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## MEMORANDUM NO. 2014-055

**TO:** School District Superintendents  
WISE Coordinators  
High School Principals  
High School Counselors

**FROM:** Lori Kimbrough, Hathaway Scholarship Consultant  
Standards and Accountability Division

**DATE:** April 28, 2014

**SUBJECT:** 2013-14 WDE950 Graduating Student Transcripts - Wyoming Transcript Center Changes

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# CHANGES COMING TO WYOMING TRANSCRIPT CENTER WDE950 COLLECTION

## *Transcript Center changes will impact the 2013-14 Graduating Student Transcripts*

**CHEYENNE** - In order to comply with all of the statutory Hathaway Scholarship Program and Wyoming Accountability in Education Act reporting requirements, some modifications and changes are being made to the WDE950 Collection fields and elements that will be implemented with the 2013-14 Graduating Student Transcripts submission. The changes will allow the Wyoming Department of Education to fulfill the required legislative reporting outlined in the following section of statutes W.S.21-16-1308(c):

- (vi) An annual report on the number of applicants as well as the percent of high school graduates by high school district who meet the success curriculum requirements,
- (vii) Statistical studies on the relationship between the courses taken and grades earned by a high school student and the student's score on the ACT or WORKKEYS test. Relative to public high schools, such statistical studies shall use student course and grade data that is otherwise available

from the schools and such studies shall be conducted at no additional cost to the governing authority of any public high school;

(viii) Statistical studies on the relationship between the courses taken and the grades earned in high school and the student's college or university GPA.

In addition to the Hathaway Scholarship Program reporting requirements, the Wyoming Accountability in Education Act School Performance Rating Model includes identifying the Hathaway Scholarship level of eligibility for each graduating student. The Hathaway Scholarship eligibility level is a college readiness sub-indicator included in the school performance measure for each secondary school pursuant to W.S.21-2-204(c)(iv).

The attached table provides a brief overview of the most significant changes to the WDE950 Graduating Student Transcripts – Wyoming Transcript Center Collection that will be implemented for the 2013-14 collection window scheduled to open in August and close in November. The collection period is being delayed until mid July and extended through the end of October to allow districts to make the necessary adjustments to student-information-system report features and data collection and entry procedures.

An updated WDE950 Graduating Student Transcripts – Wyoming Transcript Center Collection guidebook and elements and rules will be available the week of May 12 following the closing of the 2012-13 Graduating Student Transcripts verification and corrections period.

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*For more information, contact Lori Kimbrough at [lori.kimbrough@wyo.gov](mailto:lori.kimbrough@wyo.gov) or 307-777-8979.*

## WDE950 Collection through the Wyoming Transcript Center Changes

File/Field	Changes to the Field
Student File/ scholarshipAwardLevel	Renamed successCurriculumLevel; changed to mandatory field (instead of optional) to identify which level of the Hathaway Success Curriculum was completed by every graduate. Valid values: Honors/Performance, Opportunity, Provisional Opportunity or None
Student File/ foreignLanguageProficiency	New field to identify if students completing the Opportunity or Provisional Opportunity Success Curriculum have met the district's foreign language proficiency requirements; only applies to the 2013-14 and 2014-15 graduate transcripts
Student File/ gradDate	Field changed to mandatory for all grade level 12 transcripts;
Student Courses File/ scholarshipCourseIndicator	Parameters have been refined to not allow instances for all courses being marked true or all courses being marked false
Student Courses File/ preNinthHath	New field so Hathaway Success Curriculum courses taken prior to 9 <sup>th</sup> grade can be included on the high school transcript; may or may not include credits earned dependent upon district/school policy
Student Courses File/ mark	The valid values of this field will be restricted to letter grades (A, B, C, D, F, etc.) followed by a "+" or "-" sign but no other symbols and no numbers will be allowed.
Test File/ testType and subtestName	At least one of the following test types and corresponding subtests must be provided for each graduating student with an ACT and/or WorkKeys score: testType: ACT; subtestName: Composite testType: ACT; subtestName: StateAccommodations testType: WorkKeys; subtestName: TotalScore
Test File/ testType	If no ACT or WorkKeys score was obtained by a student, a testType: NoACTorWorkKeys must be submitted for those instances