



Wyoming Department of Education

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MEMORANDUM NO. 2007 - 181

TO: School District Superintendents and
School Principals

FROM: Joseph Henry Rust, Consultant
Federal Programs Unit

DATE: November 09, 2007

SUBJECT: McKinney-Vento Homeless Assistance Act
Request for Proposal competitive K-12 Grant Application

IMPORTANT INFORMATION - PLEASE NOTE DEADLINE DATE

Enclosed is the competitive grant application that Wyoming School Districts may use to apply for the 2008 funds in the McKinney-Vento Homeless Assistance Act. This grant will be awarded in January 2008 for the full three years the federal award is available.

The focus of the McKinney -Vento Homeless grant is to provide strategies for removing barriers to education for homeless children K-12. The grant awards will average from \$10,000-\$15,000.

Please note that the application has a submission deadline date to be post marked by: December 7, 2007. Applications should be sent to the following:

Joseph Henry Rust, McKinney-Vento Grant State Coordinator
Wyoming Department of Education
2300 Capitol Avenue
Hathaway Building, 2nd Floor
Cheyenne, WY 82002

For further information, please contact Joe Rust at 307.777.6260 or jrust@educ.state.wy.us.

Enclosure

Proposal Packet for
McKinney-Vento Homeless K-12 Grant Form Application
Wyoming 2008
Authorized by
McKinney-Vento Homeless Education Assistance Improvement Act
Title X, Part C of the *No Child Left Behind Act*
Closing Date: December 7, 2007

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INTRODUCTION

The Education for Homeless Children and Youth program was enacted in 1987 as Title VII of the Stewart B. McKinney Homeless Assistance Act. The program was amended by the McKinney Homeless Assistance Act Amendments of 1990, the Improving America's Schools Act of 1994, and more recently under the 2001 Elementary and Secondary Education Act (ESEA) of 2001 and in the reauthorized Individuals with Disabilities Education Improved Act, 2004.

What is the purpose of the McKinney-Vento Act?

The McKinney-Vento Act authorizes the Wyoming Department of Education to make grants to local education agencies for the purposes of facilitating the enrollment, attendance, and success of homeless children and youth in school. Grant awards range from \$10,000-50,000.

What are the goals of the Act?

- Provide immediate enrollment of homeless children who are not already enrolled. This includes reviewing and revising any laws, regulations, practices, or policies that may act as barriers to the enrollment, attendance, or success of homeless children and youth.
- Provide school choice opportunities for homeless students, including transportation to the student's school of origin, if the parent/guardian or unaccompanied youth prefer to remain in the school of origin and it is determined that such placement is in the student's best interest.
- Provide opportunities for parent involvement in enrollment decisions.
- Ensure that homeless students have equal access to the same free, appropriate public education, including a public preschool education, as provided to other children and youth.
- Ensure that homeless students are provided services in such a way that they are not isolated or stigmatized.
- Promote school (or GED) success and completion for homeless students.
- Support collaboration between school districts and social service agencies serving homeless students.

What are the provisions of the Act?

Services may be provided through programs on school grounds or at other facilities (e.g., shelters and nonprofit community social service centers). Where services are provided through programs on school grounds, such services also may be made available to children or youth who are determined by the local educational agency to be at risk of failing or dropping out of school, except that priority for such services shall be given to homeless children and homeless youth. To the maximum extent practical, services shall be provided through

programs and mechanisms that integrate homeless individuals and nonhomeless individuals. Activities undertaken must not isolate or stigmatize homeless children or youths. Services provided under this program are not intended to replace the regular academic program. Funds from this grant can be used to supplement existing services, but they cannot be used to supplant services, which the school division has been providing through other means. **Collaboration and coordination with other local and state agencies that serve homeless children and youth is required.**

What is the funding?

- Source: U.S. Department of Education, through the McKinney-Vento Homeless Education Assistance Improvements Act (Title X, Part C of the *No Child Left Behind Act*).
- Amount Available: Awards will be dependent on receipt of a federal grant.
- Size of Grants: Based on established need.
- Funding Guidelines: The grant may include both Primary Activities (direct educational services in the form of tutoring and teaching) and Related Activities. Applications that feature collaboration among homeless service providers and school personnel and direct services to children will be favored in the review process.

What are the requirements of the grant process?

- The authorized representative for each applicant must sign the cover page included with this proposal packet (Appendix B). This representative must have the authority to ensure that the local education agency making the application will fulfill all statutory and regulatory requirements for audit and monitoring purposes; the ranking administrator usually assume this responsibility.
- **The application must include documentation of a meeting between school division coordinators and local service providers who will be collaborating in the implementation of grant activities.** The purpose of the meeting should be to discuss the focus of grant activities, identify means of future communication and collaboration, and ensure commitment by all participants to the program outlined in the grant proposal. Documentation may be minutes of the meeting with a listing of attendees and their affiliations.
- A representative for each grant recipient will be required to submit quarterly progress reports and one annual report during the project period.
- All grant programs must maintain fiscal and program records for a minimum of three years.
- All project funds must be expended according to the approved project proposal.
- **All project funds must be drawn down quarterly according to a schedule presented by each applicant.**

- Grant recipients are expected to follow reimbursement procedures and respond to all grant requirements in a timely manner.

Application Procedures

The proposal should be typed, double-spaced with at least one-inch margins. The following format should be used to ensure that the reviewers can determine that all specifications have been met (See Appendix A for a proposal Format Checklist):

1. Application cover page with the required signature(s)
2. Abstract (one page)
3. Proposal Narrative (up to ten pages)
4. Completed Budget Form (see Appendix C)
5. Assurances page with the required signature (see Appendix D).

The proposal must be received by December 7, 2007.

Send the original and 3 copies of the Proposal to:

Joseph Henry Rust
Wyoming Department of Education
Federal Programs Unit
2300 Capitol Avenue
Hathaway Building, 2nd Floor
Cheyenne, WY 82002

HISTORY

Stewart B. McKinney: The Man

By Carol Lundin

In 1987 President Ronald Regan signed the Stewart B. McKinney Homeless Assistance Act authorizing federal funds for emergency food and shelter programs. Revised in 1990 and again in 1994, the Act now ensures that homeless children have access to an appropriate education, but who was Stewart B. McKinney?

Stewart Brett McKinney was born of wealth in 1931 in Pittsburgh, but raised in Connecticut. His educational background included Princeton University and a Bachelor of Arts degree from Yale University. He also served in the U.S. Air Force from 1951 to 1955. McKinney was elected to the House of Representatives in 1970. He represented his home state of Connecticut in Congress for nine terms.

Although he was the wealthiest congressman during his terms in office, McKinney was regarded by his peers as a fighter for the causes of the forgotten. An independent-minded, liberal republican, McKinney worked tirelessly for urban aid and social welfare programs. He supported the availability of low-and moderate-income housing. In the 97th Congress, he spearheaded the passage of the Amerasian Immigration Act that gave children of military servicemen in Asia the right to obtain visas. However, McKinney was most outspoken of the plight of the homeless, especially those with mental illness, left on the street.

Stewart B McKinney was a heavy smoker and plagued with heart disease. He died at the age of 56 on May 7, 1987 from pneumonia brought on by acquired immune deficiency syndrome. In his eulogy, Senator Lowell P. Weicker Jr. (R-Conn.) said of McKinney, "From alleviating wretchedness in housing... to loving the unwanted children of Americans in Vietnam, this was a working patriot."

Bruce F. Vento

By Joyce Austin

The Vento in the McKinney-Vento Homeless Act, refers to Bruce F. Vento; but who, you may ask, was Bruce F. Vento?

Bruce F. Vento was born October 7, 1940 in St. Paul, Minnesota. The second of eight children, Bruce took great pride in being a lifelong resident of St. Paul's East side. He was educated at Thomas College, Wisconsin State University, and the University of Minnesota.

Elected to the Minnesota State Legislature in 1970, Vento served three consecutive terms. In 1977, he was elected by the Fourth District for the state of Minnesota to the U.S. House of Representatives. Committed to improving the welfare of his fellow men and protecting natural resources and the environment earned him the 1994 Ansel Adams Conservation Award from the Wilderness Society, honors from the Sierra Club, and the National Parks Conservation Association's Conservationist of the Year Award for 1987.

In June of 2000, Vento received special recognition from President Clinton for his years of work on behalf of America's homeless population. Bruce F. Vento worked alongside Stewart B. McKinney on the Homeless Assistance Act that created federal funding for support services, transitional housing, and emergency shelter grants for the nation's homeless. He was an honored member of the National Allowances to End Homelessness and earned a host of awards for his leadership and legislative contributions to improving the lives of individuals experiencing homelessness.

