



Wyoming Department of Education

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MEMORANDUM NO. 2008 – 175

TO: School District Superintendents
Principals

FROM: Jim McBride, Ed.D. 

DATE: November 26, 2008

SUBJECT: Fraud Detection Workshop

INFORMATION TO SHARE

Attached is a flier that I received from The Wyoming Association of Municipal Clerks and Treasurers in regard to fraud deterrence. Please review, share this information, or pass it on to your teachers and other staff members who might be interested in attending. Thank you.

JM: wk

Attachment

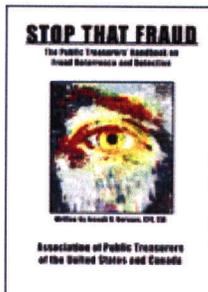
WYOMING ASSN OF MUNICIPAL CLERKS AND TREASURERS

In Coordination with the Public Treasury Institute

Invite you and your staff to the **Association of Public Treasurers'** **FRAUD DETECTION AND DETERRENCE WORKSHOP** **"STOP THAT FRAUD"**

Workshop Schedule: 8:00 am –Noon, Friday, February 6, 2009 in conjunction with the WAMCAT 2009 Annual Conference

About the Workshop:



This four-hour training program, includes valuable information in the area of fraud detection and deterrence along with a certificate of completion for each participant and the 170- page Handbook, written by Joseph Dervaes, Audit Manager for Special Investigations, Washington State Auditor's Office, for the Association of Public Treasurers. The Handbook and Workshop together provide participants with the most comprehensive fraud awareness training available for public treasury officials now available. As a public finance professional, you are expected to safeguard the public's money while it's under your control. Unfortunately, embezzlement of public funds is all too common. The Handbook and Workshop will address such topics as: True Case Studies; Cash Receipting and Disbursing Fraud Schemes; Steps to Detection; Training Examples; Internal Control Weaknesses; Forty Most Common Forms of Fraud; and the Twenty Danger Signs of Embezzlement.

About the Trainer:

Mark O. McRae, CPFA, is the City Treasurer for Bountiful, Utah where he is responsible for investments, utility billing, and cash handling. Mark received his Bachelor of Science Degree from the University of Utah in 1978, with a major in Accounting. He has completed additional studies in computer science, corporate leadership, and employee motivation. In addition to his extensive work in the information systems world, Mark has served in leadership and committee positions in associations representing treasurers as well as those focused in the field of information sciences. Mark speaks regularly on fraud detection and deterrence, disaster preparedness and cash handling. Mark has developed a series of team building and leadership courses utilizing his experience as a horse owner and treasury manager.

Registration:

Registration cost is \$65.00 which includes the workbook and all handouts. Mail to: Tracey Van Huele, Town of Thermopolis, P.O. Box 603, Thermopolis, WY 82443. **Registrations must be received by January 16, 2009.** For additional information please call Karen at 307-422-3493.

Association of Public Treasurers' training and publications are offered through the Public Treasury Institute. Information is available by visiting www.PublicTreasuryInstitute.com or www.APTUSC.org.