



Wyoming Department of Education

Dr. Jim McBride, Superintendent of Public Instruction

Hathaway Building, 2nd Floor, 2300 Capitol Avenue

Cheyenne, WY 82002-0050

Phone 307-777-7673 Fax 307-777-6234 Website www.k12.wy.us

MEMORANDUM NO. 2007- 071

TO: School District Superintendents

FROM: Bruce Hayes 
Facilities and School Safety Consultant

DATE: April 6, 2007

SUBJECT: School Safety and Security Mini-Grant Application

FUNDING OPPORTUNITY GRANT APPLICATION DEADLINE: APRIL 30, 2007

A. Pursuant to demonstrated interest from local school districts, the Wyoming Department of Education is offering a series of eight (8) separate mini-grants designed to assist efforts to increase school safety and security of public schools.

B. The grant may be used for, or any combination of, the following:

1. Security cameras
2. Security television monitors
3. Partial payment for a school-wide security system
4. Digital radios
5. Walkie-talkies
6. Emergency first aid supplies
7. Safety training for teachers and staff
8. Overtime payment to staff for loading key district data into Wyoming System to Aid Responders and Schools (Wystars)

C. The available grants and funding amounts are shown below:

<u>Available Number</u>	<u>Grant Amount</u>	<u>Total per Category</u>
2	\$15,000	\$30,000
3	\$10,000	\$30,000
3	\$ 5,000	<u>\$15,000</u>
		\$75,000 Total Amount Available

D. Once the grants are awarded, there is no obligation or authority for the department to disperse any more funds under this program. Only one grant is available per applicant district, unless only a few interested districts apply. If the particular grant applied for is not available, the department may offer the next lower grant amount. Successful applicants will be notified on or before May 18, 2007.

E. The general mini-grant procedure is:

1. Grants are approved in the order that they arrive as long as they meet the eligibility requirements in paragraph F.
2. The successful applicants are notified by the department.
3. The district contracts with a provider or supplier. All invoices (which should be marked "school safety mini-grant") must be received by the department on or before August 31, 2007, at the address below:

Bruce Hayes
Facilities and School Safety Consultant
Wyoming Department of Education
Hathaway Building, 2nd Floor
2300 Capitol Ave.
Cheyenne, Wyoming 82002-0050

4. An automatic deposit is wired to the district for the amount of the grant. **The department cannot reimburse a district for any grant application it has not approved, nor for costs not in harmony with the purposes identified by the district.**

F. To be eligible for a grant award, the application form must:

1. Be emailed to bhayes1@educ.state.wy.us on or *before* **April 30, 2007**.
2. Be made for one or more of the items listed on the first page of this memo.
3. Communicate an assurance that the grant is in harmony with the district's crisis management plan. If any other Safe and Drug Free School grant monies (outside of the standard distribution model to all school districts) were received by the district this school year, priority may be given to districts **not** receiving such grants.
4. Include a brief, yet well-thought-out description of the project. This may be anywhere from one to two pages in length.

If you have any questions, please feel free to contact Bruce Hayes, Facilities and School Safety Consultant, at (307) 777-6198 or bhayes1@educ.state.wy.us.

Enclosure

School Safety and Security Mini-Grant Application

Please type or mark your answers on the lines provided and email the application back to Bruce Hayes at bhayes1@educ.state.wy.us on or before **April 30, 2007**.

District _____

School _____

Date _____

Applicant Name _____

Phone _____

Email _____

Arrival Date _____ (For Department Use Only)
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Grant Amount Requested \$15,000 \$10,000 \$5,000

Check one or more line items that apply.

A. The grant may be used for:

1. Security Cameras
2. Security television monitors
3. Partial payment for a school-wide security system
4. Digital radios
5. Walkie-talkies
6. Emergency first aid supplies
7. Safety training for teachers and staff
8. Overtime payment to staff for loading key district data into the Wyoming System to Aid Responders and Schools (Wystars)

For sections B. and C. please type your answer as appropriate in the box provided.

B. Please state how the project is in harmony with the district's Crisis Management Plan.

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C. Please provide a brief yet detailed description of your proposed project.

You may add a sheet if you need more space.

If you have any questions, please feel free to contact me at (307) 777-6198.