



# Wyoming Department of Education

Dr. Jim McBride, Superintendent of Public Instruction

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**MEMORANDUM NO. 2007 - 067**

**TO:** School District Superintendents  
School Principals

**FROM:** Joy Mockelmann, Education Program Consultant  
Instruction Facilitator (IF) Grant  
Standards, Assessment and Accountability *Jm*

**DATE:** March 30, 2007

**SUBJECT:** School-Based Instructional Facilitators/Instructional Coaches Grant

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**TIME SENSITIVE MATERIAL**

School-Based Instructional Facilitators/Instructional Coaches Grant Annual Report and Grant  
Renewal Application

Due April 18, 2007

The first annual preliminary report form for the School-Based Instructional Facilitators/Instructional Coaches Grant is included. The final report for 2006-2007 grant expenditures will be due August 1, 2007.

The application for the coming year is part of this report form. Recall that this program was passed by the Wyoming Legislature in HB 139 to augment amounts within the education resource block grant model for school-based instructional facilitators and instructional coaches. We are nearing completion of Year 1 of the "pilot period."

The completion of this form must be submitted electronically (See note on Page 2 of the report if you are unable to submit electronic signatures.) to [jmocke@educ.state.wy.us](mailto:jmocke@educ.state.wy.us) by April 18. Any funds not spent from the 2006-2007 Instructional Facilitator Grant must be returned to WDE unless an amendment aligned with the requirements for the School-Based Instructional Facilitators/Instructional Coaches grant has been approved by WDE. The report format has a column for you to show all amounts, including what your district has spent in addition to the grant amount. Estimated Instructional Facilitator Grant amounts for 2007-2008 are attached.

You will be notified by May 1, 2007, of your grant approval. The process will be the same as last year, i.e., any funds returned, or any funds not requested by a district, will be reallocated statewide, and the total actual funding will be sent to school districts by August 1, 2007.

If you have questions regarding the School-Based Instructional Facilitators/Instructional Coaches Grant, please contact me at (307) 777-8505.

**Estimated School Year 2007-08 Instructional Facilitator Grants**

<b>District</b>	<b>School Name</b>	<b>Estimated Grant Award</b>
Albany #1	Beitel Elementary	\$ 44,625.69
	Centennial Elementary	\$ -
	Cozy Hollow Elementary	\$ -
	Harmony Elementary	\$ -
	Indian Paintbrush Elementary	\$ 62,749.88
	Laramie High School	\$ 134,507.75
	Laramie Junior High School	\$ 128,210.90
	River Bridge Elementary	\$ -
	Rock River Elementary	\$ -
	Rock River High School	\$ -
	Rock River Junior High School	\$ -
	Slade Elementary	\$ 56,789.02
	Snowy Range Academy	\$ 27,229.68
	Spring Creek Elementary	\$ 55,862.70
	UW Laboratory School	\$ 40,191.62
	Valley View Elementary	\$ -
	Velma Linford Elementary	\$ 64,204.09
	Whiting High School	\$ -
Albany #1 Total		\$ 614,371.34
Big Horn #1	Burlington Elementary	\$ 23,527.11
	Burlington High School	\$ 16,150.09
	Burlington Junior High School	\$ -
	Rocky Mountain Elementary	\$ 29,564.23
	Rocky Mountain High School	\$ 23,851.64
	Rocky Mountain Middle School	\$ 15,027.10
Big Horn #1 Total		\$ 108,120.18
Big Horn #2	Lovell Elementary	\$ 56,014.84
	Lovell High School	\$ 35,106.41
	Lovell Middle School	\$ 25,725.28
Big Horn #2 Total		\$ 116,846.53
Big Horn #3	Greybull Elementary	\$ 45,100.45
	Greybull High School	\$ 27,690.57
	Greybull Middle School	\$ 19,872.62
Big Horn #3 Total		\$ 92,663.64
Big Horn #4	Cloud Peak Middle School	\$ 15,688.68
	Laura Irwin Elementary	\$ 20,196.98
	Manderson Elementary	\$ -
	Riverside High School	\$ 24,214.60
Big Horn #4 Total		\$ 60,100.26
Campbell #1	4-J Elementary School	\$ -
	Campbell County High School	\$ 275,234.81
	Conestoga Elementary	\$ 77,415.52
	Cottonwood Elementary	\$ 53,549.08
	Hillcrest Elementary	\$ 66,785.93
	Lakeview Elementary	\$ 68,189.84
	Little Powder Elementary	\$ -
	Meadowlark Elementary	\$ 57,359.69

