Wyoming Department of Education

Division of School Support

Hathaway Building, 2nd Floor

2300 Capitol Avenue

Cheyenne, WY 82002-0050

307-777-6270

**Refrigeration, Freezer, and Cooler Log**

**Instructions:** A designated foodservice employee will record the location or description of holding unit, date, time, air temperature, corrective action, and initials on this log. The food service manager will verify that foodservice employees have taken the required temperatures by visually monitoring employees during the shift and reviewing, initialing, and dating this log daily. One log should be used for each individual unit.

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| --- | --- | --- | --- | --- | --- | --- |
| Location/Unit Description | Date | Time | Temperature | Corrective Action | Employee Initials | Manager Initials/Date |
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