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**MEMORANDUM No. 2014-21**

**TO:** District Superintendents  
WISE Coordinators

**FROM:** Sean McInerney, Supervisor  
Standards & Accountability Division

**DATE:** February 18, 2014

**SUBJECT:** Verification - WDE949 Grade Nine Credits Earned

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## **VERIFICATION OF THE WDE949 GRADE NINE CREDITS EARNED IS AVAILABLE ONLINE**

*Student level files prepared to calculate Readiness sub-indicator*

In accordance with the Wyoming Accountability in Education Act W.S. 21-2-204 (c)(vi), the Wyoming Department of Education (WDE) has prepared a student level file that will be used to calculate the Readiness sub-indicator for grade nine credits earned. A school's score for grade nine credits will be the percentage of full academic year students that earned one fourth of the credits required to earn a diploma at their designated high school. The confidential student level data report includes credits earned and credits required for high school graduation.

To view the WDE949 Grade Nine Credits Earned data report, log into Fusion at <http://fusion.edu.wyoming.gov>. Click on the blue Data Reporting link at the top of the page. On the left side of the following page click on the Accountability Confidential link. The report is called Grade Nine Credits Earned. Users must be assigned either the Superintendent or WISE Coordinator role in order to see the links to the report. If you are unable to see the identified links, contact your district Fusion Administrator and have the appropriate role assigned to your user account. If you do not know who your district Fusion Administrator is, click the Find Fusion Administrator link located at the top of the page.

A video with instructions to retrieve and reset a Fusion password is available by [clicking here](#).

Districts will have until February 28, 2014 to verify the accuracy of the credits earned and credits required for graduation in the student level data file. A Verification Letter for Superintendents is available by clicking on the following link: <https://portals.edu.wyoming.gov/confirm/view/wde949>.

When accessing this link, use your Fusion login credentials.

The table below represents School Pairs for Grade 9 Credits for the 2012-13 school year for schools that do not serve students through 12th grade.

<b>Accountability School</b>		<b>Grade 9 Credits Earned</b>		
<b>District</b>	<b>School#</b>	<b>School</b>	<b>School #</b>	<b>School</b>
Albany 1	0101055	Laramie High	0101050	Laramie Junior High
			0101030	UW Laboratory School
			0101001	Snowy Range Academy
Campbell 1	0301055	Cambell County High	0301050	Twin Spruce Junior High
			0301051	Sage Valley Junior High

*For more information or questions pertaining to the student level reports or accountability measures, contact Sean McInerney at [sean.mcinerney@wyo.gov](mailto:sean.mcinerney@wyo.gov) or 307-777-8752.*

SM:dr