After being diagnosed with lung cancer brought on by asbestos exposure during his early work as a laborer, Congressman Vento decided not to seek another term. In a released statement, he stressed that many of his best ideas were the "can do attitudes...and the expectations that the government and I could make a difference in the quality of life." He further quoted Herbert Humphrey in his closing statement: "The moral test of government is how it treats those who are in the dawn of life, the children; those who in the twilight of life, the aged; and those who are in the shadows of life, the sick, the needy, and the handicapped." Congressman Vento died in his home on October 10, 2000, three days after his 60th birthday.

2004 CHANGES TO THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT

The U.S. Department of Education's proposed special education regulations are somewhat lengthy and may be read at <http://a257.g.akamaitech.net/7/257/2422/01jan20051800/edocket.access.gpo.gov/2005/pdf/05-11804.pdf> . Many provisions (including those that may affect the rights of homeless students) significantly mirror current regulations and the 2004 legislation.

More may be read at the National Law Center on Homelessness and Poverty (NCLHP) under the "Education" link found at <http://www.nlchp.org/FA%5FEducation/>

Ensuring Educational Access and Success for Children and Youth in Homeless Situations:

The Law Center monitors and enforces compliance with the McKinney-Vento Act, the federal law that provides a wide array of educational rights to children and youth in homeless situations. We provide technical assistance to attorneys, service providers, parents and educators across the country to ensure that homeless children gain access to public school. We also work to strengthen and enforce national, state and local laws and policies that affect homeless children and youth.

REQUEST for PROPOSAL GUIDELINES

Competitive Grant Request for Proposal

The purpose of the competitive Grant prep packet is two-fold. It will outline specifically for the applicant what is expected in the response to the request for proposal. It will also outline what can be expected from the Wyoming Department of Education as the awarding agency.

Local Applicant Eligibility

All Wyoming local education agencies that are on file with the Wyoming Department of Education, Federal Programs Unit are eligible. Local Education agencies (LEAs) may subcontract with other agencies; however, the local school system assumes responsibility for setting program goals and monitoring program accomplishments. The LEA will serve in the capacity of fiscal agent. LEAs that desire to receive a grant under this program must submit an application to the state education agency (SEA) that includes the following information, as well as other information that the state may reasonably require:

- A description of the services and programs for which assistance is sought and the problems to be addressed through the provision of such services.
- An assurance that the LEA will maintain fiscal effort for the provision of free appropriate public education in the agency.
- An assurance that the LEA will comply with all statutory requirements for use of funds as described in paragraphs (3) through (9) of Section 722(g) of the Act, beginning on page 40 of this document.
- A description of the policies and procedures the LEA will implement to secure that activities carried out by the LEA will neither isolate homeless students from the mainstream school environment nor stigmatize such students.

Awarding Subgrants on the Basis of Need

SEAs award subgrants to LEAs on the basis of need. In determining need, the Wyoming Department of Education (WDE) may consider a variety of factors, including the number of homeless children and youths enrolled in the LEA and the ability of the LEA to meet the special needs of children and youth. In awarding subgrants, the SEA may also consider the following factors:

- The extent to which the LEA will coordinate services with other state and local agencies serving homeless children and youth;
- How the proposed use of funds will facilitate the enrollment, attendance, and success in school of homeless children and youth;
- The commitment the LEA demonstrates to provide for the education of all homeless children and youth in the agency; and
- Other criteria that the WDE deems appropriate.

AUTHORIZED ACTIVITIES

All LEAs in participating states are encouraged to provide and implement the services and activities outlined below to ensure that homeless children and youth enroll and succeed in school. The statute authorizes the described activities under Section 723(d) of the Act. Local educational agencies receiving subgrants may use program funds to carry out these and other activities that promote the purposes of the program. Local educational agencies may also use subgrant funds to enter into contracts with other agencies or organizations to provide services for homeless children and youth.

Educational Services

- Tutoring, supplemental instruction, and other educational services that help homeless children and youth reach the same challenging state content and state student performance standards to which all children are held.
- Before and after school programs, mentoring, and summer programs for homeless children and youth. Qualified personnel may provide homework assistance, tutoring, and supervision of other educational instruction in carrying out these activities.
- Developmentally appropriate early childhood education programs for homeless children of preschool age that are not provided through other federal, state, or local funds.
- Expedited evaluations of homeless children and youth to measure their strengths and needs. These evaluations should be done promptly in order to avoid a gap in the provision of necessary services to such children and youth.
- Education and training programs for parents of homeless children and youth regarding the rights of their children as homeless individuals, and the educational and other resources available to their children.

Professional Development

- Programs and other activities designed to raise awareness among educators and pupil services personnel of the rights of homeless children and youth under the Act, and the special needs such children and youth have as a result of their homelessness.

Coordination of Services

- Programs coordinating services provided by schools and other agencies to homeless children and youth. Coordination with the Runaway and Homeless Youth Act should be included in this effort.

Comprehensive Services

- Referrals of homeless children and youth to medical, dental, mental, and other health services.
- Pupil services programs providing violence prevention counseling and referrals to such counseling.
- Programs addressing the particular needs of homeless children and youth that may arise from domestic violence.

Transportation

- Paying the excess cost of transportation not otherwise provided through federal, state, or local funds, to enable homeless children and youth to attend the school selected under Section 722 9(g) (3) of the Act.

School Records

- Paying fees and costs associated with tracking, obtaining, and transferring records necessary for enrollment of homeless children and youth in school. The records may include birth certificates, guardianship records, immunization records, academic records, and evaluations of homeless children and youth determining eligibility for other services.

School Supplies

- Providing supplies to non-school facilities serving homeless children and youth and adapting these facilities to enable them to provide services.
- Providing school supplies to homeless children and youth at shelters, temporary housing facilities and other locations as appropriate.

DEFINITIONS

Child or Youth

For purposes of this section, “child” and “youth” mean those persons including preschool-age children, where the children of residents of the state, would be entitled to a free, appropriate public education (FAPE).

Free Appropriate Public Education (FAPE)

FAPE means the educational programs and services that are provided at public expense to the children of a resident of a state and that are consistent with state school attendance laws. States and LEAs serving homeless children and youth have access to appropriate educational services to ensure they have the opportunities to meet the same challenging state student content and state student performance standards to which all children are held.

Educational services may include Title I, Part A of the ESEA, educational programs for individuals with disabilities and for students with limited-English proficiency, programs in vocational education, programs for the gifted and talented, Head Start, Even Start, and school meal programs.

Homeless Individuals

Section 103 of the Act defines the term “homeless” or “homeless individual” as an individual who lacks a fixed, regular and adequate nighttime residence that is:

- a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill);
- an institution that provides a temporary residence for individuals intended to be institutionalized; or
- a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

For purposes of this Act the terms “homeless” or “homeless individual” does not include any individual imprisoned or otherwise detained pursuant to an Act of the Congress or a state law.

In determining whether a child or youth is homeless, the relative permanence of the living arrangements should be considered. States and LEAs must make determinations on a case-by-case basis. In general, children or youth living in welfare hotels, transitional housing shelters,

the streets, cars, abandoned buildings, and other inadequate accommodations are considered homeless.

Children and Youth in Transitional or Emergency Shelters

If children or youth are placed in a transitional or emergency shelter because there is nowhere else to send them, and they are awaiting placement in a foster home or a home for neglected children, they should be considered homeless while in the emergency or transition shelter. Once placed in a foster home or a home for neglected children or youth, they should no longer be considered homeless.

Children and Youth Living in Trailer Parks and Camping Grounds

Children and youth staying temporarily in trailer parks or camping grounds because they lack adequate living accommodations should be considered homeless. Those living in trailer parks or camping areas on a long-term basis in adequate accommodations should not be considered homeless.

Doubled-Up Children and Youth

Children and youth who are living in "doubled-up" accommodations, that is, are sharing housing with other families or individuals, are considered homeless if they are "doubled-up" because of a loss of housing or other similar situation. Families living in "doubled-up" accommodations voluntarily to save money generally should not be considered homeless.

Foster Children and Youth

In general, children and youth in foster homes are not considered homeless. Many foster children are in the care of a public agency, awaiting placement in more permanent situations. The foster home, although temporary, serves as a fixed, regular and adequate nighttime residence. Children placed in foster homes for lack of shelter space, however, should be considered homeless.

Incarcerated Children and Youth

Children and youth who are incarcerated for violation or alleged violation of a law should not be considered homeless even if prior to their incarceration they would have been considered homeless because they were living in inadequate accommodations. Children and youth who are under care of the state and are being held in an institution because they have no other place to live should be considered homeless. Once these children are placed in more permanent facilities, they are no longer considered homeless.

Migratory Children and Youth

Migratory children should not be considered homeless simply because they are children of migratory families. To the extent that migratory children are staying in accommodations not fit for habitation, they should be considered homeless.