	Paintbrush Elementary	\$	87,644.00
	Pronghorn Elementary	\$	88,245.67
	Rawhide Elementary	\$	29,482.08
	Recluse School	\$	-
	Rozet Elementary	\$	65,582.58
	Sage Valley Junior High School	\$	149,444.62
	Stocktrail Elementary	\$	50,941.82
	Sunflower Elementary	\$	86,039.53
	Twin Spruce Junior High School	\$	152,587.29
	Wagonwheel Elementary	\$	75,811.05
	Westwood High School	\$	-
	Wright Jr. & Sr. High School	\$	46,208.64
Campbell #1 Total		\$	1,430,522.13
Carbon #1	Bairoil Elementary	\$	-
	Cooperative High	\$	-
	Highland Hills Elementary	\$	49,322.22
	Little Snake River Valley School	\$	29,911.71
	Mountain View Elementary	\$	45,120.70
	Pershing Elementary	\$	39,457.78
	Rawlins High School	\$	73,153.46
	Rawlins Middle School	\$	59,478.12
	Sinclair Elementary	\$	-
Carbon #1 Total		\$	296,443.99
Carbon #2	Elk Mountain Elementary	\$	-
	Encampment Elementary	\$	12,138.93
	Encampment High School	\$	10,986.08
	Encampment Junior High School	\$	-
	H.E.M. Junior High	\$	-
	H.E.M. Senior High	\$	14,566.72
	Hanna Elementary	\$	14,322.49
	Medicine Bow Elementary	\$	-
	Saratoga Elementary	\$	28,829.97
	Saratoga High School	\$	18,255.97
	Saratoga Middle School	\$	9,594.74
Carbon #2 Total		\$	108,694.91
Converse #1	Douglas High School	\$	97,665.57
	Douglas Intermediate School	\$	63,682.20
	Douglas Middle School	\$	68,603.35
	Douglas Primary School	\$	71,574.81
	Dry Creek Elementary	\$	-
	Moss Agate Elementary	\$	-
	Shawnee Elementary	\$	-
	White Elementary	\$	-
Converse #1 Total		\$	301,525.94
Converse #2	Boxelder Elementary	\$	-
	Glenrock High School	\$	40,327.32
	Glenrock Intermediate School	\$	20,352.15
	Glenrock Middle School	\$	21,394.19
	Grant Elementary	\$	46,034.18
Converse #2 Total		\$	128,107.83
Crook #1	Bear Lodge High School	\$	-

