



Wyoming Department of Education

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MEMORANDUM NO. 2007 - 130

TO: School District Superintendents

FROM: Shadd Schutte, WISE Project Manager
Technology, Careers & Data Unit *SAS*

DATE: July 27, 2007

SUBJECT: Wyoming Transcript Center (WTC): Wyoming Secondary School
Transcript Element List

IMPORTANT INFORMATION

The Wyoming Department of Education (WDE), in implementing the Wyoming Transcript Center (WTC) would like to announce that through the efforts of a multi-organizational task force a baseline element list for a standard Wyoming secondary school transcript has been created. This taskforce included representation from school districts community colleges and the University of Wyoming.

This standard contains the minimum elements necessary for a Wyoming secondary school transcript and will be used as the reference for all transcripts submitted through WTC. The list of standard elements has been posted on the WISE web site located at <http://www.k12.wy.us/WISE/>

If you have any questions or comments, please contact Shadd Schutte, WISE project manager, at sschut@educ.state.wy.us or 307-777-3656.

MB:ss

CC:

Secondary School Principals
School District Technology Directors
School District WISE Coordinators