Student Data Elements

For students enrolled during the current school year: Submit one row every time a student enrolls in the district, including at the beginning of the school year. In addition, report a new row for the student when any of the following fields change:
- SchoolID
- StudentGradeLevel
- StudentConcurrentEnrollment
- StudentHomeSchooled
- StudentIDEA

For the fields StudentIDEA, StudentELL, StudentELLMonitoring, StudentSection504, StudentTitle1, StudentMigrant, StudentImmigrant, StudentHomeless, StudentGiftedTalented, and StudentLunch, report the value the student had during the period bounded by StudentEntryDate and StudentExitDate. If the period bounded by StudentEntryDate and StudentExitDate contains the snapshot date for the collection (October 1), then report the value on the snapshot date.

For correcting exit status from previous years: This report may also be used to correct the StudentExitType for any student in previous years. In that case, report one row per student per school and specify the correct exit status and exit type for that student. The StudentEntryDate and StudentExitDate should both be from the previous school year and the grade level should be the student's grade level at the end of the previous school year. For the fields StudentIDEA, StudentELL, StudentELLMonitoring, StudentSection504, StudentTitle1, StudentMigrant, StudentImmigrant, StudentHomeless, StudentGiftedTalented, and StudentLunch, report the value the student had on StudentExitDate.

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
1	WISERID	Required	8	Must conform to the rules for valid WISER IDs.	The WDE 8-digit state assigned student record identifier
2	StudentLastName	Required	1-25	Name characters	Student's last name
3	StudentFirstName	Required	1-25	Name characters	Student's first name
4	StudentMiddleName	Optional	0-25	Name characters (Optional)	Student's middle name or initial
5	StudentGradeLevel	Required	2	PK, HK, KG, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12	Report students based on their current grade level placement with the following considerations. This should be the same grade level for which they will be reported in the year-end ADM report. PK- Pre Kindergarten KG- Full day Kindergarten HK- Half day Kindergarten
6	StudentDateOfBirth	Required	8	YYYYMMDD	Student's date of birth
7	StudentGender	Required	1	M, F	Student's gender
8	SchoolID	Required	7	A valid school ID. It must be within the district identified by field #9.	The WDE 7-digit ID for the school of the student's enrollment.
9	DistrictID	Required	7	A valid 7-digit district ID.	The WDE 7-digit ID for the district of the student's enrollment.
10	StudentNameSuffix	Optional	0-8	Alpha and periods (Optional)	Generation indicator i.e. Sr, Jr, III
26	AsianRace	Required	1	Y, N	Is this student of the Asian Race?
27	BlackRace	Required	1	Y, N	Is this student of the Black Race?
28	IndianRace	Required	1	Y, N	Is this student of the American Indian/Alaskan Native Race?
29	PacificIslanderRace	Required	1	Y, N	Is this student of the Native Hawaiian or Pacific Islander Race?
30	WhiteRace	Required	1	Y, N	Is this student of the White Race?
31	HispanicEthnicity	Required	1	Y, N	Is this student of the Hispanic or Latino Ethnicity?