Runaways

Children or youth who have run away from home and live in runaway shelters, abandoned buildings, the street or other inadequate accommodations should be considered homeless, even if their parents have provided and are willing to provide a home for them.

School-Age, Unwed Mothers

In general, if school age, unwed mothers or expectant mothers are living in homes for unwed mothers, and they have no other available living accommodations, they should be considered homeless. However, if they are staying in such a home only temporarily to receive specific health care or other services, and intend to move to other adequate accommodations, they should not be considered homeless.

Sick or Abandoned Children and Youth

There are instances where children and youth remain in a hospital beyond the time that they would normally stay for health reasons because their families have abandoned them. These children and youth should be considered homeless because they have no other place to live. Children and youth who were homeless prior to hospitalization should be considered to be homeless while they are in the hospital, unless regular and adequate living accommodations will be made available to them upon release from the hospital.

NEW REQUIREMENTS July 2004 IDEA INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT

Sec. 615 (b) (2) (ii) an unaccompanied homeless youth as defined by the McKinney-Vento Homeless Assistance Act, the local educational agency shall appoint a surrogate... A full descriptive brief of this requirement may be found at:

<http://www.serve.org/nche/downloads/briefs/idea.pdf>

PROPOSAL FORMAT

Applicants

A LEA that desires to receive a grant under this program must submit an application to the Wyoming Department of Education, Federal Programs Unit (WDE) that includes the following information:

- The application must be presented using 12 point font- Courier or Times New Roman.
- A description of the problems to be addressed through the provision of services and programs.
- A description of the services and programs that will be provided.
- An assurance that the LEA will maintain fiscal effort for the provision of free, appropriate public education to homeless children and youth.
- An assurance that the LEA will comply with all statutory requirements for use of funds.

Need: The applicant must document need for the proposed services in order for their grant application to be considered.

The McKinney-Vento Homeless Assistance Act – Reauthorized Jan. 2002
Subtitle B – Education for Homeless Children and Youth *Sec.723(c) (2)*
NEED

(ii) describes how the applicant will meet the requirements of section 722(g)(3).

The following criteria should also be addressed:

- The extent to which the proposed use of funds will facilitate the enrollment, retention, and educational success of homeless children and youth;
- The extent to which the application describes how the LEA will continue the child's or youth's education in the school of origin for the duration of homelessness particularly in any case in which a family becomes homeless between academic years or during an academic year; or for the remainder of the academic year, if the child or youth becomes permanently housed during an academic year; or how the proposed use of funds will facilitate the enrollment, for the child or youth in any public school that non homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend;

- The commitment the LEA demonstrates to provide for the education of all homeless children and youth in the agency; and
- Other criteria that the SEA deems appropriate.

AUTHORIZED ACTIVITIES – PROGRAMMING

All LEAs in participating states are encouraged to provide and implement the services and activities outlined below to ensure that homeless children and youth enroll and succeed in school. The statute authorizes the described activities under Section 723(d) of the Act. Local educational agencies receiving grants may use program funds to carry out these and other activities that promote the purposes of the program. Local educational agencies may also use grant funds to enter into contracts with other agencies or organizations to provide services for homeless children and youth.

The Application Must Include:

1. Cover Page (Attached)

- a. constitutes the top page of the project
- b. includes a contact person and a superintendent/agency head

2. Assurances:

- a. are required of school districts and community colleges
- b. must be submitted by all sub contractors

3. Abstract (one page):

- a. provides a specific project description
- b. conveys scope and essence of project

Proposal Narrative, up to ten pages addressing the following:

1. Statement of Need:

- a. is based on valid data/existing curriculum gaps
- b. includes history of project
 - 1) project is in its _____ year
 - 2) project is in its _____ year of funding from this source
 - 3) project is in its _____ year of funding from other sources
 - 4) project has been funded by the following sources: (list)
- c. indicates a compelling project

2. Population:

- a. to be served in project is identified
- b. matches population identified in the proposal

3. Community Involvement/Coordination:

- a. includes parents and/or community members
- b. shows collaboration among education, government, business and other agencies

4. Project Goals:

- a. are clear, concise, and concrete
- b. are appropriate to the project

5. Objectives:

- a. must relate to project goals
- b. must be student learning centered
- c. must be measurable

6. Activities:

- a. must be instrumental in meeting objectives
- b. may be derived from an identified "eligible" list based on proposal
- c. must meet all activities from a "required" list based on proposal

7. Timelines:

- a. must be realistic within grant period
- b. should be written for objectives and activities to achieve goal

8. Evaluation:

- a. must be included for each objective
- b. must be comprehensive
- c. must indicate expected results
- d. must show how assessment data will be used
- e. must identify measurement tool(s)

9. Dissemination of Results:

- a. shall be to local, state, or national interested groups
- b. shall state by what means or media

10. Budget Narrative/Summary:

- a. supports goals, objectives, and activities
- b. indicates purpose and destination of travel
- c. identifies equipment

11. Account Structure (budget form attached):

- a. is distributed categorically in appropriate expenditure/accounting codes
- b. must equal overall budget totals
- c. is allowable by law

12. Job Descriptions:

- a. indicates strong personnel leadership
- b. support goals and objectives
- c. is allowable by law

13. Additional Requirements are NOT requested for this competition

The Applicant:

Must submit the original and three copies of the completed grant application to be received by **December 7, 2007** to:

Joseph Henry Rust, Consultant
Federal Programs Unit
Wyoming Department of Education
2300 Capitol Avenue
Hathaway Building 2nd Floor
Cheyenne, Wyoming 82002

SCORING RUBRIC

Wyoming Department of Education

Competitive Grants Reader Scoring Sheet

(Required in the evaluation of all competitive grants submitted to WDE)

Applicant Agency: _____

Dates: _____

Project Title: _____

Reader #: _____

Partners: _____

Total Points: _____

Note: WDE Points McKinney-Vento

Grant 0-100

Total Points: 0 - 100

COVER PAGE (0-3 pts) X 1 = _____	3 pts—All items complete on cover page.	2 pts—Some items missing on cover page.	1 pt—Cover page is included and may or may not be complete, but was difficult to find.	0 pts—There is no cover page or, the cover page is not filled out.
Comments:				
ASSURANCES (0-1 pt) X 1 = _____	1 pt—All assurances signed.			
Comments:				
ABSTRACT (0-3 pts) X 1 = _____	3 pts—Abstract complete, concise, and based on the RFP requirements.	2 pts—Abstract is based on the RFP requirements, but is incomplete and/or lengthy.	1 pt—Abstract not completely based on RFP requirements.	0 pts—Abstract missing.
Comments:				

<p>STATEMENT OF NEED (0—9 pts) ___ X 3 = ___</p>	<p>3 pts—Statement of Need is clear, concise and based on valid data appropriate to the area of service.</p>	<p>2 pts—Statement of Need is based on valid data appropriate to the area of service, but is not clear and concise.</p>	<p>1 pt—Portions of the Statement of Need may not support the goals and objectives of the proposal.</p>	<p>0 pts—There is no Statement of Need, or the statement is inappropriate to the proposal.</p>
<p>Comments:</p>				
<p>POPULATION (0—6 pts) ___ X 2 = ___</p>	<p>3 pts—Proposal indicates population to be served and serves the population indicated in RFP.</p>	<p>2 pts—Proposal indicates population to be served, but this population does not exactly match the population described in the RFP.</p>	<p>1 pt—Proposal indicates the population to be served, but this population does not meet any of the requirements specified in the RFP.</p>	<p>0 pts—Population to be served as described in the RFP is not included in proposal.</p>
<p>Comments:</p>				
<p>COMMUNITY INVOLVEMENT COORDINATION (Optional) (0—9 pts) ___ X 3 = ___</p>	<p>3 pts—Coordination with other education, government, and community agencies/businesses/schools is described in detail.</p>	<p>2 pts—Coordination with other education, government, and community agencies/businesses/schools is included but sketchy.</p>	<p>1 pt—Limited coordination with other education, government, and community agencies/businesses/schools is included.</p>	<p>0 pts—No coordination with other education, government, and community agencies/businesses/schools is described.</p>
<p>Comments:</p>				

<p>PROJECT GOALS (0—15 pts) X 5 = _____</p>	<p>3 pts—Project goals are described in a clear, organized manner and are appropriate to the project as required in the RFP.</p>	<p>2 pts—Project goals are described and are appropriate to the project, but are not clearly defined as required in the RFP.</p>	<p>1 pt—Project goals are described, but are not appropriate to the project as required in the RFP.</p>	<p>0 pts—Project goals are not included in the proposal.</p>
<p>Comments:</p>				
<p>MEASURABLE OBJECTIVES (0—15 pts) X 5 = _____</p>	<p>3 pts—All objectives are measurable and described in a clear, organized manner. Each relates to the project goals and fulfills requirements in the RFP.</p>	<p>2 pts—Some objectives are measurable, not all. All or most relate to the project goals and fulfill requirements in the RFP.</p>	<p>1 pt—Objectives described are not measurable. They may or may not relate to the project goals and RFP requirements.</p>	<p>0 pts—Measurable objectives are not included in the proposal.</p>
<p>Comments:</p>				

