



Wyoming Department of Education

Dr. Jim McBride, Superintendent of Public Instruction

Hathaway Building, 2nd Floor, 2300 Capitol Avenue

Cheyenne, WY 82002-0050

Phone 307-777-7673 Fax 307-777-6234 Website www.k12.wy.us

MEMORANDUM NO: 2007 - 113

TO: School District Superintendents

FROM: Brian Wright, Consolidated Grant Manager
Federal Programs Unit

DATE: June 15, 2007

SUBJECT: Federal Programs Summer Camp

Information about the Federal Programs Summer Camp

During the week of August 13th through August 16th, the Federal Programs Unit of the Wyoming Department of Education will be hosting the 2007 Federal Programs Summer Camp at Casper College.

Throughout the week there will be various Federal Program meetings. Meetings will start between 8 a.m. and 9 a.m. all four days and end by 5 p.m. The scheduled meetings, times and locations are attached.

Also attached, is the **registration** form. Your district's registration is due no later than **June 30, 2007**. Please fax your district's registration to (307)777-7633 or mail to:

Wyoming Department of Education
ATTN: Gregg Smith
Federal Programs Summer Camp
2300 Capitol Ave, 2nd Floor
Cheyenne WY, 82002

A small registration fee will be charged to cover snacks and lunch each day. Please see the attached registration for details.

If you have any questions, please contact Gregg Smith at (307) 777-7222 or gsmith@educ.state.wy.us.

BW:GS

Enclosures Federal Programs Summer Camp
August 13-17, 2007

	Monday 8/13	Tuesday 8/14	Wednesday 8/15	Thursday 8/16	Friday 8/17
All Day	<p><i>9am – 4pm</i> New Title I Directors Training Room, 20-30 people</p>	<p><i>9am – 4pm</i> Title I Directors Meeting Room, 50-70 people</p> <p><i>9am – 12pm</i> Perkins Room, 50-70 people</p>			
AM Sessions	<p><i>9am – 12pm</i> Spec. Ed. / Consolidated Grant Mangers – Fiscal Meeting Room, 50 people</p> <p><i>9am – 12pm</i> Title III Room, 30 – 50 people</p>		<p>? AM Consolidated Grant Help Session</p> <p><i>8am – 12pm</i> Title II-A / HQ Room, 50 – 70 people</p> <p><i>9am – 12pm</i> Private School Meeting Room, 30-40 people</p> <p><i>9am – 11pm</i> N & D Subpart I Room, 30 – 40 people</p> <p><i>11am – 12pm</i> AYP Room, 50 people</p>	<p><i>8am – 10am</i> E-Rate Room, 50 people</p> <p><i>10am – 12pm</i> Competitive Grant Writing Room, 30 – 40 people</p> <p><i>9am – 12pm</i> School Improvement Plans PC Lab, 30 – 40 people</p>	
PM Sessions	<p><i>1pm – 3pm</i> N & D Subpart 2 Room, 50 people</p> <p><i>3pm – 5pm</i> Homeless Directors Meeting Room, 50 people</p>	<p><i>4pm – 5pm</i> Consolidated Grant Monitoring Room, 40 people</p> <p>? PM Consolidated Grant Help Session</p> <p>Evening – BBQ / Get-Together</p>	<p><i>1pm – 5pm</i> Tech Directors (Title II-D) Room, 50 people</p> <p><i>1pm – 4pm</i> Restructuring Room, 30 people</p> <p>? PM Consolidated Grant Help Session</p>	<p><i>9am – 12pm</i> WEd-Gate / Inform PC Lab, 40 people</p>	

Federal Programs Summer Camp

August 13 - 16, Casper Community College

District Name: _____

	Name	Date(s) Attending	Fee
Names of Attendee's And Attendance Date:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

The Registration fee per day includes morning coffee, lunch and afternoon snack

Lunch Count by day:	<u>Day One:</u> _____	Fee Scale:	1 Day \$10	per person
	<u>Day Two:</u> _____		2 Days \$18	per person
	<u>Day Three:</u> _____		3 Days \$25	per person
	<u>Day Four:</u> _____		4 Days \$30	per person

There is an additional \$5 fee for the optional Bar-B-Que on Tuesday night at Mike Sedar Park

			Fee's
Names of Attendee's for optional Tuesday Night B-B-Q:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Total Amount Due: _____

Make checks payable to "Wyoming Department of Education"

Fax Registration Form to (307) 777-7633
 OR
 Mail to: Wyoming Department of Education
 Federal Programs Summer Camp
 2300 Capital Ave, 2nd Floor
 Cheyenne, WY 82002
Due Date: June 30