



# Wyoming Department of Education

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## MEMORANDUM NO. 2011-053

**TO:** School Superintendents  
School Principals

**FROM:** Bruce Hayes, School Safety Consultant   
Health, Safety and Nutrition Division

**DATE:** April 18, 2011

**SUBJECT:** 2011 Anti-Bullying School Safety Initiative

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### FUNDING OPPORTUNITY: TOOLS FOR ANTI-BULLYING

The Wyoming Department of Education (WDE) is conducting a competitive grant - the *2011 Anti-Bully School Safety Initiative*. The WDE is collectively responding to districts and schools that have shown interest in developing strategies to combat bullying and wish to apply for some additional funding to accomplish this task.

This effort is designed to provide 10 to 20 awards, some up to \$15,000, from Safe and Drug Free School funding for implementation or operation of an anti-bully program of the school or district's choosing for the 2011-2012 school year. A grant application can cover more than one school.

The application is enclosed. It is simple and takes very little time to fill out. No district funding is required. Under this grant, awarded schools and districts must invoice the department from early summer to December 1, 2011. This opportunity has a fairly quick turnaround. The due date for applications is May 13, 2011. Award announcements will go out May 20, 2011, so recipients have time to align services for next school year.

If you have any questions, please contact [bhayes1@educ.state.wy.us](mailto:bhayes1@educ.state.wy.us) or call 307-777-6198.

Thank you for your work to help keep Wyoming's students safe.

BH:rs

Enclosure

# Competitive Grant Application, 2011 Anti-Bully School Safety Initiative

Note: This grant is designed to directly assist districts in meeting local school safety and anti-bullying goals. See Appendix B for additional details.

*Directions: Please fill in the contact information below. Also fill in sections A through D. Please email this application back to Bruce Hayes at the Wyoming Department of Education (WDE) at [bhayes1@educ.state.wy.us](mailto:bhayes1@educ.state.wy.us) on or before May 13, 2011. Include all pages and be sure to label it 2011 SCHOOL SAFETY INITIATIVE.*

**District** \_\_\_\_\_

New Program  
 Continuing an Existing Program from the 2010 School Safety Initiative

**School(s)** \_\_\_\_\_

**Date** \_\_\_\_\_

Arrival Date \_\_\_\_\_

**Contact Person** \_\_\_\_\_

(For Department Use Only.  
Earlier Dates Break Ties.)

**Contact Phone** \_\_\_\_\_

**Contact Email** \_\_\_\_\_

**District Authorizing Signature** \_\_\_\_\_  
(Superintendent or Principal)

A. Check the choice needed for your school or district. (You can check more than one box, but grant reviewers may award only one or none if demand exceeds supply).

a.  Anti-Bully Program

Name of program \_\_\_\_\_  
Anticipated Cost per School for Fall 2011 \_\_\_\_\_  
Number of Total Schools involved \_\_\_\_\_

b.  Mentor Program

Name of Program/Process \_\_\_\_\_  
Anticipated Cost for Fall 2011 \_\_\_\_\_  
Number of Total Schools involved \_\_\_\_\_

B. Check the applicable box regarding the total grant funds requested. If you answered choice b, place the exact amount on the line provided.

a.  \$15,000 (Maximum)

or

b.  \$ Another Amount \_\_\_\_\_





Appendix A

Grant Scoring Rubric - 2011 Anti-Bully School Safety Initiative

The maximum total grant score is ten. Each of the five criteria will have a score given from zero to two.

\_\_ **0-2** Application is complete and arrived on-time; all areas are filled out and easy to read; the authorizing signature is in place either electronically or the original arrived in the mail.

\_\_ **0-2** The *why* justification is easy to follow. There is sufficiently detailed supporting justification.

\_\_ **0-2** The *how* justification is easy to follow. There is sufficiently detailed supporting information.

\_\_ **0-2** The requests fall into a best practice category; the program or request has a proven history of working from evidence available to the review team.

\_\_ **0-2** The program or request is strongly aligned with the needs of the students and is likely to be continued after the present school year.

Total Score \_\_\_\_ (10 maximum)

Note: Depending on demand, a one point preference may exist for new programs not already started by the 2010 School Safety Initiative.

## Appendix B

- A. The majority of the work must be completed on or before September 30, 2011.
- B. The major focus of the grant is school bullying, but it can also contain other elements helpful to school safety including mentoring.
- C. The window available for reimbursement is from early summer to December 1, 2011. In no case can district invoicing extend beyond the limit of December 1, 2011.
- D. The district will provide (to the WDE) a single invoice for reimbursement.
- E. Many anti-bully programs run in year-long increments. This grant can cover those, providing that - for practical purposes - the billable services occur in the first half of the school year, and grant recipients ensure that the program provider invoices the school or district prior to December 1, 2011.
- F. The grant will reimburse only up to the amount awarded.
- G. The district invoice must be mailed, with basic documentation of grant services rendered, to:

Bruce Hayes  
School Safety Consultant  
Wyoming Department of Education  
Hathaway Building, 2nd Floor  
2300 Capitol Ave.  
Cheyenne, WY 82002  
307-777-6198  
[bhayes1@educ.state.wy.us](mailto:bhayes1@educ.state.wy.us)

- H. Timeline:
  - 1. April 15, 2011: Memo to districts.
  - 2. May 13, 2011: Deadline for applications to be received (the short turnaround time is dictated by the proximity to the end of the school year).
  - 3. May 20, 2011: Award letters sent out.
  - 4. May 24 to August 1, 2011: Schools or districts set up all necessary work arrangements for the fall of 2011.
  - 5. August, September, and October, 2011: Grant work occurs.
  - 6. Early summer to December 1, 2011: School or District sends reimbursement request via one district invoice (Note: this invoice must include copies of invoices or charges).

## Appendix C

Contact for all submissions and questions:

Bruce Hayes  
School Safety Consultant  
Wyoming Department of Education  
Hathaway Building, 2<sup>nd</sup> Floor  
2300 Capitol Ave.  
Cheyenne, WY 82002  
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