	Hulett Elementary	\$	19,034.27
	Hulett High School	\$	15,093.00
	Hulett Junior High School	\$	-
	Moorcroft Elementary	\$	47,776.01
	Moorcroft High School	\$	29,120.61
	Moorcroft Junior High School	\$	15,270.57
	Sundance Elementary	\$	33,598.57
	Sundance High School	\$	21,814.12
	Sundance Junior High School	\$	10,476.32
Crook #1 Total		\$	192,183.47
Fremont # 1	Hudson Elementary	\$	-
	Jeffrey City Elementary	\$	-
	Lander Valley High School	\$	113,022.63
	North Elementary	\$	49,645.19
	Pathfinder High School	\$	-
	South Elementary	\$	55,749.84
	Starrett Junior High School	\$	53,298.46
	West Elementary	\$	52,414.25
Fremont # 1 Total		\$	324,130.37
Fremont # 2	Dubois Elementary School	\$	20,032.46
	Dubois High School	\$	16,743.69
	Dubois Middle School	\$	10,862.92
Fremont # 2 Total		\$	47,639.07
Fremont # 6	Crowheart Elementary	\$	-
	Wind River Elementary	\$	28,454.48
	Wind River Secondary School	\$	37,820.38
Fremont # 6 Total		\$	66,274.86
Fremont #14	Wyoming Indian Elementary	\$	47,886.28
	Wyoming Indian High School	\$	26,903.76
	Wyoming Indian Middle School	\$	28,552.73
Fremont #14 Total		\$	103,342.77
Fremont #21	Ft. Washakie Charter High School	\$	-
	Ft. Washakie Elementary	\$	49,605.87
	Ft. Washakie Middle School	\$	10,683.07
Fremont #21 Total		\$	60,288.94
Fremont #24	Shoshoni Elementary	\$	27,043.63
	Shoshoni High School	\$	17,961.89
	Shoshoni Junior High School	\$	10,432.02
Fremont #24 Total		\$	55,437.55
Fremont #25	Ashgrove Elementary	\$	52,959.19
	Jackson Elementary	\$	36,424.56
	Lincoln Elementary	\$	53,576.87
	Rendezvous Elementary	\$	70,151.01
	Riverton High School	\$	145,720.28
	Riverton Middle School	\$	102,306.94
Fremont #25 Total		\$	461,138.85
Fremont #38	Arapahoe Charter High School	\$	11,147.67
	Arapahoe Elementary	\$	48,705.53
Fremont #38 Total		\$	59,853.21
Goshen #1	La Grange Elementary	\$	-
	Lincoln Elementary	\$	53,725.12

	Lingle-Ft. Laramie Elementary	\$	23,485.32
	Lingle-Ft. Laramie High School	\$	18,380.93
	Lingle-Ft. Laramie Middle School	\$	12,944.58
	Southeast Elementary	\$	24,891.27
	Southeast High School	\$	16,967.30
	Southeast Junior High School	\$	8,987.86
	Torrington High School	\$	72,594.28
	Torrington Middle School	\$	54,760.59
	Trail Elementary	\$	50,664.76
Goshen #1 Total		\$	337,402.01
Hot Springs #1	Hot Springs County High School	\$	37,300.86
	Lucerne Intermediate	\$	19,878.81
	Ralph Witters Elementary	\$	39,515.88
	Thermopolis Middle School	\$	27,463.19
Hot Springs #1 Total		\$	124,158.75
Johnson #1	Buffalo High School	\$	69,791.81
	Clear Creek Elementary	\$	15,739.13
	Clear Creek Middle School	\$	49,840.58
	Kaycee Elementary	\$	15,665.16
	Kaycee High School	\$	9,049.37
	Kaycee Junior High School	\$	-
	Meadowlark Elementary	\$	70,039.14
Johnson #1 Total		\$	230,125.19
Laramie #1	Afflerbach Elementary	\$	91,326.32
	Alta Vista Elementary	\$	59,742.79
	Anderson Elementary	\$	80,943.61
	Arp Elementary	\$	60,035.25
	Baggs Elementary	\$	64,942.77
	Bain Elementary	\$	78,925.95
	Buffalo Ridge Elementary	\$	65,430.84
	Carey Junior High School	\$	197,205.62
	Central High School	\$	236,298.80
	Clawson Elementary	\$	-
	Cole Elementary	\$	50,504.43
	Davis Elementary	\$	61,136.94
	Deming Elementary	\$	25,820.24
	Dildine Elementary	\$	106,120.64
	East High School	\$	296,495.18
	Fairview Elementary	\$	43,961.35
	Freedom Elementary	\$	69,929.21
	Gilchrist Elementary	\$	25,558.92
	Goins Elementary	\$	63,812.86
	Hebard Elementary	\$	32,715.42
	Henderson Elementary	\$	65,322.74
	Hobbs Elementary	\$	96,131.33
	Jessup Elementary	\$	67,513.59
	Johnson Junior High School	\$	162,375.41
	Lebhart Elementary	\$	49,073.13
	McCormick Junior High School	\$	217,549.94
	Miller Elementary	\$	15,175.46
	Pioneer Park Elementary	\$	80,853.02