<p>ACTIVITIES (0—15 pts)</p> <p>X 5 = _____</p> <p>Comments:</p>	<p>3 pts—The activities described are instrumental in reaching the planned objectives as they relate to the project goals required in the RFP.</p>	<p>2 pts—Some, not all, of the activities described are instrumental in reaching the planned objectives as they relate to the project goals required in the RFP.</p>	<p>1 pt—The activities described do not relate to the planned objectives.</p>	<p>0 pts—There are no activities described.</p>
<p>TIMELINES (0—3 pts)</p> <p>X 1 = _____</p> <p>Comments:</p>	<p>3 pts—There is a realistic timeline for reaching all goals and objectives within the grant period.</p>	<p>2 pts—There is a realistic timeline for reaching most, not all, goals and objectives.</p>	<p>1 pt—Timeline appears unrealistic.</p>	<p>0 pts—There is no timeline for reaching goals and objectives.</p>
<p>EVALUATION (0—6 pts)</p> <p>X 2 = _____</p> <p>Comments:</p>	<p>3 pts—Effective evaluation is planned for each objective.</p>	<p>2 pts—Effective evaluation is planned for some objectives, not all.</p>	<p>1 pt—Evaluation is planned for some or all objectives, but does not seem effective.</p>	<p>0 pts—There is no evaluation planned for any of the objectives.</p>

<p>DISSEMINATING RESULTS (0—6 pts) X 2 = _____</p>	<p>3 pts—There is a clear, effective method described for sharing the results of the project with educators in participant schools as well as the region and state.</p>	<p>2 pts—There are clear plans to share results of the project, but the method described does not include all educators that could be affected.</p>	<p>1 pt—There are plans to share results of the project, but the methods appear ineffective.</p>	<p>0 pts—There is no method described for disseminating results of the project.</p>
<p>Comments:</p>				
<p>BUDGET NARRATIVE/ SUMMARY (0—3 pts) X 1 = _____</p>	<p>3 pts—The budget narrative/summary is allowable by law, supports the project goals and objectives, and matches the accounting structure.</p>	<p>2 pts—The budget narrative/summary is allowable by law and supports the project goals and objectives, but there are errors.</p>	<p>1 pt—Some, not all, of the budget narrative/summary supports the project goals and objectives.</p>	<p>0 pts—The budget narrative/summary is missing the project goals and objectives.</p>
<p>Comments:</p>				
<p>BUDGET ACCOUNTING STRUCTURE (0—3 pts) X 1 = _____</p>	<p>3 pts—The budget accounting structure is included, complete, accurate and matches the budget narrative.</p>	<p>2 pts—The budget accounting structure is included, but there are errors.</p>	<p>1 pt—The budget accounting structure is incomplete.</p>	<p>0 pts—The budget accounting structure is missing.</p>
<p>Comments:</p>				

JOB DESCRIPTIONS/ CURRICULA VITAE (0—3 pts)	3 pts—There are job descriptions and curricula vitae for budgeted staff. Both support project goals and objectives.	2 pts—Job descriptions and/or curricula vitae were not complete or do not relate to the project goals and objectives.	1 pt—Only curricula vitae were included.	0 pts—There are no job descriptions of curricula vitae for budgeted staff.
X 1 =				
Comments:				

WDE Competitive Grant Basic Point Requirements: 0 – 100 points.

Additional comments, if needed:

WYOMING MCKINNEY-VENTO GRANTS

READER'S SUMMARY SHEET

Project Name: _____

Partners:

Total Points this reader gave this proposal: _____

This reader recommends:

_____ Approval, no additional information is needed.

_____ Conditional, the minor/major issues below need additional explanation:

_____ Disapproval, I recommend that the proposal not be funded because:
(Explain below)

Reader's Signature: _____ Date: _____

Recommended amount of funding: _____

APPENDIX A

PROPOSAL FORMAT CHECKLIST

Please check (√)

- Application cover page with the required signature(s)
- Abstract, one page
- Proposal Narrative, up to ten pages
- Completed Budget Forms
- Signed Assurances
- Signed letters of understanding among all participants (local service organizations, shelters etc.)

APPENDIX B

Cover Page

**Wyoming Department of Education
Hathaway Building, Second Floor
2300 Capitol Avenue
Cheyenne, WY 82002-0050**

**Education for Homeless Children and Youth Program
Issue Date: November 2, 2007
Deadline Date: December 7, 2007**

Applicant Agency:	Amount Requested:
Address:	
Primary Contact Person for Grant	
Primary Contact Phone	
Primary Contact E-Mail Address:	
Superintendent/Agency Head & Title:	
Signature of Superintendent/Agency Head:	

For Wyoming Department of Education Use Only

LEA#:	Award Amount:
Grant Award #:	Date Approved:
Fiscal Year of Funds:	Grant Project Begin Date:
CFDA#:	Grant Project End Date:
Signature WDE Grant Manager:	Denial Notification Date:

The Wyoming Department of Education does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in its educational programs or activities. Inquires concerning Title VI, Title IX, Section 504, and the Americans with Disabilities Act may be referred to the Wyoming Department of Education, Office of Civil Rights Coordinator, 2nd Floor, Hathaway Building, Cheyenne, Wyoming, 82002-0050 or (307) 777-6252, or the Office for Civil Rights, Region VIII, U.S. Department of Education, Federal Building, Suite 310, 1244 Speer Boulevard, Denver, CO, 80204-3582, or (303) 84405695 or TDD (303) 844-3417. This publication will be provided in an alternative format upon request

APPENDIX C

Budget Page

**Education for Homeless Children and Youth Program
Current Budget**

Fiscal Year: _____

Code/Object	100 Salaries	200 Employee Benefits	300 Purchased Services	400 Supplies Materials	720 Fund Transfers	Total
1000 Instruction						
1200 Special Instruction						
2000 Instructional Support						
2100 Support Services/Student						
2110 Guidance Services						
2120 Attendance & Social Work Services						
2130 Health Services						
2140 Psychological Services						
2150 Speech Pathology & Audio Services						
2200 Support Services/Instructional Staff						
2210 Improvement of Instruction Services						
2220 Educational Media Services						
3000 Support Services/General Support						
3300 Support Services/General Administration						
4300 Community Support						

District: _____

Total Funds Budgeted:	
------------------------------	--

APPENDIX D

Assurances

ASSURANCES

NAME OF LEA:

Assures and certifies their compliance with all regulations, policies, guidelines, and requirements as they relate to the acceptance and use of state funds including the following specific assurances:

- No person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives state financial assistance.
- The project shall be operated in compliance with all applicable state and federal laws and with regulations and other policies and administrative issuances by the Wyoming Department of Education and the Wyoming State Board of Education, including submission of such reports as may be required.
- The LEA's combined fiscal effort per student, or the aggregate expenditures of that agency and the State with respect to the provision of free public education by such agency for the fiscal year preceding the fiscal year for which the determination is made, was not less than 90 percent of such combined fiscal effort or aggregate expenditures for the second fiscal year preceding the fiscal year for which the determination is made.
- If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state/federal funding.
- Funds will supplement, but not supplant other Federal, State, and local funds that were previously used to provide services to homeless children and youth.
- The LEA complies with or is using the funds to comply with the requirements set forth in paragraphs (3) through (7) of section 722(g) of the McKinney-Vento Act.
- The LEA has implemented policies and procedures to ensure that activities will not isolate or stigmatize homeless children and youth.
- The LEA has implemented policies and procedures to comply with the Drug-Free Workplace Act of 1988 (P.L. 100-690)

Signature Of Authorizing Agent:	Title of Authorizing Agent:
Printed Name:	Date:

APPENDIX F

Sample Homeless Policy

HOMELESS CHILDREN

POLICY for (district) _____

It is the policy of _____ that every child will
(School District Name)

have equal access to a free and appropriate public education (FAPE). Children who are homeless have the same rights to FAPE as do other children, and the district is committed to assuring that those rights are fully protected and honored.

If a school has student who meets the following definition of homeless, please complete the attached referral sheet and send it to:

Name: _____

Title: _____

School: _____

Phone: _____

E-mail: _____

The Homeless Assistance Liaison will respond to the referring school/agency to assist in developing an action plan to provide the student with a free appropriate public education. The liaison will assist children to obtain necessary immunizations or obtain medical records. Referrals to health, mental health, dental, and other appropriate services will be handled by the liaison. Transportation concerns will be addressed by the school liaison.

