

Wyoming Education Trust Fund
Grant Application

Point values given are maximum total allowed. See scoring rubric for point breakdown.

ABSTRACT Describe, in a clear and concise manner, the scope and essence of the project. Including target population and objectives.	3 POINTS
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<p>STATEMENT OF NEED Describe, in a clear and concise manner, the need for and compelling nature of the project using valid data appropriate to the proposal and explain why the project cannot be funded with local resources. Include history and sustainability of the project, if appropriate.</p>	<p>9 POINTS</p>
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PROJECT GOALS

Describe the goals of the project in a clear, organized manner and explain how they are appropriate and attainable with the proposed project.

6 POINTS

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MEASURABLE OBJECTIVES Describe objectives that specifically relate to project goals, are student-learning centered, and are traceable and measurable.	12 POINTS
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ACTIVITIES Describe the activities to be used to reach the planned objectives as they relate to the goals of the project. Discuss how the activities address one or more of the program priority areas (listed in grant requirements).	12 POINTS
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TIME LINES Provide realistic time lines for objectives and activities to achieve stated goals within the grant period. Add additional lines if needed.	3 POINTS
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PROJECT TIMELINE			
1	OBJECTIVE	ACTIVITY	ANTICIPATED DUE DATE
2			
3			
4			
5			
6			

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EVALUATION Describe how each objective will be evaluated. Describe the measurement tool(s), expected results, and how the assessment data will be used.	9 POINTS
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DISSEMINATION OF RESULTS Describe, in a clear and concise manner, how the results of the project will be disseminated and/or transferred at a local and state level.	6 POINTS
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<p>BUDGET NARRATIVE</p>	<p>3 POINTS</p>
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Describe how the budget supports the goals, objectives and activities of the project. If travel is planned, indicate the purpose and destination of travel. Identify any equipment to be purchased. **Describe all budget line items.**

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<p>BUDGET ACCOUNTING STRUCTURE Provide a list of expenses within a budget structure using the appropriate expenditure/accounting codes. The total in the budget must equal the overall grant request. <u>All budget items must be allowable by law.</u></p>	<p>3 POINTS</p>
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PROPOSED PROJECT EXPENSES			
SERIES	ITEM	QUANTITY	COST
		TOTAL	

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INNOVATION & CREATIVITY

Describe how grant funds will be used to provide innovation to public education through new, different, creative, or improved education opportunities. Explain how the innovations or improvements will assist students in meeting the Wyoming Content and Performance Standards.

9 POINTS

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JOB DESCRIPTIONS

Attach job descriptions for any positions included in the budget and described as part of project activities. Job descriptions should indicate strong personnel leadership, support goals and objectives, and be sufficient to carry out designated activities.

Not Scored

CONSORTIUM AGREEMENTS

If the applicant is a consortium, a copy of the consortium agreement must be attached. The agreement must include signatures from representatives of all participating entities, must include at least one public school district, and must name the public school district that will act as the fiscal agent for the project.

Not Scored