## WYOMING TRUST FUND FOR INNOVATIVE EDUCATION

**GRANT APPLICATION**

# SCORING GUIDE

All Wyoming Education Trust Fund grant applications will be scored using the following rubric:

\*Application WILL NOT be accepted unless accompanied by: Cover page, assurances, and ALL necessary signatures

\*\*A rating of 0 in any single category will exclude application from consideration

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| **CRITERIA** | **3 POINTS** | **2 POINTS** | **1 POINT** | 1. **POINTS**
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| 1. ABSTRACT*(0-3 Points)*\_\_\_\_\_x1 = \_\_\_\_\_ | Abstract is complete and concise and is based on the application requirements. Target population and objectives are identified. | Abstract is based on the application requirements, but is incomplete. Target population and objectives are vaguely identified. | Abstract not completely based on application requirements. No target populations or objectives were identified. | Abstract, Target population, and objectives missing. |
| 2. STATEMENT OF NEED*(0-9 Points)*\_\_\_\_\_x3 = \_\_\_\_\_ | Statement of need is clear, concise and based on valid data appropriate to the area of service. | Statement of need is based on valid data appropriate to the area of service, but is not clear and concise. | Portions of the statement of need may not support the goals and objectives of the proposal. | There is no statement of need or the statement is inappropriate to the proposal. |
| 3. PROJECT GOALS*(0-6 Points)*\_\_\_\_\_x2 = \_\_\_\_\_ | Project goals are described in a clear organized manner and are appropriate to the project. | Project goals are described and are appropriate to the project, but are not clearly defined or organized. | Project goals are described, but are not appropriate or aligned to the project. | Project goals are not described. |
| **4. MEASURABLE OBJECTIVES***(0-12 Points)*\_\_\_\_\_x4 = \_\_\_\_\_ | All objectives are measurable and described in a clear, organized manner. Each relates to the project goals. | Some objectives are measurable, not all. All or most relate to the project goals. | Objectives described are not measurable. They may or may not relate to the project goals. | Measurable objectives are not included in the proposal. |
| 5. ACTIVITIES *(0-12 Points)*\_\_\_\_\_x4 = \_\_\_\_\_ | The activities described are instrumental in reaching the planned objectives. | Some, not all, of the activities described are instrumental in reaching the planned objectives. | The activities described do not relate to the planned objectives. | There are no activities described. |
| 6. TIMELINES*(0-3 Points)*\_\_\_\_\_x1 = \_\_\_\_\_ | There is a realistic timeline for reaching all goals and objectives within the grant period. | There is a realistic timeline for reaching most, though not all goals and objectives. | A unrealistic and vague timeline is identified. | No timeline is identified. |
| 7. EVALUATION*(0-9 Points)*\_\_\_\_\_x3= \_\_\_\_\_ | Effective evaluation is planned for each objective | Effective evaluation is planned for some objectives, not all. | Evaluation is planned for some or all objectives but does not seem effective. | There is no evaluation planned for any of the objectives. |
| **8. DISSEMINATING RESULTS***(0-6 Points)*\_\_\_\_\_x2 = \_\_\_\_\_ | There is a clear, effective method described for disseminating results of the project to the public and to key players. | There are clear plans to disseminate results of the project, but the method described leaves out key players. | There are plans to disseminate results of the project, but the methods seem ineffective. | There is no method described for disseminating results of the project. |

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| **CRITERIA** | **3 POINTS** | **2 POINTS** | **1 POINT** | **0 POINTS** |
| **9. BUDGET NARRATIVE/SUMMARY** *(0-3 Points)*\_\_\_\_\_x1 = \_\_\_\_\_ | The budget narrative/summary is allowable by law and supports the project’s goals and objectives and matches the accounting structure.  | The budget narrative/summary is allowable by law and supports the project’s goals and objectives, but there are errors. | Some, not all, of the budget narrative/summary supports the project’s goals and objectives.  | The budget narrative/summary is missing.  |
| **10. BUDGET ACCOUNTING STRUCTURE** *(0-3 Points)***\_\_\_\_\_x1 = \_\_\_\_\_** | The budget accounting structure is included, complete, accurate and matches the budget narrative. | The budget accounting structure is included, but there are errors or does not align with the budget narrative. | The budget accounting structure is incomplete and does not align with the budget narrative. | The budget accounting structure is missing. |
| **11. INNOVATION & CREATIVITY** *(0-9 Points)***\_\_\_\_\_x3 = \_\_\_\_\_\_** | There is a clear description of the innovative nature of the project that describes how it will assist students in meeting Wyoming Standards. | There is a clear description of the innovative nature of the project, but Wyoming Standards are not addressed. | The description of innovation is incomplete or unclear. | There is no discussion of innovation in the application. |
| **POSSIBLE POINTS : 75** |  |  |  |  |