	Rossman Elementary	\$	32,868.50
	Triumph High School	\$	-
	Willadsen Elementary	\$	-
Laramie #1 Total		\$	2,497,770.25
Laramie #2	Albin Elementary	\$	-
	Burns Jr & Sr High School	\$	40,482.50
	Carpenter Elementary	\$	18,014.30
	Pine Bluffs Elementary	\$	32,123.43
	Pine Bluffs Jr & Sr High School	\$	30,801.90
	West Elementary	\$	37,154.79
Laramie #2 Total		\$	158,576.92
Lincoln #1	Kemmerer Alternative School	\$	-
	Kemmerer Elementary	\$	42,626.80
	Kemmerer High School	\$	36,487.22
	Kemmerer Middle School	\$	35,344.01
Lincoln #1 Total		\$	114,458.02
Lincoln #2	Afton Elementary	\$	72,123.15
	Cokeville Elementary	\$	21,509.58
	Cokeville High School	\$	15,327.91
	Holdaway Elementary	\$	59,811.74
	Metcalf Elementary	\$	44,717.29
	Osmond Elementary	\$	55,120.13
	Star Valley High School	\$	121,270.73
	Star Valley Middle School	\$	67,623.11
	Swift Creek Learning Center	\$	-
Lincoln #2 Total		\$	457,503.64
Natrona #1	Alcova Elementary	\$	-
	Bar Nunn Elementary	\$	40,608.06
	C Y Junior High School	\$	115,246.77
	Casper Classical Academy	\$	22,853.02
	Centennial Junior High School	\$	132,309.83
	Crest Hill Elementary	\$	69,936.11
	Dean Morgan Junior High School	\$	167,691.76
	Evansville Elementary	\$	43,593.51
	Frontier Middle School	\$	97,119.49
	Ft. Caspar Academy	\$	79,719.03
	Grant Elementary	\$	49,002.04
	Kelly Walsh High School	\$	262,891.80
	Manor Heights Elementary	\$	64,603.74
	McKinley/Westwood Elementary	\$	61,937.55
	Midwest School	\$	41,686.26
	Mills Elementary	\$	34,146.25
	Mountain View Elementary	\$	40,649.08
	Natrona County High School	\$	247,140.80
	North Casper Elementary	\$	42,453.89
	Oregon Trail Elementary	\$	63,581.70
	Paradise Valley Elementary	\$	86,343.41
	Park Elementary	\$	62,510.92
	Pineview Elementary	\$	42,749.56
	Poison Spider Elementary	\$	38,399.07
	Powder River Elementary	\$	-

	Red Creek Elementary	\$	-
	Roosevelt High School	\$	-
	Sagewood Elementary	\$	66,244.47
	Southridge Elementary	\$	59,944.41
	University Park Elementary	\$	53,295.21
	Verda James Elementary	\$	93,417.76
	Willard Elementary	\$	54,357.72
	Willow Creek Elementary	\$	-
	Woods Learning Center	\$	30,781.26
Natrona #1 Total		\$	2,265,214.49
Niobrara #1	Lance Creek Elementary	\$	-
	Lusk Elementary	\$	29,143.89
	Lusk Middle School	\$	15,634.50
	Niobrara County High School	\$	23,058.13
Niobrara #1 Total		\$	67,836.52
Park # 1	Clark Elementary	\$	-
	Parkside Elementary	\$	47,271.69
	Powell High School	\$	100,148.16
	Powell Middle School	\$	73,080.93
	Shoshone Learning Center	\$	-
	Southside Elementary	\$	47,896.43
	Westside Elementary	\$	47,688.18
Park # 1 Total		\$	316,085.40
Park # 6	Cody High School	\$	139,124.35
	Cody Middle School	\$	96,045.13
	Eastside Elementary	\$	70,240.36
	Glenn Livingston Elementary	\$	57,733.42
	Sunset Elementary	\$	58,543.71
	Valley Elementary	\$	-
	Wapiti Elementary	\$	-
Park # 6 Total		\$	421,686.97
Park #16	Meeteetse School	\$	20,889.71
Park #16 Total		\$	20,889.71
Platte #1	Chugwater Elementary	\$	-
	Chugwater High School	\$	-
	Chugwater Junior High School	\$	-
	Glendo Elementary	\$	-
	Glendo High School	\$	-
	Glendo Junior High School	\$	-
	Libbey Elementary	\$	44,316.09
	West Elementary	\$	44,690.76
	Wheatland High School	\$	62,699.16
	Wheatland Junior High School	\$	42,367.39
Platte #1 Total		\$	194,073.40
Platte #2	Guernsey-Sunrise Elementary	\$	21,135.61
	Guernsey-Sunrise High School	\$	17,256.40
	Guernsey-Sunrise Junior High	\$	-
Platte #2 Total		\$	38,392.01
Sheridan #1	Big Horn Elementary	\$	39,407.91
	Big Horn High School	\$	25,772.60
	Big Horn Middle School	\$	21,628.39

