

ANTI-BULLYING GRANT APPLICATION

2016
SCHOOL SAFETY INITIATIVE

Funded by 2016 Session Law

Jillian Balow

State Superintendent of Public Instruction
Wyoming Department of Education
Hathaway Building, Second Floor
2300 Capitol Avenue
Cheyenne, Wyoming 82002-0050

Application Contact:

Bruce Hayes, Program Consultant
Accountability Division
Phone: 307-777-6198 FAX: 307-777-8924
bruce.hayes@wyo.gov

For WDE Use Only

LEA #:	
Award Amount:	
Date Approved:	

GENERAL INFORMATION

ANTI-BULLYING PROGRAM INTENT

The Wyoming Department of Education (WDE) is helping districts and schools acquire either programmatically mature/evidence-based anti-bullying programs or innovative programs with the intent of *making the largest possible state-assisted impact aimed at reducing school bullying and increasing positive school climate.*

Schools can request funding to continue with prior anti-bullying work, start new anti-bullying work, increase levels of mentorship or character education that can translate into reduced bullying, bring in proven evidence-based best practices to increase school climate, or start effective innovative programs that are aimed at lowering bullying levels.

ELIGIBILITY REQUIREMENTS

Any Wyoming school district (or a school through its district) may apply. It is necessary to have a grant administrator such as a teacher or staff member who is responsible for carrying out or overseeing the work of the grant.

METHOD OF SUBMISSION

To be considered for funding, four (4) application hard copies must be received by the WDE and postmarked by May 13, 2016 addressed to:

Bruce Hayes, Program Consultant
Wyoming Department of Education
Hathaway Building, 2nd Floor
2300 Capitol Avenue
Cheyenne, Wyoming 82002

Each complete application must include:

- Cover Page
- A Response to All Categories [A-B]
- Signature Page

APPLICATION

The Anti-Bullying Grant Application is accessible at:

<http://edu.wyoming.gov/in-the-classroom/health-safety/facilities-safety/>

COVER PAGE

Application Due to Department: Postmarked NLT May 13, 2016

Name of Program	
Program Provider	
Provider Address	
Total Student Number Affected	
List Schools Served by Program or Grant	
Name of District	

Grant Administrator	
Work Phone Number	
Cell Phone Number	
Work Email Address and (Optional) Alternate Email Address	
Mailing Address	

Amount Requested (\$1K to \$12K)	
----------------------------------	--

A. PROGRAM REQUEST/JUSTIFICATION

Reasons: In the space below, relate the goals of the program and the reasons why you are choosing this program or effort.

Outcomes: Specific outcomes or benefits expected.

1.

2.

3.

4.

5.

B. HOW FUNDING WILL BE UTILIZED

Narrative: Please describe how the funding will be utilized.

Budget Expenditures: Please itemize specific expenditures. (Add lines if necessary. Total Program Cost should match amount requested.)

Itemized Costs

1.

2.

3.

4.

5.

Total Program Cost

C. SIGNATURE PAGE

The undersigned agree and support the implementation of the anti-bullying program as outlined within this grant request. (Please ensure that all original signatures are in blue ink.)

GRANT ADMINISTRATOR'S NAME	SIGNATURE	DATE
DISTRICT SUPERINTENDENT'S NAME	SIGNATURE	DATE

IMPORTANT! Application must have both signature lines filled.

NOTE: AT THE END OF THE GRANT PERIOD

Districts are reimbursed up to the originally approved grant amount by submitting two items:

- Single itemized district invoice.
- Final grant summary report.

Both are due together no later than April 28, 2017. Each grant summary report shall include the following items:

1. Program name, district, grant administrator, and contact information.
2. At least one metric used in the grant and how the metric values changed over the time the program was in effect (examples: discipline referrals, class disruptions, fights, etc.).
3. A two-page evaluation of how well (or not) the program reduced bullying.

Target timeline:

- April 2016 and early May 2016: grant application period.
- Late May 2016: Grants assessed.
- Late May or early June 2016: Award letters mailed.
- June to August 2016: District/School arranges with chosen provider to begin services in August or September of 2016.
- September 2016 to April 2017: Program operation window.
- January through April 28, 2017: District/School sends reimbursement request with invoice and grant summary report.
- February through June 2017: Reimbursement sent to district.

This rubric describes how the grant will be scored. Higher scores are awarded first. Awards continue downward until the funding runs out. In extenuating circumstances, adjustments can be made either way for either little or extended efforts put into the grant application.

SCORING RUBRIC

Each submitted application will be assessed according to the listed benchmarked target areas shown below. Less complete answers may result in a lower score. Very close scores may have to be decided by ancillary grant data.

A. PROGRAM REQUESTED/JUSTIFICATION

(Max. 50 points)

Target: Answer relates to the needs of students and addresses the particular climate and problems that the district or school is experiencing. The long-term goals of the school or district should be addressed. Reasoning should be provided. Relevant statistics used.

B. HOW FUNDING WILL BE UTILIZED

(Max. 50 points)

Target: Answer relates to an explanation of how funding will effectively be used along with a basic line-by-line list of expected expenditures. These might include, but not limited to: books, materials, travel costs, training fees, speaker fees, reimbursed time for school staff, printing costs, etc. List should be complete.

Scoring of applications is done using an independent group of evaluators. (Since the purpose of the grant is to maximize school climate statewide, the evaluators reserve the right to take into account geographic dispersal in the case of close scores.)