



Wyoming Department of Education

Richard Crandall, Director

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TO: School District Superintendents
Curriculum Coordinators
High School Principals
High School Counselors

FROM: Bradley Barker, Hathaway Consultant
Standards & Accountability Division

DATE: November 25, 2013

SUBJECT: 2014-2015 Hathaway Success Curriculum Course Verification

Action Required: Time Sensitive

Wyoming legislation Enrolled Act No. 125 states that each school district will submit and the Wyoming Department of Education will verify a list of courses provided in the district which satisfy the success curriculum requirements specified. Please see § 21-16-1307(f)(i):

"[The department shall by rule and regulation]: Provide for each school district to submit, and the department to verify, a list of courses provided in the district which satisfy the success curriculum requirements specified in this section. The rules shall include a process to authorize and verify functional equivalents of courses specified in this section. The verification process shall be completed in sufficient time for students registering for the subsequent school year to be apprised of the courses which meet the success curriculum requirements."

Detailed instructions for the 2014-15 Hathaway Success Curriculum (HSC) will accompany each district's HSC form, which will be emailed directly to each district on or before December 6, 2013.

Important: Beginning this year, Career and Technical Education (CTE) and Fine Arts (FA) courses should be added to the HSC. Additional tabs will be added to each district's HSC form, and districts will be required to list the CTE and FA courses being offered for Hathaway credit. The CTE and FA courses offered for Hathaway credit are solely at the discretion of the school district. Please see [Memorandum 2013-027](#) for a review of the new HSC requirements for 2016 graduates and beyond.



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Below is the timeline for the 2014-15 HSC course verification process:

Who?	When?	What?
WDE	December 6, 2013	Email electronic HSC course verification documents and the Statement of Assurance form to district offices.
School District	January 15, 2014	HSC course verification deadline for school districts. Return completed electronic HSC course verification document to Bradley Barker (bradley.barker@wyo.gov)
WDE	January 15-February 7, 2014	Complete final update for 2013-14 school year. NOTE – If there are issues with a school district's Hathaway Success Curriculum, a WDE Content Specialist will contact the person listed on the course verification form to clarify any issues.
WDE	Week of February 10, 2014	Send out final updated 2014-15 course verification form to school districts.

Please remember the HSC form is a living document; therefore, any changes needed for the current school year (2013-14) are also allowed as needed.

The WDE understands you may need additional guidance as you go through this process. If you need any assistance updating your HSC forms, please contact Bradley Barker at 307.777.6226 or bradley.barker@wyo.gov.

BB:dr