



Wyoming Department of Education

Cindy Hill, Superintendent of Public Instruction
Hathaway Building, 2nd Floor, 2300 Capitol Avenue
Cheyenne WY 82002-0050

Phone: 307-777-7673 Fax: 307-777-6234 Website: edu.wyoming.gov

MEMORANDUM NO. 2011- 035

TO: School District Superintendents
School Building Principals

FROM: Cindy Hill

DATE: March 18, 2011

SUBJECT: State Superintendent's Talent Pool

RECOMMENDATIONS REQUESTED

Please recommend an educator to the State Superintendent's Talent Pool. Educators in the Pool may be considered for special recognition award programs, advisory boards, and participation on a task force. Those selected will have minimal time out of the classroom and enhance your school and district.

The Talent Pool contains a profile of K-12 educators who have:

- Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school;
- Exemplary educational accomplishments beyond the classroom;
- Individuals whose contributions to education are largely unheralded, yet worthy of the spotlight;
- Early- to mid-career educators who offer strong long-range potential for professional and policy leadership; and
- Engaging and inspiring presence that motivates and impacts students, colleagues and the community.

Nominations must be confidential and individuals nominated should not be aware of their consideration to the Talent Pool. The focus this year is on recommendations for **secondary educators (6-12), including principals**.

Recommendations should be made using the Talent Pool Recommendation Form. Attached please find a new recommendation form for outstanding educators. In the event that your recommended educator fits the criteria, you may be contacted for additional information.

Completed information must be sent by April 15, 2011 to: Kathryn Lind at 307-777-3320 or by email at klind@educ.state.wy.us

CH:kl

Attachment

Talent Pool Recommendation Form - 2011

We invite you to recommend distinguished classroom teachers and/or principals who have demonstrated all of the following:

- Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school;
- Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession;
- Individuals whose contributions to education are largely unheralded yet worthy of the spotlight;
- Early- to mid-career educators who offer strong long-range potential for professional and policy leadership; and
- Engaging and inspiring presence that motivates and impacts students, colleagues and the community.

In addition to completing this form, please complete a separate form for each individual including a one-page letter explaining how this person meets the criteria outlined in this letter.

Incomplete forms will be eliminated from this process.

THIS IS A CONFIDENTIAL PROCESS.
INDIVIDUALS SHOULD NOT BE AWARE OF THIS RECOMMENDATION.

Name of Recommended Educator: _____

Classroom Teacher _____ Principal _____ Other (specify) : _____

For teachers, grade(s) **currently** teaching: _____ For principals, grade levels in building: _____

____ Reading/English/Language Arts ____ Science ____ Mathematics
____ Social Studies ____ Fine Arts
____ Foreign Language (please specify): _____ ____ Other (please specify): _____

Total Years in Education: _____ If a principal, number of years as an administrator: _____

Will this person be at the same school site next year? _____

School District: _____

School Name: _____

School Address: _____

Street City State Zip
School Phone: (____) _____ Ext: _____ School Fax: (____) _____

Educator's Supervisor: _____
Name Title

Supervisor's Phone: (____) _____ Ext: _____ Supervisor's Fax: (____) _____

Supervisor's Email: _____

RATE educator from 1-10 (10 being highest) on the following four criteria and provide a paragraph to explain your rating. Be detailed and thorough, with examples whenever possible.

1. _____ Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school.

2. _____ Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession. Include committees, mentoring, awards, publications, presentations.

3. _____ Strong long-range potential for professional and policy leadership, i.e., predict the educator's potential to remain in education for at least 25 more years and demonstrate leadership in the profession.

4. _____ Engaging and inspiring presence that motivates and impacts students, colleagues and the community. Do students perform at higher levels due to the educator, pursue certain careers, credit their success to the educator, etc.?

Cite evidence of student achievement gains as a result of the educator's practices:

Cite awards the educator has received:

Other comments:

Education

Schools Attended

Degrees

Graduation Years

Please list the names and phone numbers of three references other than you for the educator. We will call and interview them. They should know the educator currently and very well.

Name	Title	() Phone (W)	() Phone (H)	Email
Name	Title	() Phone (W)	() Phone (H)	Email
Name	Title	() Phone (W)	() Phone (H)	Email

YOUR Name	Title	() Phone (W)	() Phone (H)	Email
-----------	-------	------------------	------------------	-------

Return completed letter(s) and form(s) to:

Kathryn Lind
Wyoming Department of Education
2300 Capitol Avenue, 2nd Floor
Cheyenne WY 82002-0050