	Slack Elementary	\$	-
	Tongue River Elementary	\$	39,407.91
	Tongue River High School	\$	30,420.05
	Tongue River Middle School	\$	20,284.64
Sheridan #1 Total		\$	176,921.50
Sheridan #2	Coffeen Elementary	\$	43,204.47
	Ft. Mackenzie	\$	-
	Highland Park Elementary	\$	58,017.43
	Meadowlark Elementary	\$	55,960.08
	Sagebrush Elementary	\$	75,710.69
	Sheridan High School	\$	173,617.32
	Sheridan Junior High School	\$	134,532.49
	Story Elementary	\$	-
	The Wright Place	\$	-
	Woodland Park Elementary	\$	40,324.17
Sheridan #2 Total		\$	581,366.66
Sheridan #3	Arvada Elementary	\$	-
	Arvada-Clearmont High School	\$	-
	Arvada-Clearmont Junior High	\$	-
	Clearmont Elementary	\$	-
Sheridan #3 Total		\$	-
Sublette #1	Bondurant Elementary	\$	-
	Pinedale Elementary	\$	76,353.86
	Pinedale High School	\$	47,683.91
	Pinedale Middle School	\$	42,867.83
Sublette #1 Total		\$	166,905.60
Sublette #9	Big Piney Elementary	\$	48,368.67
	Big Piney High School	\$	37,045.67
	Big Piney Middle School	\$	23,925.22
	La Barge Elementary	\$	16,929.03
Sublette #9 Total		\$	126,268.58
Sweetwater #1	Desert Elementary	\$	11,325.79
	Desert Middle School	\$	-
	Desert View Elementary	\$	72,404.16
	Farson-Eden Elementary	\$	13,752.74
	Farson-Eden High School	\$	9,581.34
	Farson-Eden Middle School	\$	-
	Independence High School	\$	-
	Northpark Elementary	\$	61,482.86
	Overland Elementary	\$	64,770.84
	Rock Springs East Junior High	\$	115,052.33
	Rock Springs High School	\$	202,292.47
	Walnut Elementary	\$	70,988.43
	Westridge Elementary	\$	85,954.65
	White Mountain Elementary	\$	129,437.60
Sweetwater #1 Total		\$	837,043.23
Sweetwater #2	Expedition Academy	\$	-
	Granger Elementary	\$	-
	Green River High School	\$	142,453.25
	Jackson Elementary	\$	74,552.32
	Lincoln Middle School	\$	78,557.18