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
12	StudentIDEA	Required	1-3	Y, N, R(Refused), I (Ineligible)	Was this student eligible for special education services? Y - Yes, has an Individualized Education Plan (IEP) N - No, this student does not have an IEP R - Refused, student was eligible for an IEP but special education services were refused by the parent or legal guardian I - Ineligible, student was ineligible for IEP
13	StudentELL	Required	1-3	Y, N, R(Refused)	Any student on October 1: 1. Is newly enrolled in the district or enrolled in the district after the state annual ELP assessment, ACCESS for ELLs was given in the prior school year; **and** has been identified and evaluated by the district as being an Active ELL through the use of an ELP screening assessment; **or** 2. Is returning to the district from the previous school year; **and** took the state's annual ELP assessment in the prior school year and has not yet achieved the "proficiency" level. 3. A student who meets the above qualifications, but whose parent/guardian refuses services should be reported as "R". The value "R" should only be used for students who have been identified as needing services; it should not be used for students who have not yet been evaluated.
14	StudentELLMonitoring	Conditional	0-1	Blank, 1, 2, 3 or 4 (Required data element for any student that exited the ELL program during the previous two years)	Is this student in year 1, year 2, year 3 or year 4 ELL Monitor Status? Once an Active ELL student has achieved English proficiency on the ACCESS for ELLs, they are required to be entered into Monitor Status for 4 years. 1 - former ELL student, year 1 Monitor Status 2 - former ELL student, year 2 Monitor Status 3 - former ELL student, year 3 Monitor Status 4 - former ELL student, year 4 Monitor Status In keeping with the Active ELL definition for federal funding and reporting, students are no longer "Active ELL students" for these primary purposes once they reach the proficiency on the ACCESS for ELLs. It follows from this federal definition that if StudentELLMonitoring is submitted with a value of 1, 2, 3 or 4 (the only allowable values), the StudentELL field must be N for this same student.
15	StudentSection504	Required	1-3	Y, N	Is this student on a 504 accommodation plan?
16	StudentTitle1	Required	1-3	Y, N	Is this student a Title I student on the earlier of snapshot date and StudentExitDate? All students in a school-wide Title I school are Title I students.
17	StudentMigrant	Required	1-3	Y, N	Was this student eligible to participate or did this student participate in a summer Migrant Education Program in any of the prior three years?

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
18	StudentImmigrant	Required	1-3	Y, N	Is this student Immigrant? To be counted as Immigrant a student must meet the following criteria. 1. Student is age 3 through 21. 2. Student was not born in any state within the United States (states include Puerto Rico and Washington D.C.). 3. Student has not attended one or more schools in the United States for more than three full academic years. (Foreign Exchange students are reported as Immigrant) Full definition is found in the WDE684 Guidebook.
37	CountryOfBirth	Conditional - Required if Immigrant is Y	2	2 Character country code	The country of the student's birth Must be one of the ISO 3166-1 Codes http://www.iso.org/iso/country_codes/iso_3166_code_lists.htm
38	EducationYearsInUS	Conditional - Required if Immigrant is Y	1	0, 1, 2, 3	This is the number of years of education in the United States this student has completed. A year is defined as a school year. 0 - Less than 1 Year 1 - 1 to less than 2 Years 2 - 2 to less than 3 Years 3 - 3 Years or more
19	StudentHomeless	Required	1-3	Y, N	Was this student identified as being homeless at anytime during the current school year.
42	UnaccompaniedYouth	Conditional - Required if StudentHomeless is Y	1	Y, N	
39	HomelessNighttimeResidence	Conditional - Required if StudentHomeless is Y		CS, DS, FR, FH, RH, TS, NH, OD, OS	At the time this student was identified as homeless, what what the primary nighttime residence of this student? CS - Crisis Shelter DS - Disaster Shelter FR - Family Residence FH - Foster Home RH - Rooming House TS - Transient Shelter NH - No Home OD - Other Dormitory (Hotel / Motel) OS - Other Shelter
20	StudentGiftedTalented	Required	1-3	Y, N	Is this student identified as "Gifted/Talented" according to your district's identification method?

