free and appropriate education in accordance with his capabilities. W.S. 21-2-202(a)(xviii)
- Establish statewide guidelines for special education staffing levels to be used in assessing programs and services provided by school districts. W.S. § 21-2-202(a)(xxiii)
- Monitor school district special education identification and service delivery practices, assess variations in services or delivery methods and assist districts in developing alternatives. W.S. § 21-2-202(a)(xxiv).
- Measure and track district special education programs based upon student performance and develop procedures to monitor student progress over time. W.S. § 21-2-202(a)(xxv)
- Promulgate rules and regulations to carry out the delivery of educational services of preschool children with disabilities. W.S. § 21-2-703(c)

SPECIAL EDUCATION

- ◇ Prescribe content and performance standards for children with disabilities, limited English proficient children, economically disadvantaged youth and gifted and talented students.
 - ◆ Programs implemented by districts in accordance with these standards must identify special student populations in accordance with the rules and regulations of the State Board. W.S. § 21-2-304(a)(iii) and § 21-9-101(c)
- ◇ Monitor the proportion of students in each special needs category and compare to regional averages. W.S. § 21-9-101(c)
- ◇ Note: Many aspects of special education and educating children with disabilities are controlled and dictated by federal law. Any action or initiative undertaken by the State Board or the Superintendent in this area must coincide with the direction of the federal government as contained in the Individuals with Disabilities Act, 20 U.S.C. § 1400 et seq. and any subsequent amendments thereof.

- Insure that activities to deliver a proper education to preschool children with disabilities comply with the Education of the Handicapped Act, 20 U.S.C. §§ 1400 through 1485. *W.S. § 21-2-703(a)(iii)*
- Enter into an agreement with the Development Disabilities Division of the Department of Health defining the duties of each party with regard to the education of developmentally disabled preschoolers. *W.S. § 21-2-703(c)*
- Receive and expend funds from the federal government pursuant to § 611(d) and reserved by the State pursuant to § 611(e)(2) of the federal Individuals with Disabilities Education Act in accordance with the law. *W.S. § 21-2-705(c)*
- Promulgate rules and regulations to implement and administer reimbursement for special education services. *W.S. § 21-13-323(d)*
- Note: Many aspects of special education and educating children with disabilities are controlled and dictated by federal law. Any action or initiative undertaken by the State Board or the Superintendent in this area must coincide with the direction of the federal government as contained in the Individuals with Disabilities Act, 20 U.S.C. § 1400 et seq. and any subsequent amendments thereof.
- Establish requirements for school district policies on using seclusion and restraint; review district policies. *W.S. 21-2-202(a)(xxxii)*
- Develop a model protocol to assist districts to develop protocols assessing risks of head injuries from

Furthermore, because the implementation of federal programs and distribution of federal aid is within the control of the Superintendent and special education is governed by federal law, the Board's abilities are relatively limited in this area. *W.S. § 21-13-321(a)(ii) and § 21-2-202(a)(xviii) and (xix).*

school athletics

VOCATIONAL EDUCATION

- Establish criteria and guidelines in the following areas:
 - Identification of vocational education courses by districts;
 - For computation of full-time equivalent (FTE) students participating in vocational education courses; and,
- Develop a process and procedure for granting district waivers from instructional and career-vocational education program requirements, which includes incentives for teacher certification and program sequencing compliance subject to the district submitting specific items as contained in statute. W.S. § 21-2-202(a)(xxvii)
- Establish procedural and monitoring requirements for implementation of the career-technical education demonstration project grant program authorized by W.S. 21-12-105, including coordination with the post-secondary and industry fields. W.S. § 21-2-202(a)(xxviii)
- Provide for the reporting for district vocational education expenditures by rule and regulation. W.S. § 21-2-202(a)(xxix)

FEDERAL PROGRAMS

- Make rules for the acceptance and disbursement of federal funds for school lunch, milk and other commodities distributions. In

VOCATIONAL EDUCATION

- ◇ Serve as the State Board of Vocational Education, promulgate rules and review career-vocational education programs offered by school districts to ensure the programs serve the needs of the students and are aligned with State content and performance standards. W.S. §§ 21-2-307, 21-12-101(a).

carrying out this duty the Superintendent may:

