



WYOMING
DEPARTMENT OF EDUCATION



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MEMORANDUM NO. 2015-018

TO: District Superintendents, WISE Coordinators

FROM: Sean McInerney, Supervisor
Standards & Accountability Division

DATE: February 17, 2015

SUBJECT: Verification - WDE949 Grade Nine Credits Earned

STUDENT LEVEL FILES PREPARED TO CALCULATE READINESS SUB-INDICATOR

In accordance with the Wyoming Accountability in Education Act W.S. 21-2-204 (c)(vi), the Wyoming Department of Education (WDE) has prepared a student level file that will be used to calculate the Readiness sub-indicator for grade nine credits earned. A school's score for grade nine credits will be the percentage of full academic year students that earned one fourth of the credits required to earn a diploma at their designated high school in their first year of grade nine. The confidential student level data report includes credits earned and credits required for high school graduation.

To view the WDE949 Grade Nine Credits Earned data report, log into Fusion at <http://fusion.edu.wyoming.gov>. Click on the blue Data Reporting link at the top of the page. On the left side of the following page click on the State Accountability Confidential link. The report is called Grade Nine Credits Earned. Users must be assigned one of the following Fusion roles to view the report links: Superintendent, WISE Coordinator, Assessment Confidential, Principal, Assistant Principal, Accountability Coordinator, or Wyoming Transcript Center User.

If you're unable to see the identified links, contact your district Fusion Administrator and have the appropriate role assigned to your user account. If you don't know who your district Fusion Administrator is, click the *Find Fusion Administrator* link located at the top of the Fusion home page.

A video with instructions to retrieve and reset a Fusion password is available by [clicking here](#).

Districts will have until March 6, 2015 to verify the accuracy of the credits earned and credits required for graduation in the student level data file.

This is your district’s opportunity to resubmit transcripts that are in error or submit transcripts that are missing. The two fields used for accountability are “Credits Earned” and “Required Grad Credits”. After March 6, 2015 the data will be used as is for accountability purposes.

A Verification Letter for Superintendents is available by clicking on the following link: <https://portals.edu.wyoming.gov/Confirm/View/2013-14WDE949>.

When accessing this link, use your Fusion login credentials.

The table below represents School Pairs for Grade 9 Credits for the 2013-14 school year for schools that do not serve students through 12th grade.

| Accountability School | | Grade 9 Credits Earned | | |
|-----------------------|---------|------------------------|---------|-------------------------|
| District/School# | School | School # | School | |
| Albany 1 | 0101055 | Laramie High | 0101050 | Laramie Junior High |
| | | | 0101030 | UW Laboratory School |
| | | | 0101001 | Snowy Range Academy |
| Campbell 1 | 0301055 | Campbell County | 0301050 | Twin Spruce Junior High |
| | | | 0301051 | Sage Valley Junior High |

For more information or questions pertaining to the student level reports or accountability measures, contact Sean McInerney at sean.mcinerney@wyo.gov or 307-777-8752.

For questions pertaining to transcript submissions, contact Liz Foster at elizabeth.foster@wyo.gov or 307-777-7009.

SM:dr