Wyoming Department of Education

Cindy Hill, Superintendent of Public Instruction
Hathaway Building, 2nd Floor, 2300 Capitol Avenue
Cheyenne WY 82002-0050
Phone: 307-777-7673 Fax: 307-777-6234 Website: edu.wyoming.gov

MEMORANDUM NO. 2011-039

TO: School District Superintendents
School Principals

FROM: Amber Ash, Program Manager
21st Century Community Learning Centers

DATE: March 25, 2011

SUBJECT: 21st Century Community Learning Centers APR Requirements

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INFORMATION TO SHARE

The 21st Century Community Learning Centers (21 CCLC) program is required to collect and submit information regarding student performance to the U.S. Department of Education on an annual basis.

To facilitate the collection and submission of this information, the Wyoming Department of Education (WDE) has developed a new application in Fusion. The 21 CCLC application is a FERPA-compliant, interactive tool that allows teachers to submit information through Fusion.

This new application will reduce the amount of time teachers expend filling out the surveys, as grade reports will no longer be required. Instead, teachers will only need to answer a short, ten-question behavioral survey for each participant in 21 CCLC that has been assigned to them. To facilitate this effort, however, the WDE requires the submission of WISER ID numbers for all participants in the program. Afterschool project coordinators and/or evaluators will be requesting these from your staff each year. When asked, please provide the project coordinators with this information.

The district also has the option to upload the WISER IDs themselves. If the district elects to upload the WISER IDs themselves, please let the afterschool project coordinator know who will be responsible for this function so that the appropriate permissions may be granted in Fusion. These WISER IDs may be uploaded through a simple Excel spreadsheet or manually entered into the application. The WISER ID numbers will allow the application to pull PAWS and MAP scores for each participant and aggregate them into a comprehensive report. At no point will project coordinators or their staff be able to see individual student data.

Questions regarding the 21 CCLC applications can be directed to Amber Ash at aash@educ.state.wy.us or via telephone at 307-777-5332.

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