Homeless definition:

In determining whether a child or youth is homeless, the relative permanence of the living arrangements should be considered. Determinations will be made on a case-by-base basis. In general, children or youth living in welfare hotels, transitional housing shelters, the streets, cars, abandoned buildings, and other inadequate accommodations will be considered homeless.

APPENDIX G

Referral for Homeless Child

(School District Name)

REFERRAL FOR HOMELESS CHILD

Date: _____

STUDENT
NAME: _____ SEX: M F
 LAST ,FIRST

ADDRESS: _____
 LOCATION

 CITY, STATE ZIP

BIRTHDATE: _____

SCHOOL CURRENTLY
ATTENDING: _____ GRADE: _____

PREVIOUS
SCHOOL: _____

PARENT(S)
NAME: _____

STUDENT RESIDES
WITH: _____

ADDRESS: _____
 LOCATION

 CITY STATE ZIP

DAYTIME
PHONE: _____

APPENDIX H

McKinney-Vento Homeless Assistance Act

The McKinney-Vento Homeless Assistance Act

Reauthorized January 2002

Subtitle B of title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.) is amended to read as follows:

Subtitle B--Education for Homeless Children and Youths

SEC. 721. STATEMENT OF POLICY

The following is the policy of the Congress:

- (1) Each State educational agency shall ensure that each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, including a public preschool education, as provided to other children and youths.
- (2) In any State that has a compulsory residency requirement as a component of the State's compulsory school attendance laws or other laws, regulations, practices, or policies that may act as a barrier to the enrollment, attendance, or success in school of homeless children and youths, the State will review and undertake steps to revise such laws, regulations, practices, or policies to ensure that homeless children and youths are afforded the same free, appropriate public education as provided to other children and youths.
- (3) Homelessness alone is not sufficient reason to separate students from the mainstream school environment.
- (4) Homeless children and youths should have access to the education and other services that such children and youths need to ensure that such children and youths have an opportunity to meet the same challenging State student academic achievement standards to which all students are held.

SEC. 722. GRANTS FOR STATE AND LOCAL ACTIVITIES FOR THE EDUCATION OF HOMELESS CHILDREN AND YOUTHS

- (a) GENERAL AUTHORITY- The Secretary is authorized to make grants to States in accordance with the provisions of this section to enable such States to carry out the activities described in subsections (d) through (g).
- (b) APPLICATION- No State may receive a grant under this section unless the State educational agency submits an application to the Secretary at such time, in such manner, and containing or accompanied by such information as the Secretary may reasonably require.
- (c) ALLOCATION AND RESERVATIONS-
 - (1) ALLOCATION- (A) Subject to subparagraph (B), the Secretary is authorized to allot to each State an amount that bears the same ratio to the amount appropriated for such year under section 726 that remains after the Secretary

reserves funds under paragraph (2) and uses funds to carry out section 724(d) and (h), as the amount allocated under section 1122 of the Elementary and Secondary Education Act of 1965 to the State for that year bears to the total amount allocated under section 1122 of such Act to all States for that year, except that no State shall receive less than the greater of--

- (i) \$150,000;
- (ii) one-fourth of 1 percent of the amount appropriated under section 726 for that year; or
- (iii) the amount such State received under this section for fiscal year 2001.

(B) If there are insufficient funds in a fiscal year to allot to each State the minimum amount under subparagraph (A), the Secretary shall ratably reduce the allotments to all States based on the proportionate share that each State received under this subsection for the preceding fiscal year.

(2) RESERVATIONS- (A) The Secretary is authorized to reserve 0.1 percent of the amount appropriated for each fiscal year under section 726 to be allocated by the Secretary among the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands, according to their respective need for assistance under this subtitle, as determined by the Secretary. (B)(i) The Secretary shall transfer 1 percent of the amount appropriated for each fiscal year under section 726 to the Department of the Interior for programs for Indian students served by schools funded by the Secretary of the Interior, as determined under the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450 et seq.), that are consistent with the purposes of the programs described in this subtitle.

(ii) The Secretary and the Secretary of the Interior shall enter into an agreement, consistent with the requirements of this subtitle, for the distribution and use of the funds described in clause (i) under terms that the Secretary determines best meet the purposes of the programs described in this subtitle. Such agreement shall set forth the plans of the Secretary of the Interior for the use of the amounts transferred, including appropriate goals, objectives, and milestones.

(3) STATE DEFINED- For purposes of this subsection, the term 'State' does not include the United States Virgin Islands, Guam, American Samoa, or the Commonwealth of the Northern Mariana Islands.

(d) ACTIVITIES- Grants under this section shall be used for the following:

- (1) To carry out the policies set forth in section 721 in the State.
- (2) To provide activities for, and services to, homeless children, including preschool-aged homeless children, and youths that enable such children and youths to enroll in, attend, and succeed in school, or, if appropriate, in preschool programs.
- (3) To establish or designate an Office of Coordinator for Education of Homeless Children and Youths in the State educational agency in accordance with subsection (f).
- (4) To prepare and carry out the State plan described in subsection (g).
- (5) To develop and implement professional development programs for school personnel to heighten their awareness of, and capacity to respond to, specific problems in the education of homeless children and youths.

(e) STATE AND LOCAL SUBGRANTS-

(1) MINIMUM DISBURSEMENTS BY STATES- From the sums made available each year to carry out this subtitle, the State educational agency shall distribute not less than 75 percent in subgrants to local educational agencies for

the purposes of carrying out section 723, except that States funded at the minimum level set forth in subsection (c)(1) shall distribute not less than 50 percent in subgrants to local educational agencies for the purposes of carrying out section 723.

(2) USE BY STATE EDUCATIONAL AGENCY- A State educational agency may use funds made available for State use under this subtitle to conduct activities under subsection (f) directly or through grants or contracts.

(3) PROHIBITION ON SEGREGATING HOMELESS STUDENTS-

(A) IN GENERAL- Except as provided in subparagraph (B) and section 723(a)(2)(B)(ii), in providing a free public education to a homeless child or youth, no State receiving funds under this subtitle shall segregate such child or youth in a separate school, or in a separate program within a school, based on such child's or youth's status as homeless.

(B) EXCEPTION- Notwithstanding subparagraph (A), paragraphs (1)(j)(i) and (3) of subsection (g), section 723(a)(2), and any other provision of this subtitle relating to the placement of homeless children or youths in schools, a State that has a separate school for homeless children or youths that was operated in fiscal year 2000 in a covered county shall be eligible to receive funds under this subtitle for programs carried out in such school if--

- (i) the school meets the requirements of subparagraph (C);
- (ii) any local educational agency serving a school that the homeless children and youths enrolled in the separate school are eligible to attend meets the requirements of subparagraph (E); and
- (iii) the State is otherwise eligible to receive funds under this subtitle.

(C) SCHOOL REQUIREMENTS- For the State to be eligible under subparagraph (B) to receive funds under this subtitle, the school described in such subparagraph shall--

(i) provide written notice, at the time any child or youth seeks enrollment in such school, and at least twice annually while the child or youth is enrolled in such school, to the parent or guardian of the child or youth (or, in the case of an unaccompanied youth, the youth) that--

(I) shall be signed by the parent or guardian (or, in the case of an unaccompanied youth, the youth);

(II) sets forth the general rights provided under this subtitle;

(III) specifically states--

(aa) the choice of schools homeless children and youths are eligible to attend, as provided in subsection (g)(3)(A);

(bb) that no homeless child or youth is required to attend a separate school for homeless children or youths;

(cc) that homeless children and youths shall be provided comparable services described in subsection (g)(4), including transportation services, educational services, and meals through school meals programs; and

(dd) that homeless children and youths should not be stigmatized by school personnel;

and

(IV) provides contact information for the local liaison for homeless children and youths and the State Coordinator for Education of Homeless Children and Youths;

(ii)(I) provide assistance to the parent or guardian of each homeless child or youth (or, in the case of an unaccompanied youth, the youth) to exercise the right to attend the parents or guardian's (or youth's) choice of schools, as provided in subsection (g)(3)(A); and

(II) coordinate with the local educational agency with jurisdiction for the school selected by the parent or guardian (or youth), to provide transportation and other necessary services;

(iii) ensure that the parent or guardian (or, in the case of an unaccompanied youth, the youth) shall receive the information required by this subparagraph in a manner and form understandable to such parent or guardian (or youth), including, if necessary and to the extent feasible, in the native language of such parent or guardian (or youth); and

(iv) demonstrate in the school's application for funds under this subtitle that such school--

(I) is complying with clauses (i) and (ii); and

(II) is meeting (as of the date of submission of the application) the same Federal and State standards, regulations, and mandates as other public schools in the State (such as complying with sections 1111 and 1116 of the Elementary and Secondary Education Act of 1965 and providing a full range of education and related services, including services applicable to students with disabilities).