	McKinnon Elementary	\$	-
	Monroe Intermediate School	\$	71,587.90
	Thoman Ranch Elementary	\$	-
	Truman Elementary	\$	66,833.00
	Washington Elementary	\$	57,082.29
Sweetwater #2 Total		\$	491,065.94
Teton #1	Alta Elementary	\$	12,726.41
	Colter Elementary	\$	84,434.83
	Jackson Elementary	\$	91,776.99
	Jackson Hole High School	\$	147,083.06
	Jackson Hole Middle School	\$	114,104.15
	Kelly Elementary	\$	-
	Moran Elementary	\$	-
	Summit High School	\$	-
	Wilson Elementary	\$	54,644.26
Teton #1 Total		\$	504,769.70
Uinta #1	Aspen Elementary	\$	63,142.99
	Clark Elementary	\$	41,639.36
	Davis Middle School	\$	64,478.13
	Evanston High School	\$	151,103.88
	Evanston Middle School	\$	59,887.92
	Horizon Alternative School	\$	-
	North Evanston Elementary	\$	71,832.40
	Uinta Meadows Elementary	\$	85,414.38
Uinta #1 Total		\$	537,499.06
Uinta #4	Ft. Bridger Elementary	\$	31,776.54
	Mountain View Elementary	\$	30,083.76
	Mountain View High School	\$	39,597.19
	Mountain View Middle School	\$	27,954.33
Uinta #4 Total		\$	129,411.82
Uinta #6	Lyman High School	\$	37,312.28
	Lyman Middle School	\$	40,727.83
	Urie Elementary	\$	47,236.03
Uinta #6 Total		\$	125,276.15
Washakie #1	East Side Elementary	\$	44,269.74
	South Side Elementary	\$	25,578.49
	West Side Elementary	\$	45,060.28
	Worland High School	\$	83,841.47
	Worland Middle School	\$	55,344.40
Washakie #1 Total		\$	254,094.39
Washakie #2	Ten Sleep Elementary	\$	-
	Ten Sleep High School	\$	-
	Ten Sleep Middle School	\$	-
Washakie #2 Total		\$	-
Weston #1	Kitty Moats Elementary	\$	-
	Newcastle Elementary 3-5	\$	31,223.02
	Newcastle Elementary K-2	\$	32,563.88
	Newcastle High School	\$	50,438.44
	Newcastle Middle School	\$	34,293.32
Weston #1 Total		\$	148,518.66
Weston #7	Upton Elementary	\$	23,671.97

	Upton High School	\$	15,268.13
	Upton Middle School	\$	10,059.52
	Weston #7 Total	\$	48,999.62
	Wyoming Total	\$	16,000,000.00

## **SCHOOL – BASED INSTRUCTIONAL FACILITATORS/ INSTRUCTIONAL COACHES GRANT ANNUAL REPORT**

### **Initial Grant Report – Due April 18, 2007**

#### **General Information:**

On March 10, 2006, the 2006 Wyoming Legislature passed HB 139, which created a program to augment amounts within the education resource block grant model available to districts for school-based instructional facilitators and instructional coaches. Funding was made available during a “pilot period.”

School-based instructional facilitators or instructional coaches (sometimes called mentors, site coaches, curriculum specialists, and/or lead teachers) would coordinate the instructional program but most importantly would provide the critical ongoing instructional coaching and mentoring necessary for teachers to improve their instructional practice. (For further information regarding this grant, please see HB 139 <http://legisweb.state.wy.us/2006/Enroll/HB0139.pdf>).

Grant amounts for the 2006-2007 school year were based upon school level attendance and configuration reports for school year 2005-2006. These grant funds had to be tracked by the WDE and any funds not spent as part of the approved School-Based Instructional Facilitators/Instructional Coaches grant need to be refunded to the WDE (unless an amendment aligned with the requirements for the School-Based Instructional Facilitators/Instructional Coaches grant has been approved by WDE). These grant funds are based on school configurations and the amount of money allocated to a school must have been spent for that school. Districts may have added dollars from other funding sources.

**\*\*\* IMPORTANT \*\*\***

**This report is to include the expected expenditures for 2006-2007, which includes projected expenditures and the amounts not spent—that will be returned to WDE.**

For questions regarding this grant report, contact Dr. Joy Mockelmann, Standards, Assessment, & Accountability Unit, Wyoming Department of Education, Laramie Office, 2020 Grant Avenue, Suite 500, Laramie, WY 82070; jmocke@educ.state.wy.us; 307-777-8505.