- Enter into agreements, employ personnel, direct disbursements of funds, assist in training personnel of programs and accept gifts in connect with such programs;
- Audit and conduct reviews and inspections of accounts, records and operations of programs; and,
- Conduct studies to improve and expand school lunch programs and promote nutritional education in schools. *W.S. § 21-2-202(a)(x)*
- Accept all federal funds distributed to aid education (except those provided under W.S. § 21-2-307 & § 21-2-601). *W.S. § 21-2-202(a)(xix)*
- Administer and supervise any State Plan established or any federal funds subject to federal requirements, including:
 - Make agreements with federal agencies to secure benefits;
 - Establish a State Plan;
 - Provide reports to federal agencies and collect reports from local education agencies;
 - Conduct surveys and studies with other agencies to identify the needs of the State;
 - Establish standards for receipt of funds;
 - Give technical advice and assistance to local education agencies receiving federal funds; and,

- Take other action necessary to secure federal funds. W.S. § 21-2-202(a)(xix)
- Note: The authority of the Superintendent and the Department in the area of federal programs and distribution of funds has many programmatic implications, including in the area of special education.

SCHOOL FINANCE

- Make rules and regulations governing the administration of the finance model, including:
 - Providing copies of the model as administered to the school districts;
 - Certifying the model is properly incorporated into the model as administered by the Department; and,
 - Implementing technical corrections to the model between legislative sessions. W.S. § 21-2-202(e)
- Administer the school finance, data management and reporting system for funding of the public schools, including the enforcement of rules for submission of uniform data. W.S. § 21-2-203(c)(i) and § 21-13-309(m)
- Calculate and distribute the funds associated with operational costs for school districts including, but not limited to, ADM, enrollment, at-risk population, alternative school funding, salaries for all school district level staffing categories, including extra compensation provided to teachers pursuant to statutes, vocational education, transportation and special

education, health insurance, routine building maintenance, tuition and isolation and maintenance payments and inflationary adjustments. W.S. § 21-13-309(m), (o) and (p) and § 21-13-313

- Collect the data necessary to administer the school finance model, including:
 - Coordinate the effort with other functions of the Department to consolidate reporting requirements and avoid duplication; and,
 - Consult with advisory committee on type and format of data to be reported. W.S. § 21-2-203(a) and (c)(ii)
- Specify formats, uniform accounting standards and procedures and processes for district accountability and data reporting. W.S. § 21-2-203(c)(iii)
- Make recommendations to improve the accuracy and reliability of data and the general efficiency of the operation of the school finance system. W.S. § 21-2-203(c)(iv)
- Provide training of district personnel regarding administration of the school finance model. W.S. § 21-2-203(c)(v)
- Cooperate with and consult with other State agencies which have responsibilities related to the school finance system. W.S. § 21-2-203(c)(vi)
- Ensure that comprehensive school finance information is available in a useful format to policymakers, schools districts and the general public. W.S. § 21-2-203(c)(vii)

- Establish a data advisory committee to provide guidance and suggestions on data collection and use by the Department. W.S. § 21-2-203(d)
- Pursuant to rules and regulations, conduct audits of data submitted by the school districts that are necessary to administer and perform computations pertaining to the cost components within the education block grant resource model. W.S. § 21-13-307(b)
- Provide for the storage, management, and reporting of information provided by the Wyoming professional teaching standards board. W.S. § 21-2-202(a)(xxxii).
 - Promulgate rules and regulations for data elements collected.
 - Report to JEIC on the expansion of the data repository. Report includes:
 - Action plans and funding necessary to implement completion of system transition of certified personnel records from PTSB to WDE, including implementing an online certification renew system and the completion and the completion of data migration to WDE's data repository. 2011 Sess. Laws ch. 185 § 4(c).
 - \$350,000 appropriated -- 2 FT positions (1 PTSB/ 1 existing WDE funds). 2011 Sess. Laws ch. 185 § 4(a), (b).
- Provide copies of the model and

model spreadsheets for public inspection. W.S. § 21-2-202(e).

- Approve reading assessment screening instruments. W.S. § 21-3-401(a).
- Annually update and compile information reported at the model component level, on school district allocation of model resources, as well as other information provided for the purposes of developing and completing the 2010 cost of education studies. W.S. § 21-13-309(u).