(D) SCHOOL INELIGIBILITY- A separate school described in subparagraph (B) that fails to meet the standards, regulations, and mandates described in subparagraph (C)(iv)(II) shall not be eligible to receive funds under this subtitle for programs carried out in such school after the first date of such failure.

(E) LOCAL EDUCATIONAL AGENCY REQUIREMENTS- For the State to be eligible to receive the funds described in subparagraph (B), the local educational agency described in subparagraph (B)(ii) shall-

(i) implement a coordinated system for ensuring that homeless children and youths--

(I) are advised of the choice of schools provided in subsection (g)(3)(A);

(II) are immediately enrolled, in accordance with subsection (g)(3)(C), in the school selected under subsection (g)(3)(A); and

(III) are promptly provided necessary services described in subsection (g)(4), including transportation, to allow homeless children and youths to exercise their choices of schools under subsection (g)(3)(A);

- (ii) document that written notice has been provided--
 - (I) in accordance with subparagraph (C)(i) for each child or youth enrolled in a separate school under subparagraph (B); and
 - (II) in accordance with subsection (g)(6)(A)(v);
- (iii) prohibit schools within the agency's jurisdiction from referring homeless children or youths to, or requiring homeless children and youths to enroll in or attend, a separate school described in subparagraph (B);
- (iv) identify and remove any barriers that exist in schools within the agency's jurisdiction that may have contributed to the creation or existence of separate schools described in subparagraph (B); and
- (v) not use funds received under this subtitle to establish--
 - (I) new or additional separate schools for homeless children or youths; or
 - (II) new or additional sites for separate schools for homeless children or youths, other than the sites occupied by the schools described in subparagraph (B) in fiscal year 2000.

(F) REPORT-

- (i) PREPARATION- The Secretary shall prepare a report on the separate schools and local educational agencies described in subparagraph (B) that receive funds under this subtitle in accordance with this paragraph. The report shall contain, at a minimum, information on--
 - (I) compliance with all requirements of this paragraph;
 - (II) barriers to school access in the school districts served by the local educational agencies; and
 - (III) the progress the separate schools are making in integrating homeless children and youths into the mainstream school environment, including the average length of student enrollment in such schools.
- (ii) COMPLIANCE WITH INFORMATION REQUESTS- For purposes of enabling the Secretary to prepare the report, the separate schools and local educational agencies shall cooperate with the Secretary and the State Coordinator for Education of Homeless Children and Youths established in the State under subsection (d)(3), and shall comply with any requests for information by the Secretary and State Coordinator for such State.
- (iii) SUBMISSION- Not later than 2 years after the date of enactment of the McKinney-Vento Homeless Education Assistance Improvements Act of 2001, the Secretary shall submit the report described in clause (i) to--
 - (1) the President;
 - (II) the Committee on Education and the Workforce of the House of Representatives; and
 - (III) the Committee on Health, Education, Labor, and Pensions of the Senate.

(G) DEFINITION- For purposes of this paragraph, the term 'covered county' means--

- (i) San Joaquin County, California;
- (ii) Orange County, California;
- (iii) San Diego County, California; and
- (iv) Maricopa County, Arizona.

(f) FUNCTIONS OF THE OFFICE OF COORDINATOR- The Coordinator for Education of Homeless Children and Youths established in each State shall--

- (1) gather reliable, valid, and comprehensive information on the nature and extent of the problems homeless children and youths have in gaining access to public preschool programs and to public elementary schools and secondary schools, the difficulties in identifying the special needs of such children and youths, any progress made by the State educational agency and local educational agencies in the State in addressing such problems and difficulties, and the success of the programs under this subtitle in allowing homeless children and youths to enroll in, attend, and succeed in, school;
- (2) develop and carry out the State plan described in subsection (g);
- (3) collect and transmit to the Secretary, at such time and in such manner as the Secretary may require, a report containing such information as the Secretary determines is necessary to assess the educational needs of homeless children and youths within the State;
- (4) facilitate coordination between the State educational agency, the State social services agency, and other agencies (including agencies providing mental health services) to provide services to homeless children, including preschool-aged homeless children, and youths, and to families of such children and youths;
- (5) in order to improve the provision of comprehensive education and related services to homeless children and youths and their families, coordinate and collaborate with--
 - (A) educators, including child development and preschool program personnel;
 - (B) providers of services to homeless and runaway children and youths and homeless families (including domestic violence agencies, shelter operators, transitional housing facilities, runaway and homeless youth centers, and transitional living programs for homeless youths);
 - (C) local educational agency liaisons designated under subsection (g)(1)(J)(ii) for homeless children and youths; and
 - (D) community organizations and groups representing homeless children and youths and their families; and
- (6) provide technical assistance to local educational agencies in coordination with local educational agency liaisons designated under subsection (g)(1)(J)(ii), to ensure that local educational agencies comply with the requirements of section 722(e)(3) and paragraphs (3) through (7) of subsection (g).

(g) STATE PLAN-

- (1) IN GENERAL- Each State shall submit to the Secretary a plan to provide for the education of homeless children and youths within the State. Such plan shall include the following:
 - (A) A description of how such children and youths are (or will be) given the opportunity to meet the same challenging State academic achievement standards all students are expected to meet.

(B) A description of the procedures the State educational agency will use to identify such children and youths in the State and to assess their special needs.

(C) A description of procedures for the prompt resolution of disputes regarding the educational placement of homeless children and youths.

(D) A description of programs for school personnel (including principals, attendance officers, teachers, enrollment personnel, and pupil services personnel) to heighten the awareness of such personnel of the specific needs of runaway and homeless youths.

(E) A description of procedures that ensure that homeless children and youths who meet the relevant eligibility criteria are able to participate in Federal, State, or local food programs.

(F) A description of procedures that ensure that--

(i) homeless children have equal access to the same public preschool programs, administered by the State agency, as provided to other children in the State;

(ii) homeless youths and youths separated from the public schools are identified and accorded equal access to appropriate secondary education and support services; and

(iii) homeless children and youths who meet the relevant eligibility criteria are able to participate in Federal, State, or local before- and after-school care programs.

(G) Strategies to address problems identified in the report provided to the Secretary under subsection (f)(3).

(H) Strategies to address other problems with respect to the education of homeless children and youths, including problems resulting from enrollment delays that are caused by--

(i) immunization and medical records requirements;

(ii) residency requirements;

(iii) lack of birth certificates, school records, or other documentation;

(iv) guardianship issues; or

(v) uniform or dress code requirements.

(I) A demonstration that the State educational agency and local educational agencies in the State have developed, and shall review and revise, policies to remove barriers to the enrollment and retention of homeless children and youths in schools in the State.

(J) Assurances that--

(i) the State educational agency and local educational agencies in the State will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;

(ii) local educational agencies will designate an appropriate staff person, who may also be a coordinator for other Federal programs, as a local educational agency liaison for homeless children and youths, to carry out the duties described in paragraph (6)(A); and

(iii) the State and its local educational agencies will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of

origin, as determined in paragraph (3)(A), in accordance with the following, as applicable:

(I) If the homeless child or youth continues to live in the area served by the local educational agency in which the school of origin is located, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the local educational agency in which the school of origin is located.

(II) If the homeless child's or youth's living arrangements in the area served by the local educational agency of origin terminate and the child or youth, though continuing his or her education in the school of origin, begins living in an area served by another local educational agency, the local educational agency of origin and the local educational agency in which the homeless child or youth is living shall agree upon a method to apportion the responsibility and costs for providing the child with transportation to and from the school of origin. If the local educational agencies are unable to agree upon such method, the responsibility and costs for transportation shall be shared equally.

(2) COMPLIANCE-

(A) IN GENERAL- Each plan adopted under this subsection shall also describe how the State will ensure that local educational agencies in the State will comply with the requirements of paragraphs (3) through (7).

(B) COORDINATION- Such plan shall indicate what technical assistance the State will furnish to local educational agencies and how compliance efforts will be coordinated with the local educational agency liaisons designated under paragraph (1)(J)(ii).

(3) LOCAL EDUCATIONAL AGENCY REQUIREMENTS-

(A) IN GENERAL- The local educational agency serving each child or youth to be assisted under this subtitle shall, according to the child's or youth's best interest--

(i) continue the child's or youth's education in the school of origin for the duration of homelessness--

(I) in any case in which a family becomes homeless between academic years or during an academic year; or

(II) for the remainder of the academic year, if the child or youth becomes permanently housed during an academic year; or

(ii) enroll the child or youth in any public school that nonhomeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

(B) BEST INTEREST- In determining the best interest of the child or youth under subparagraph (A), the local educational agency shall--

(i) to the extent feasible, keep a homeless child or youth in the school of origin, except when doing so is contrary to the wishes of the child's or youth's parent or guardian;

(ii) provide a written explanation, including a statement regarding the right to appeal under subparagraph (E), to the homeless child's or youth's parent or guardian, if the local

educational agency sends such child or youth to a school other than the school of origin or a school requested by the parent or guardian; and

(iii) in the case of an unaccompanied youth, ensure that the homeless liaison designated under paragraph (1)(J)(ii) assists in placement or enrollment decisions under this subparagraph, considers the views of such unaccompanied youth, and provides notice to such youth of the right to appeal under subparagraph (E).