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
21	StudentLunch	Required	1	D, C, N, R, S, X	What is this student's US Department of Agriculture - National School Lunch Program (NSLP) status? If the enrollment spans the snapshot date, report the value the student had on the snapshot date. D-Directly Certified Free Lunch Eligible C-Categorically or income Free Lunch Eligible N- Not Eligible for free or reduced lunches R- Reduced Price Lunch Eligible S- School provides all students free lunches (under Provision 2 or Provision 3 of the USDA NSLP regulations) X- School does not participate in the National School Lunch Program
37	HomeLanguage	Conditional	3	3 character language code	Must be one of the valid ISO 639-3 codes
24	StudentConcurrentEnrollment	Required	1-3	Y, N	Indicates whether the student record identifies a primary enrollment or a concurrent enrollment. A concurrent enrollment is an enrollment in a school where a student takes additional classes. The primary enrollment school is the official school used for reporting.
25	StudentHomeSchooled	Required	1-3	Y, N	Is this student receiving their primary educational instruction in a home environment for reasons other than health and attending public school 50% or less of the school day? For districts that are SIF-enabled and do not have this field in their Student Information System at the time of this collection, this element will report blank. **For any student that meets the above criteria, you must include data in this element.** You may do this through the following process: 1) SIF your original data, 2) In the SRM, download your SIF data in a .CSV file, 3) Enter "Y" into the StudentHomeSchooled element for all students that meet these criteria, 4) Enter "N" into the StudentHomeSchooled element for all students that do not meet these criteria, and 5) Re-upload the updated .CSV file into the SRM. Be sure to send the updated file to the WDE.
32	StudentEntryDate	Required	8	YYYYMMDD	The date the student entered this school and grade level. This value should be during the current school year unless the district is reporting a student who did not return from the previous school year. The entry date inclusive. It should be the first date the student attended classes.

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
33	StudentExitDate	Conditional	8	YYYYMMDD	The date the student exited this school and grade level. This value must be during the current school year unless the district is reporting a student who did not return from the previous school year. Leave the value blank to signify that the student is still enrolled. The exit date is inclusive. It should be the last date the student attended classes. In other words, if a student is enrolled for a single day, then the StudentEntryDate and StudentExitDate will be equal.
34	StudentExitType	Conditional	3	See "Codes" Tab	See "Codes" Tab
35	StudentNationalScholarship	Conditional	1	Y, N, Blank	National Scholarship: Did the diploma recipient receive at least one scholarship that is defined to be: (A) applicable to any college AND (B) open to any student in the United States (eligibility is not based on geographic location)? This field can be left blank if the Student has not graduated or if the status of the scholarship is undetermined.
36	StudentStateScholarship	Conditional	1	Y, N, Blank	State Scholarship: Did the diploma recipient receive at least one scholarship that is defined to be: (A) limited to a specific college or colleges OR (B) limited to graduates in a given district or in the State of Wyoming? This includes the Hathaway Scholarship. This field can be left blank if the Student has not graduated or if the status of the scholarship is undetermined.
40	StateAssessmentSpecialForms	Conditional	1	B, L, A, Blank	Type of Special Form Required by this student B - Braille L - Large Print A - Audio
41	StateALTAssessment	Conditional	1	Y, N, Blank	Has this student been identified to take the State Alternate Assessment test? (List Assurances:)

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
42	StudentFosterCare	Required	1	Y,N	Report as of time of submission. Consistent with the Fostering Connections Act, "foster care" means 24-hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, and preadoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the State, Tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption, or whether there is Federal matching of any payments that are made. (45 C.F.R. § 1355.20(a)). https://www.gpo.gov/fdsys/pkg/CFR-2012-title45-vol4/pdf/CFR-2012-title45-vol4-part1355.pdf
43	StudentMilitaryConnected	Required	1	N, A, G	An indication that the student's parent or guardian is on Active Duty or in the National Guard components of the United States military services https://ceds.ed.gov/element/001576 F - NotMilitaryConnected - Student is not military-connected. A - ActiveDuty - Student is a dependent of a member of the Active Duty Forces (full-time) Army, Navy, Air Force, Marine Corps, or Coast Guard. G - NationalGuard - Student is a dependent of a member of the National Guard (Full Time).

Section Enrollment Data Elements

Report one row per student per section per entry date per teacher for the current school year. If entry and exit dates are not available, then leave SectionEntryDate and SectionExitDate blank and report the section enrollments the student had on the snapshot date (October 1).