ACCOUNTABILITY

- Compute combined school score for student performance in the core indicators. W.S. § 21-2-204(d)
 - Establish matrix format for recording scores by rule and regulation. W.S. § 21-2-204(d)(iii)
- Performance Acceleration Plans. W.S. § 21-2-204(f)(i)
 - Format and criteria prescribed by rule and regulation
 - Discuss each plan with affected districts
 - Determine sufficiency of resources for implementation
 - Report to JEIC and JAIC on all plans
- Turn-around Strategies. W.S. § 21-2-204(f)(ii).
 - Technical Assistance Team to develop and assist district in implementing; may also impose criteria on allocation of resources necessary to

ACCOUNTABILITY

- ◇ Administer as part of school district accreditation. W.S. § 21-2-204(f)(iii).
- ◇ Implement and enforce the statewide education accountability system; require district adherence. W.S. § 21-2-304(a)(ii)
- ◇ Pilot a statewide benchmark adaptive assessment for school year 2011-12. 2011 Sess. Laws ch. 184 § 5(a).
 - Results of the pilot program used to establish student achievement level with the statewide summative assessment and performance target levels for school year 2012-13.
 - Report the development and implementation of the pilot program to the Select Committee with a final report on or before December 1, 2011.
- ◇ Develop and implement a

implement strategies

- Report to JEIC and JAIC on technical assistance rationale, evidence supporting strategies, and any criteria on district resource allocation imposed
- Statewide Accountability System. W.S. § 21-2-204(h).
 - Provide periodic and uniform reporting on the progress of achievement compared to established targets
 - Include process for consolidating, coordinating, and analyzing existing performance data and reports to align and incorporate into the statewide system.
 - Link student scores on the benchmark adaptive assessment to teachers, schools, and districts. W.S. § 21-2-202(a)(xiv)
 - Format and schedule established by rule and regulation of the SBE.
 - Use existing data to establish longitudinal data systems linking student achievement with teachers of record and relevant school principals. W.S. § 21-2-203(c)(ii)(C)
- Provide information and other assistance to the Select Committee on Accountability as requested. 2011 Sess. Laws ch. 184 at § 4(n).
- Administer a statewide benchmark adaptive assessment pilot during school year 2011-12. 2011 Sess. Laws ch. 184 § 5(a).

statewide benchmark adaptive assessment for school year 2012-13. W.S. § 21-2-304(a)(vii).

- Establish statewide standards for assessing student growth in math and reading for students in grades K-8.
- These standards must include: a uniform statewide benchmark testing system; prescribed growth by subject area and grade level; procedures for aligning benchmark assessment results with 2011-12 as the baseline year; use of assessment results to design educational strategies for improvement and enhancement of student performance.
- ◇ Align statewide assessment components with the accountability system. W.S. § 21-2-304(a)(v).
- ◇ Review an alternative to the current body of evidence system. 2011 Sess. Laws ch. 184 § 5(c).
 - The alternative shall: provide a district level of assessment enabling consistent, comparable, and aligned measures; provide multiple opportunities for students to demonstrate proficiency at the student, teacher, school, and district levels; consider end-of-course examinations as an alternative to body of evidence system.

- Start developing a statewide multiple choice, standardized summative assessment meeting the requirements of 20 U.S.C. § 6311. 2011 Sess. Laws ch. 184 § 5(b)
- Review the body of evidence component of student assessments required by law and provide an alternative---goal is to replace current body of evidence system by school year 2012-13. 2011 Sess. Laws ch. 184 § 5(c).
- Goal is to replace current body of evidence system for school year 2012-13.
- ◇ Develop a statewide multiple-choice, standardized summative assessment meeting the minimum requirements of No Child Left Behind (NCLB). 2011 Sess. Laws ch. 184 § 5(b).
 - Statewide assessment will no longer require the comprehensive and in-depth measurement of state content and performance standards.
 - Develop an authentic statewide assessment of student writing skills that is limited to one writing prompt in school year 2011-12, the initial year of implementation as a pilot assessment.
 - Assessment is to be: based on research and encourage rigor in the classroom; developed outside of and not as part of the requirements under NCLB; administered separately and at different times from the statewide summative assessment in other subject areas; and be fully implemented in the 2012-13 school year and each year thereafter.
 - At least 30 days prior to issuing RFP to start development and implementation of the assessment, the Superintendent is required to submit the RFP to the Select Committee for

review.

- ◇ Develop an annual teacher performance evaluation system. W.S. § 21-2-304(b)(xv)
 - Based in part on student academic growth measures.
 - Longitudinal data systems linking student achievement with teachers of record
 - Clearly prescribe standards for exceptional, satisfactory, and unsatisfactory performance.
 - Allow a reasonable opportunity for mentoring and professional development activities.

CHARTER SCHOOLS

- By rule and regulation, prescribe uniform application and renewal forms for charter schools.

