



WYOMING
DEPARTMENT OF EDUCATION

*Creating Opportunities
for Students to Keep
Wyoming Strong*

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MEMORANDUM NO. 2016-020

TO: School District Superintendents
FROM: Brent Young, Chief Policy Officer
DATE: February 8, 2016
SUBJECT: Teacher of the Year Application and Process

2017 WYOMING TEACHER OF THE YEAR APPLICATIONS **DUE MAY 6**

Application forms and instructions for the 2017 Wyoming Teacher of the Year (WTOY) Program are now available on the Wyoming Department of Education website:

<http://edu.wyoming.gov/educators/teachers/toy/>

The 2017 WTOY Program will present \$1,000 to each 2017 District Teacher of the Year and \$5,000 to the 2017 Wyoming Teacher of the Year. The WTOY is selected from the pool of Wyoming District Teachers of the Year and will be announced in the fall of 2016. Wyoming's Teacher of the Year automatically becomes a nominee for the National Teacher of the Year.

The applicant must complete their own application and submit it to the District Committee. The WTOY program guidelines are attached to this memo and can also be found on the [WDE website](#).

The entire application package must be postmarked no later than Friday, May 6, 2016:

Wyoming Department of Education
Attn: Tracy Stibitz
2300 Capitol Ave., Hathaway Building, 2nd Floor
Cheyenne WY 82002-2060

If you have questions, please contact Tracy Stibitz at tracy.stibitz@wyo.gov or 307-777-8979.

Attachments:
WTOY Application
WTOY District Checklist
WTOY District Committee
WTOY Program Guidelines
W-9 for New Vendors
Wyoming Vendor Management