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
101	LocalSectionID	Required	1-32		The section (specific class) of the course. For example: "Math 101 Rm 102 9am"
102	WISERID	Required	8	Must conform to the rules for valid WISER IDs.	The student's WISER ID

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
113	ProviderID	Required	7	A valid WDE provider id	The WDE ID of the School or Institution providing the course
103	LocalCourseId	Required	1-38		The ID given the course. For example: "M101"
104	LocalCourseName	Optional	0-50	(Optional)	The name of the course. For example "Math 101"
114	MediumOfInstruction	Required	2	TB, CI, FF, DE, CB, IS, IN	The media through which teachers provide instruction to students, and students and teachers communicate about instructional matters. TB - Technology-based instruction in classroom CI - Correspondence instruction FF - Face-to-face instruction DE - Distance Education CB - Center-based instruction IS - Independent Study IN - Internship
115	InstructionLevel	Required	2	RM, SE, BA, GE, HL, GT, IB, AP, CL, EL, HS	An indication of the general nature and difficulty of instruction provided throughout a course. RM - Remedial SE - Special Education Course BA - Basic GE - General HL - Honors Level GT - Gifted & talented level IB - International Baccalaureare program AP - Advanced placement CL - College level EL - English Language Learner HS - Accepted as a high school equivalent
116	Milestones	Required	1-4	Numeric	The number of Milestones for this course
117	MilestonesComplete	Required	1-4	Numeric	The number of Milestones this student completed for this course
105	WISEStaffID	Required	7	Must conform to the rules for valid WISE Staff IDs.	The WDE 7-digit state assigned ID for the teacher who teaches the section.
106	TeacherLastName	Required	1-25	Name characters	Teacher's last name
107	TeacherFirstName	Required	1-25	Name characters	Teacher's first name
108	TeacherMiddleName	Required	0-25	Name characters (Optional)	Teacher's middle name or initial
109	SchoolID	Required	7	A valid 7-digit school ID. It must be within the district identified by field #110.	The WDE 7 digit ID for the school where the student is taking the course.
110	DistrictID	Required	7	A valid 7-digit district ID.	The district of the enrollment
111	SectionEntryDate	Required	8	YYYYMMDD	Section entry date, which should be during the current school year. This field is optional.
112	SectionExitDate	Conditional	8	YYYYMMDD	Section exit date, which should be during the current school year. Leave this value blank to signify that the student is currently enrolled in the section.

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions

Special Education Data Elements

Report one row per special education record for each student who has StudentIDEA of Y on the snapshot date.

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
201	WISERID	Required	8	Must conform to the rules for valid WISER IDs.	The student's WISER ID
202	StudentLastName	Required	1-25	Name characters	Student's last name
203	StudentFirstName	Required	1-25	Name characters	Student's first name
204	StudentDateOfInitialConsent	Conditional	0 or 8	YYYYMMDD (Conditional)	Date initial consent was received for the student.
205	StudentDateEvaluationComplete	Conditional	0 or 8	YYYYMMDD (Conditional)	Date the student is determined to be a student with a disability and the educational needs are determined.
206	StudentDateOfInitialIEP	Conditional	0 or 8	YYYYMMDD (Conditional)	Date initial IEP was held.
207	StudentServiceStartDate	Conditional	0 or 8	YYYYMMDD (Conditional)	Date student started receiving services in this district.
208	ResidentSchoolID	Required	7	A valid 7-digit school ID.	The school responsible for the IEP of the student. For students placed in residential settings, this is the school where the parent/guardian resides or where the student would attend school if not placed in the residential setting.
209	ServiceSchoolID	Conditional	0 or 7	A valid 7-digit school ID. (Conditional)	The school responsible for providing services listed on the IEP.
210	DistrictID	Required	7	A valid 7-digit district ID.	The district of the special education file
211	StudentPrimaryDisability	Conditional	0 or 2	AT, BI, CD, DB, DD, ED, HI, HL, LD, MU, OI, SL, VI (Conditional)	AT - Autism BI - Traumatic Brain Injury CD - Cognitive Disability DB - Deaf-Blindness DD - Developmental Delay ED - Emotional Disability HI - Hearing Impairment (including Deafness) HL - Other Health Impairment LD - Specific Learning Disability MU - Multiple Disabilities OI - Orthopedic Impairment SL - Speech/Language Impairment VI - Visual Impairment (including Blindness)
212	StudentAT	Conditional	1	Y, N	Does the student use AT (Assistive Technology) equipment or receive AT (Assistive Technology) services? Y - Yes N - No
213	StudentRelatedService1	Conditional	0 or 2	AU, CS, EI, LS, MS, OM, OT, OY, PC, PS, PT, RC, RE, SH, SN, SW, TR (Conditional)	AU - Audiological Services
214	StudentRelatedService2	Conditional	0 or 2		CS - Counseling (for students)
215	StudentRelatedService3	Conditional	0 or 2		EI - Educational Interpreting
216	StudentRelatedService4	Conditional	0 or 2		LS - Speech/Language Services

