



Wyoming Department of Education

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MEMORANDUM NO. 2010-121

TO: School District Superintendents

FROM: Dianne Frazer, Educational Consultant
Educational Quality and Accountability Unit *DF*

DATE: June 25, 2010

SUBJECT: Wyoming Bridges End of Program Report (WDE-537)

IMPORTANT REPORTING INFORMATION – NOTE DUE DATE

The Wyoming Bridges End of Program Report (WDE-537) and Guidebook is now available to view at the following link:

https://wdesecure.k12.wy.us/stats/wde.forms.details?the_form=537

The WDE-537 report has been modified for this year's data collection for Wyoming summer school programs. The end-of-program reporting now includes the collection of individual student data for all students completing summer school. As you were informed in early May, data is now being reported on each student who has completed a summer program. This will include WISER ID number, student last name, date of birth, gender, spring grade in which student was enrolled before summer school, and subject(s) completed (could be more than one).

Please note, it is still required that districts report out overall program numbers of students identified to attend summer school and enrollment numbers by grade. This will provide much needed information on some aspects of each district's summer programs, as in the past. We have eliminated many reporting elements on the WDE-537, including reporting of student numbers by subject and grade level, as well as student assessment information.

Reporting can be completed at any time during the report window: July 1, 2010, through October 1, 2010. Districts can submit data as soon as a complete accounting of summer school expenses is available. We highly encourage Districts to submit data no later than **SEPTEMBER 23, 2010**. This will allocate time needed for any adjustments and corrections necessary. As soon as a district's report is submitted and verified as accurate, reimbursement will be released.

If you have any questions or concerns, please contact either Ruth Sommers at (307)632-0157 or Dianne Frazer at dfraze@educ.state.wy.us or (307)777-8676.

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