(C) ENROLLMENT- (i) The school selected in accordance with this paragraph shall immediately enroll the homeless child or youth, even if the child or youth is unable to produce records normally required for enrollment, such as previous academic records, medical records, proof of residency, or other documentation.

(ii) The enrolling school shall immediately contact the school last attended by the child or youth to obtain relevant academic and other records.

(iii) If the child or youth needs to obtain immunizations, or immunization or medical records, the enrolling school shall immediately refer the parent or guardian of the child or youth to the local educational agency liaison designated under paragraph (1)(J)(ii), who shall assist in obtaining necessary immunizations, or immunization or medical records, in accordance with subparagraph (D).

(D) RECORDS- Any record ordinarily kept by the school, including immunization or medical records, academic records, birth certificates, guardianship records, and evaluations for special services or programs, regarding each homeless child or youth shall be maintained--

(i) so that the records are available, in a timely fashion, when a child or youth enters a new school or school district; and

(ii) in a manner consistent with section 444 of the General Education Provisions Act (20 U.S.C. 1232g).

(E) ENROLLMENT DISPUTES- If a dispute arises over school selection or enrollment in a school--

(i) the child or youth shall be immediately admitted to the school in which enrollment is sought, pending resolution of the dispute;

(ii) the parent or guardian of the child or youth shall be provided with a written explanation of the school's decision regarding school selection or enrollment, including the rights of the parent, guardian, or youth to appeal the decision;

(iii) the child, youth, parent, or guardian shall be referred to the local educational agency liaison designated under paragraph (1)(J)(ii), who shall carry out the dispute resolution process as described in paragraph (1)(C) as expeditiously as possible after receiving notice of the dispute; and

(iv) in the case of an unaccompanied youth, the homeless liaison shall ensure that the youth is immediately enrolled in school pending resolution of the dispute.

(F) PLACEMENT CHOICE- The choice regarding placement shall be made regardless of whether the child or youth lives with the homeless parents or has been temporarily placed elsewhere.

(G) SCHOOL OF ORIGIN DEFINED- In this paragraph, the term 'school of origin' means the school that the child or youth attended when permanently housed or the school in which the child or youth was last enrolled.

(H) CONTACT INFORMATION- Nothing in this subtitle shall prohibit a local educational agency from requiring a parent or guardian of a homeless child to submit contact information.

(4) COMPARABLE SERVICES- Each homeless child or youth to be assisted under this subtitle shall be provided services comparable to services offered to other students in the school selected under paragraph (3), including the following:

(A) Transportation services.

(B) Educational services for which the child or youth meets the eligibility criteria, such as services provided under title I of the Elementary and Secondary Education Act of 1965 or similar State or local programs, educational programs for children with disabilities, and educational programs for students with limited English proficiency.

(C) Programs in vocational and technical education.

(D) Programs for gifted and talented students.

(E) School nutrition programs.

(5) COORDINATION-

(A) IN GENERAL- Each local educational agency serving homeless children and youths that receives assistance under this subtitle shall coordinate--

(i) the provision of services under this subtitle with local social services agencies and other agencies or programs providing services to homeless children and youths and their families, including services and programs funded under the Runaway and Homeless Youth Act (42 U.S.C. 5701 et seq.); and

(ii) with other local educational agencies on interdistrict issues, such as transportation or transfer of school records.

(B) HOUSING ASSISTANCE- If applicable, each State educational agency and local educational agency that receives assistance under this subtitle shall coordinate with State and local housing agencies responsible for developing the comprehensive housing affordability strategy described in section 105 of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12705) to minimize educational disruption for children and youths who become homeless.

(C) COORDINATION PURPOSE- The coordination required under subparagraphs (A) and (B) shall be designed to--

(i) ensure that homeless children and youths have access and reasonable proximity to available education and related support services; and

(ii) raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness.

(6) LOCAL EDUCATIONAL AGENCY LIAISON-

(A) DUTIES- Each local educational agency liaison for homeless children and youths, designated under paragraph (1)(j)(ii), shall ensure that--

- (i) homeless children and youths are identified by school personnel and through coordination activities with other entities and agencies;
- (ii) homeless children and youths enroll in, and have a full and equal opportunity to succeed in, schools of that local educational agency;
- (iii) homeless families, children, and youths receive educational services for which such families, children, and youths are eligible, including Head Start and Even Start programs and preschool programs administered by the local educational agency, and referrals to health care services, dental services, mental health services, and other appropriate services;
- (iv) the parents or guardians of homeless children and youths are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
- (v) public notice of the educational rights of homeless children and youths is disseminated where such children and youths receive services under this Act, such as schools, family shelters, and soup kitchens;
- (vi) enrollment disputes are mediated in accordance with paragraph (3)(E); and
- (vii) the parent or guardian of a homeless child or youth, and any unaccompanied youth, is fully informed of all transportation services, including transportation to the school of origin, as described in paragraph (1)(J)(iii), and is assisted in accessing transportation to the school that is selected under paragraph (3)(A).

(B) NOTICE- State coordinators established under subsection (d)(3) and local educational agencies shall inform school personnel, service providers, and advocates working with homeless families of the duties of the local educational agency liaisons.

(C) LOCAL AND STATE COORDINATION- Local educational agency liaisons for homeless children and youths shall, as a part of their duties, coordinate and collaborate with State coordinators and community and school personnel responsible for the provision of education and related services to homeless children and youths.

(7) REVIEW AND REVISIONS-

(A) IN GENERAL- Each State educational agency and local educational agency that receives assistance under this subtitle shall review and revise any policies that may act as barriers to the enrollment of homeless children and youths in schools that are selected under paragraph (3).

(B) CONSIDERATION- In reviewing and revising such policies, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship.

(C) SPECIAL ATTENTION- Special attention shall be given to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school.

SEC. 723. LOCAL EDUCATIONAL AGENCY SUBGRANTS FOR THE EDUCATION OF HOMELESS CHILDREN AND YOUTHS

(a) GENERAL AUTHORITY-

(1) IN GENERAL- The State educational agency shall, in accordance with section 722(e), and from amounts made available to such agency under section 726, make subgrants to local educational agencies for the purpose of facilitating the enrollment, attendance, and success in school of homeless children and youths.

(2) SERVICES-

(A) IN GENERAL- Services under paragraph (1)--

(i) may be provided through programs on school grounds or at other facilities;

(ii) shall, to the maximum extent practicable, be provided through existing programs and mechanisms that integrate homeless children and youths with nonhomeless children and youths; and

(iii) shall be designed to expand or improve services provided as part of a school's regular academic program, but not to replace such services provided under such program.

(B) SERVICES ON SCHOOL GROUNDS- If services under paragraph (1) are provided on school grounds, schools--

(i) may use funds under this subtitle to provide the same services to other children and youths who are determined by the local educational agency to be at risk of failing in, or dropping out of, school, subject to the requirements of clause (ii); and

(ii) except as otherwise provided in section 722(e)(3)(B), shall not provide services in settings within a school that segregate homeless children and youths from other children and youths, except as necessary for short periods of time--

(I) for health and safety emergencies; or

(II) to provide temporary, special, and supplementary services to meet the unique needs of homeless children and youths.

(3) REQUIREMENT- Services provided under this section shall not replace the regular academic program and shall be designed to expand upon or improve services provided as part of the school's regular academic program.

(b) APPLICATION- A local educational agency that desires to receive a subgrant under this section shall submit an application to the State educational agency at such time, in such manner, and containing or accompanied by such information as the State educational agency may reasonably require. Such application shall include the following:

(1) An assessment of the educational and related needs of homeless children and youths in the area served by such agency (which may be undertaken as part of needs assessments for other disadvantaged groups).

(2) A description of the services and programs for which assistance is sought to address the needs identified in paragraph (1).

(3) An assurance that the local educational agency's combined fiscal effort per student, or the aggregate expenditures of that agency and the State with respect to the provision of free public education by such agency for the fiscal year

preceding the fiscal year for which the determination is made, was not less than 90 percent of such combined fiscal effort or aggregate expenditures for the second fiscal year preceding the fiscal year for which the determination is made.

(4) An assurance that the applicant complies with, or will use requested funds to comply with, paragraphs (3) through (7) of section 722(g).

(5) A description of policies and procedures, consistent with section 722(e)(3), that the agency will implement to ensure that activities carried out by the agency will not isolate or stigmatize homeless children and youths.