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
217	StudentRelatedService5	Conditional	0 or 2		MS - Medical Services (for diagnosis and evaluation) OM - Orientation and Mobility OT - Occupational Therapy OY - Other PC - Parent Counseling and Training PS - Psychological Services PT - Physical Therapy RC - Rehabilitation Counseling RE - Recreation (including Therapeutic Recreation) SH - School Health Services SN - School Nurse SW - Social Work Services TR - Special Transportation
218	StudentSpecialEducation1	Conditional	0 or 2	IN, PE, SS, TT, VE (Conditional)	Special Education is defined as specially designed instruction, at no cost to the parents, to meet the unique needs of a child with a disability. IN - Instruction PE - Physical Education SS - Speech TT - Travel Training VE - Vocational Education
219	StudentSpecialEducation2	Conditional	0 or 2		
220	StudentSpecialEducation3	Conditional	0 or 2		
221	StudentSpecialEducation4	Conditional	0 or 2		
222	StudentESY	Conditional	0 or 1	Y, N (Conditional)	Is this student eligible for Extended School Year (ESY) services? Y - Yes N - No
223	StudentEnvironment	Conditional	0 or 2	CF, HH, PP, RE, RF, RR, SC, SS, PH, CP (Conditional)	CF - Correctional Facility CP - Court Placed HH - Homebound or Hospital Setting PH - Homeschool PP - Parentally placed in private school RE - Inside regular class 80% or more of the day RF - Residential Facility RR - Inside regular class 40% - 79% of the day SC - Inside regular class less than 40% of the day SS - Separate School
224	SpecialEducationAssessment	Conditional	0 or 2	RO, RA, AA (Conditional)	RO - Regular Assessment without Accommodations RA - Regular Assessment with Accommodations AA - Alternate Assessment

Field #	Field Name	Required?	Length	Valid Values / Format Notes	Definitions
225	ProgramExitDate	Conditional	0 or 8	YYYYMMDD (Conditional)	The date the student exited the school. This value must be during the current school year unless the district is reporting a student who did not return from the previous school year. If the student did not return from last year the last day of school from the previous school year needs to be reported. Leave the value blank to signify that the student is still enrolled. It should be the student's last day of school or the day on which the student graduates(matriculates) or returns to regular program
226	ProgramExitReason	Conditional	0 or 2	DE, DO, GC, GD, MA, NM, RP, TO, PE (Conditional)	DE - Deceased DO - Dropped Out (Ages 16-21 only) GC - Graduated with other certificate or diploma GD - Graduated with regular diploma MA - Reached maximum age for services. No diploma or certificate received (Ages 20 and 21 only). NM - Normal Matriculation RP - Returned to Regular Program TO - Transferred to another educational setting outside the district PE - Parental Exit
227	StudentOutOfStateTransfer	Conditional	1	Y, N	Did the student transfer to the district from a district outside of WY? Y - Yes N - No