District Name \_\_\_\_\_ Total amount available to schools in your district: \_\_\_\_\_

Timeline: **April 18, 2007:** **2006-2007 Grant report due at WDE Laramie**

May 1, 2007: WDE will make adjustments to funding amounts for the second round and notify districts as needed that a revised application needs to be submitted to WDE

June 1, 2007: Deadline for districts with initially approved grants to submit their revised application to WDE

August 1, 2007: Final 2006-2007 grant report to WDE

August 15, 2007: WDE Fiscal Unit will distribute approved grant amounts to each approved district

2007-2008

School year: Monitoring of grant programs by district and WD personnel

**By signing below, I assure that the information provided in this report is complete and accurate for my district schools. If unable to submit electronic signatures, please print out this page, have signatures in blue ink and submit a hard copy to Joy Mockelmann, Wyoming Department of Education, 2020 Grand Ave., St. 500, Laramie, WY 82070.**

\_\_\_\_\_  
Superintendent's Printed Name

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Trustee's Printed Name

\_\_\_\_\_  
Board of Trustee's Signature

\_\_\_\_\_  
Date

**List the School-Based Instructional Facilitators/Instructional Coaches grant financial information needed in the chart that follows:**

- I. Please complete the following information for each eligible school that has participated in the district. Please add as many rows as needed for the schools in the district that utilized the funds from this grant or attach a separate page.  
*District forms will be accepted.*

**2006-2007 Expenditures**

School Name	Total amount of funding:	Number of Instructional Facilitators/Coaches– FTEs	Total amount spent on FTEs	Total amount (if any) spent on training materials and evaluation materials	Total amount Spent by District and Other Sources for I F expenses	Total Amount to be returned to WDE

**Do you plan to participate in the Wyoming Instructional Facilitator Grant in 2007-2008?**  
 Yes \_\_\_\_\_ No \_\_\_\_\_

**The funds from the Instructional Facilitator Grant may cover Instructional costs only.**

**2007-2008 Expenditures**

School Name	Total amount of funding:	Number of Instructional Facilitators/Coaches- FTEs	Total amount spent on FTEs

- II. Description of criteria for hiring Instructional Facilitators/Coaches at each school.
- III. Description of supervision and oversight of school instructional facilitators/coaches.
- IV. Description of how Instructional Facilitators/Coaches received training for the knowledge and skills needed to be effective in the new instructional facilitator/coach roles
- V. Recommendations for future Instructional Facilitators/Coaches funding: Include a brief summary of justifications for continued funding for the Instructional Facilitator program in Wyoming from your school/district perspective.
- VI. Recommendations for Instructional Facilitators/Coaches program improvement: Include a short narrative of suggestions for improving, and needs of, the Wyoming Instructional Facilitator program as set forth in HB 139.

**PART II – To be completed by Instructional Facilitator**

Description of instructional facilitator/coaching strategies that were used by each school/district. *Please include a copy of the documentation you have used to verify the strategies used by Instructional Facilitators. Include your name and school.*

- VII.** Description of projected impact of instructional facilitators/coaches on teacher instruction and ultimately on student performance for each school. (This description must tie into the school's professional development plan and improving teacher practices. This description must also tie into the school's "school improvement" plan and improving student academic performance.) *Describe a typical activity by Instructional Facilitators where the work with a teacher led to higher levels of student success.*
- VIII.** Description of how baseline performance measures were obtained for teachers and students. (example: self-surveys for teachers and pre- and post- tests for students, PAWS scores, etc.) *Please emphasize a selection of the best description of the current status of the Instructional Facilitator, not the goal. This information will be considered base line for future reports.*
- IX.** Description of evaluation to determine effectiveness of the instructional facilitators/coaches strategies used in the schools. (The evaluation regarding changes in teacher practices may be quantifiable and/or descriptive; evaluation regarding changes in student academic achievement must be quantifiable.) *Anecdotal evidence is valuable. The plan is to establish a video library of your best practices to be shared. Volunteers for setting up the website are needed. Please indicate your willingness to participate in this endeavor.*