



Wyoming Department of Education

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MEMORANDUM NO. 2011-165

TO: School District Superintendents
District PAWS Coordinators
Building PAWS Coordinators
Accredited Institution Directors
Principals
Technology Directors
Special Education Directors

FROM: Jude Serrano, Assessment Project Manager
Assessment Division

DATE: December 19, 2011

SUBJECT: 2012 PAWS Administration and Training Resources

IMPORTANT INFORMATION TO SHARE

The Wyoming Department of Education wants to announce the posting of training and administration resources for those who may have missed the previously scheduled training sessions for the 2012 administration of PAWS.

The WDE State Assessment web page has multiple documents available related to the administration of PAWS. These documents provide guidance on the administration of the test, student accommodations, allowable resources, and more. The following resources can be found on the WDE website at edu.wyoming.gov/Programs/statewide_assessment_system/paws.aspx

- PAWS 2012 Pre-Administration Training PowerPoint
- 2012 PAWS Pre-Administration Training-Additional Information
- PAWS 2012 Online Standard Accommodations Training
- 2012 PAWS Recommended Testing Times
- PAWS 2011-2012 Calendar
- 2012 Building PAWS Coordinators Manual
- 2012 PAWS Pre-Administration Training Webinar (recording)

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District and Building PAWS Coordinators may also utilize the following training modules on PearsonAccess at <http://pearsonaccess.com> :

- District & Building Coordinators' Responsibilities
- Utilizing PearsonAccess
- Entering Standard Accommodations

In addition, the *PearsonAccess 2012 Wyoming User's Guide* and other resources are available under the Support Tab.

Should you have any technical problems with PearsonAccess, including problems with user credentials, please contact the Pearson Customer Support Center (CSC) at (877) 847-2920.

Note: All Building PAWS Coordinators should be verifying student assignments, accommodations, and special forms in the "Test Management" Tab in PearsonAccess. All updates must be received by January 6, 2012 to have pre-id test booklets.

Should you have any questions regarding the pre-administration training resources, please contact Jude Serrano at 307-777-8568 or at jude.serrano@wyo.gov.

JS:al