(c) AWARDS-

(1) IN GENERAL- The State educational agency shall, in accordance with the requirements of this subtitle and from amounts made available to it under section 726, make competitive subgrants to local educational agencies that submit applications under subsection (b). Such subgrants shall be awarded on the basis of the need of such agencies for assistance under this subtitle and the quality of the applications submitted.

(2) NEED- In determining need under paragraph (1), the State educational agency may consider the number of homeless children and youths enrolled in preschool, elementary, and secondary schools within the area served by the local educational agency, and shall consider the needs of such children and youths and the ability of the local educational agency to meet such needs. The State educational agency may also consider the following:

(A) The extent to which the proposed use of funds will facilitate the enrollment, retention, and educational success of homeless children and youths.

(B) The extent to which the application--

(i) reflects coordination with other local and State agencies that serve homeless children and youths; and

(ii) describes how the applicant will meet the requirements of section 722(g)(3).

(C) The extent to which the applicant exhibits in the application and in current practice a commitment to education for all homeless children and youths.

(D) Such other criteria as the State agency determines appropriate.

(3) QUALITY- In determining the quality of applications under paragraph (1), the State educational agency shall consider the following:

(A) The applicant's needs assessment under subsection (b)(1) and the likelihood that the program presented in the application will meet such needs.

(B) The types, intensity, and coordination of the services to be provided under the program.

(C) The involvement of parents or guardians of homeless children or youths in the education of their children.

(D) The extent to which homeless children and youths will be integrated within the regular education program.

(E) The quality of the applicant's evaluation plan for the program.

(F) The extent to which services provided under this subtitle will be coordinated with other services available to homeless children and youths and their families.

(G) Such other measures as the State educational agency considers indicative of a high-quality program, such as the extent to which the

local educational agency will provide case management or related services to unaccompanied youths.

(4) DURATION OF GRANTS= Grants awarded under this section shall be for terms not to exceed 3 years.

(d) AUTHORIZED ACTIVITIES- A local educational agency may use funds awarded under this section for activities that carry out the purpose of this subtitle, including the following:

(1) The provision of tutoring, supplemental instruction, and enriched educational services that are linked to the achievement of the same challenging State academic content standards and challenging State student academic achievement standards the State establishes for other children and youths.

(2) The provision of expedited evaluations of the strengths and needs of homeless children and youths, including needs and eligibility for programs and services (such as educational programs for gifted and talented students, children with disabilities, and students with limited English proficiency, services provided under title I of the Elementary and Secondary Education Act of 1965 or similar State or local programs, programs in vocational and technical education, and school nutrition programs).

(3) Professional development and other activities for educators and pupil services personnel that are designed to heighten the understanding and sensitivity of such personnel to the needs of homeless children and youths, the rights of such children and youths under this subtitle, and the specific educational needs of runaway and homeless youths.

(4) The provision of referral services to homeless children and youths for medical, dental, mental, and other health services.

(5) The provision of assistance to defray the excess cost of transportation for students under section 722(g)(4)(A), not otherwise provided through Federal, State, or local funding, where necessary to enable students to attend the school selected under section 722(g)(3).

(6) The provision of developmentally appropriate early childhood education programs, not otherwise provided through Federal, State, or local funding, for preschool-aged homeless children.

(7) The provision of services and assistance to attract, engage, and retain homeless children and youths, and unaccompanied youths, in public school programs and services provided to nonhomeless children and youths.

(8) The provision for homeless children and youths of before- and after-school, mentoring, and summer programs in which a teacher or other qualified individual provides tutoring, homework assistance, and supervision of educational activities.

(9) If necessary, the payment of fees and other costs associated with tracking, obtaining, and transferring records necessary to enroll homeless children and youths in school, including birth certificates, immunization or medical records, academic records, guardianship records, and evaluations for special programs or services.

(10) The provision of education and training to the parents of homeless children and youths about the rights of, and resources available to, such children and youths.

(11) The development of coordination between schools and agencies providing services to homeless children and youths, as described in section 722(g)(5).

(12) The provision of pupil services (including violence prevention counseling) and referrals for such services.

- (13) Activities to address the particular needs of homeless children and youths that may arise from domestic violence.
- (14) The adaptation of space and purchase of supplies for any nonschool facilities made available under subsection (a)(2) to provide services under this subsection.
- (15) The provision of school supplies, including those supplies to be distributed at shelters or temporary housing facilities, or other appropriate locations.
- (16) The provision of other extraordinary or emergency assistance needed to enable homeless children and youths to attend school.

SEC. 724. SECRETARIAL RESPONSIBILITIES

- (a) REVIEW OF STATE PLANS- In reviewing the State plan submitted by a State educational agency under section 722(g), the Secretary shall use a peer review process and shall evaluate whether State laws, policies, and practices described in such plan adequately address the problems of homeless children and youths relating to access to education and placement as described in such plan.
- (b) TECHNICAL ASSISTANCE- The Secretary shall provide support and technical assistance to a State educational agency to assist such agency in carrying out its responsibilities under this subtitle, if requested by the State educational agency.
- (c) NOTICE- The Secretary shall, before the next school year that begins after the date of enactment of the McKinney-Vento Homeless Education Assistance Improvements Act of 2001, create and disseminate nationwide a public notice of the educational rights of homeless children and youths and disseminate such notice to other Federal agencies, programs, and grantees, including Head Start grantees, Health Care for the Homeless grantees, Emergency Food and Shelter grantees, and homeless assistance programs administered by the Department of Housing and Urban Development.
- (d) EVALUATION AND DISSEMINATION- The Secretary shall conduct evaluation and dissemination activities of programs designed to meet the educational needs of homeless elementary and secondary school students, and may use funds appropriated under section 726 to conduct such activities.
- (e) SUBMISSION AND DISTRIBUTION- The Secretary shall require applications for grants under this subtitle to be submitted to the Secretary not later than the expiration of the 60-day period beginning on the date that funds are available for purposes of making such grants and shall make such grants not later than the expiration of the 120-day period beginning on such date.
- (f) DETERMINATION BY SECRETARY- The Secretary, based on the information received from the States and information gathered by the Secretary under subsection (h), shall determine the extent to which State educational agencies are ensuring that each homeless child and homeless youth has access to a free appropriate public education, as described in section 721(1).
- (g) GUIDELINES- The Secretary shall develop, issue, and publish in the Federal Register, not later than 60 days after the date of enactment of the McKinney-Vento Homeless Education Assistance Improvements Act of 2001, school enrollment guidelines for States with respect to homeless children and youths. The guidelines shall describe--
 - (1) successful ways in which a State may assist local educational agencies to immediately enroll homeless children and youths in school; and
 - (2) how a State can review the State's requirements regarding immunization and medical or school records and make such revisions to the requirements as are appropriate and necessary in order to enroll homeless children and youths in school immediately.

(h) INFORMATION-

(1) IN GENERAL- From funds appropriated under section 726, the Secretary shall, directly or through grants, contracts, or cooperative agreements, - periodically collect and disseminate data and information regarding--

- (A) the number and location of homeless children and youths;
- (B) the education and related services such children and youths receive;
- (C) the extent to which the needs of homeless children and youths are being met; and
- (D) such other data and information as the Secretary determines to be necessary and relevant to carry out this subtitle.

(2) COORDINATION- The Secretary shall coordinate such collection and dissemination with other agencies and entities that receive assistance and administer programs under this subtitle.

(i) REPORT- Not later than 4 years after the date of enactment of the McKinney-Vento Homeless Education Assistance Improvements Act of 2001, the Secretary shall prepare and submit to the President and the Committee on Education and the Workforce of the House of Representatives and the Committee on Health, Education, Labor, and Pensions of the Senate a report on the status of education of homeless children and youths, which shall include information on--

- (1) the education of homeless children and youths; and
- (2) the actions of the Secretary and the effectiveness of the programs supported under this subtitle.

SEC. 725. DEFINITIONS

For purposes of this subtitle:

(1) The terms 'enroll' and 'enrollment' include attending classes and participating fully in school activities.

(2) The term 'homeless children and youths'--

(A) means individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of section 103(a)(1)); and

(B) includes--

(i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;

(ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 103(a)(2)(C));

(iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and

(iv) migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).

(3) The terms 'local educational agency' and 'State educational agency' have the meanings given such terms in section 9101 of the Elementary and Secondary Education Act of 1965.

(4) The term 'Secretary' means the Secretary of Education.

(5) The term 'State' means each of the 50 States, the District of Columbia, and the Commonwealth of Puerto Rico.

(6) The term 'unaccompanied youth' includes a youth not in the physical custody of a parent or guardian.

SEC. 726. AUTHORIZATION OF APPROPRIATIONS

For the purpose of carrying out this subtitle, there are authorized to be appropriated \$70,000,000 for fiscal year 2002 and such sums as may be necessary for each of fiscal years 2003 through 2007.'