



**WYOMING**  
DEPARTMENT OF EDUCATION

*Creating Opportunities  
for Students to Keep  
Wyoming Strong*

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## MEMORANDUM NO. 2017-066

**TO:** District Superintendents  
School Principals

**FROM:** Lisa Weigel, Chief Policy Officer

**DATE:** May 15, 2017

**SUBJECT:** 21CCLC: Upcoming Cohort 12 Intent to Apply

## 21CCLC INTENT TO APPLY FORM

### DUE JUNE 12

Interested applicants for a Cohort 12 competition under the 21st Century Community Learning Centers (21CCLC) should submit an Intent to Apply form by **Monday, June 12, 2017**. The form is attached, and available on the Wyoming Department of Education (WDE) website. This form is not required to apply for a 21CCLC grant, but will be used to communicate with potential applicants when funds become available.

When the WDE is notified of continued 21CCLC funding in July, an application guide will be available on the 21CCLC webpage and sent to all interested applicants. The guide will provide potential applicants an outline of what is needed to complete the online application on the Grants Management System (GMS) in early August. Applications will need to be completed and submitted within three weeks of the release with a due date in late August or early September.

The 21CCLC program establishes and expands Community Learning Centers that provide academic and enrichment opportunities and activities that complement regular student academic programs whenever school is not in session, including before and after school, holidays, weekends or summer recess.

Centers can be located in elementary or secondary schools or other similarly accessible community facilities and provide a range of high-quality services to support student learning and development.

Applicants should propose services that include academic support and an array of high-quality enrichment opportunities designed with clear academic and behavioral outcomes. These may include academic tutoring, project-based learning, STEM activities, internship or apprenticeship programs, mentoring, homework assistance, music, arts, sports, nutrition, college and career readiness activities, cultural activities, social/emotional learning, and service learning opportunities. All 21CCLC programs are required to serve the families of the program participants for the purpose of increasing family engagement in learning and supporting positive home and school relationships.

Any public or private organization is eligible to apply for a 21CCLC grant. Examples include, but are not limited to: public schools/school districts, charter schools, private schools, non-profit agencies, city or county government agencies, faith-based organizations (including religious private schools), institutions of higher education, and for-profit corporations. Additionally, the statute allows a consortium of two or more agencies, organizations or entities to apply which may be beneficial to smaller school districts and communities.

Community-based organizations applying for funds should collaborate with the school district(s) they intend to serve to determine which schools meet eligibility requirements to be served, and have demonstrated a need for an expanded learning program. Only students from eligible schools included in the application can be served through program activities funded by 21CCLC.

As required by federal legislation, the WDE will give priority to applications that propose to serve primarily schoolwide Title I schools or schools with 40% or more of the student population eligible for free or reduced-price lunches. All schools included in the application must have at least 25% of their student population eligible for free and reduced price lunches.

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*For questions about the 21st Century Community Learning Center grant and/or application guide, contact Karen Bierhaus at 307-857-9284 or [karen.bierhaus@wyo.gov](mailto:karen.bierhaus@wyo.gov).*