

# Summit Agenda Planning Guide (Working Draft)

## INTRODUCTION

Since the dropout prevention initiative was officially launched at a press conference in April of 2008 America's Promise Alliance has provided technical assistance in support of over 25 state and city dropout prevention summits. The Summit Support Team has worked closely with dozens of summit planners to help them prepare engaging events and direct effective action planning. This guide is intended to share America's Promise Alliance staff knowledge of effective practices and provide local summit planners with a turn-key reference for agenda construction. This guide will be updated as new practices are presented. The information presented in this guide is generalized and local knowledge and approaches will need to be adapted to make your summit most effective.

Guide Content Includes:

Page 2	Keys To Summit Success: The essential elements for success are presented
Pages 3-4	Template for Early Planning Discussion: Topics and examples for early agenda planning are provided
Pages 5-8	Sample Summit Agenda: With notes included
Pages 9-15	Sample Agendas from Other Summits Colorado (two-day agenda) Michigan (one-day agenda) Detroit (one-day agenda)
Page 16	Organizing the Planning Volunteer Team: Sample recruitment form from Los Angeles

If you have any questions or comments about summit planning please contact the America's Promise Summit Support Team via e-mail at [info@americaspromise.org](mailto:info@americaspromise.org).

As always we appreciate your partnership in helping to make sure all young people graduate high school ready for college, work and life.

## KEYS TO SUMMIT SUCCESS

- 1. Position the most influential and respected leaders to be the conveners.**
  - Ensure that the biggest headliners are engaged so media and other people of influence will want to be there (typically the mayor or governor); secure him/her first and then much of the rest will fall into place.
- 2. Make sure that summit is not a “preach to the choir” meeting - new people and sectors that traditionally have not been engaged in the issue should be included.**
  - There must be cross-sector participation including: political leadership, education leadership, corporate leadership and nonprofit leadership at the highest levels.
- 3. Craft a big vision with a compelling theme. Ideally the summit messaging should be grounded in an audacious, but informed goal.**
  - Encourage participants to feel part of a national movement to improve the graduation rate and make more young people ready for college (Use the messaging provided by APA and show the APA video at the beginning of the summit to help set this tone).
  - Frame high school graduation and college readiness as a national crisis, but let participants know that there are clear solutions to the problem.
  - Present best and evidence-based practices and draw upon national experts whenever possible. Highlight national best practices found in Grad Nation.
- 4. Leverage data to make case for action...Get deep in the best local data to make the group uncomfortable with the status quo and specify the economic costs of this crisis to the community**
  - Present independent data sources and disaggregated progress over time for graduation rates and college completion rates.
  - Call out special populations like youth-in-care to help prioritize where urgent action is most needed.
  - Be informative, but not overwhelming---Use audience participation techniques to make the data presentations interactive.
  - Create data one-pagers so that participants have at-a-glance reference sheets. (See [www.all4ed.org](http://www.all4ed.org) for compelling education and economic impact data at the state level.)
- 5. Youth voice and leadership in the planning of the summit, visible speaking roles, and follow-up activities.**
  - Ensure that there is a youth panel or youth voice shared so that young people have a chance to tell their stories, reveal their treasures and underscore the loss that they collectively represent to the community when they drop out.
  - Give youth ample opportunity to discuss what works in engaging them and keeps them on track.
  - Use a skilled facilitator to host the youth session and ask the young people participating to write a paragraph about themselves around the themes mentioned above to distribute to the audience.
- 6. Generate momentum....Empower/Enlist a vehicle for follow up and public tracking of progress against stated goals.**
  - Begin and end with a clear call to action. Let participants know what they need to do next and what will be happening in the coming months that will make the summit a movement and not just a meeting.
  - Identify and announce an existing structure for follow-through and action planning (i.e. P-16 Council, Mayor's Commission, etc.).

**TEMPLATE FOR EARLY PLANNING DISCUSSION**

<p><b>Summit Purpose</b></p>	<p><b>Galvanize state and local action toward the goal of young people ready for and successful in college, work and life.</b></p> <ul style="list-style-type: none"> <li>• <b>Increase public awareness of the dropout and college-readiness crisis,</b></li> <li>• <b>Secure commitment for integrated collaboration between the corporate, nonprofit, public and education sectors,</b></li> <li>• <b>Engage schools and provide exposure to strengthen and support their efforts to help disadvantaged youth,</b></li> <li>• <b>Identify and inspire local leaders to get involved in community-school initiatives, and</b></li> <li>• <b>Mobilize leaders around the America’s Promise Alliance three National Action Strategies designed to increase health care coverage, integrate school and community services for at-risk children, and engage every middle-school-aged youth in service learning and career exploration.</b></li> </ul>
<p><b>Summit Theme</b></p>	<p><b>Prevention, Retention and Recovery: All Students Ready for College, Work and Life</b></p> <p><i>Graduate “State/City Name”</i></p> <p><b>Fulfilling the Promise</b></p>
<p><b>Summit Organizing Team</b></p>	<p><b>State Superintendent</b>  <b>Asst Superintendent</b>  <b>Director of Alternative Education</b>  <b>State Regents for Higher Education</b>  <b>Community College President</b>  <b>Governor’s Office Representative</b>  <b>State Legislator</b>  <b>State Farm representative</b>  <b>AT&amp;T representative</b>  <b>State Business Chamber/Round Table</b>  <b>State Association of Cities (mayors)</b>  <b>State Juvenile Justice Agencies/Judges</b>  <b>Nonprofit Partners like United Way, Boys and Girls Clubs, Junior Achievement, Communities In Schools</b>  <b>Parent Teacher Association</b>  <b>Teacher Education Association</b></p>

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	<p><b>Foundation leaders/Education Funds</b>  <b>Faith leaders</b>  <b>Elected officials (State legislators, etc.)</b></p>
<b>Invitation List</b>	<p><b>Broken out by sector and invite sent from Governor/Mayor or high-ranking leaders</b></p>
<b>Call to Action</b>	<p><b>Commitment to what works: 80% Graduation Rate by 2015 (as measured by NGA recommended formula)</b></p>
<b>Plenary Speakers</b>	<p><b>Seek someone compelling with evidence-based practices to share. Refer to APA Speakers Guide--Who is local lead for outreach and securing?</b></p>
<b>Staff/Partner support for summit logistics</b>	<p><b>Facilitators trained by United Way</b>  <b>State Farm will staff the registration desk</b>  <b>ROTC students will help with guiding participants and signage; will stuff bags for participants to get at registration</b></p>
<b>Youth Panel</b>	<p><b>Communities In Schools, Principal and Department of Juvenile Justice will develop appropriate questions and ensure 4-5 diverse panel members are comfortable speaking</b></p>
<b>Location</b>	<p><b>Appropriate location is secured, central location, cost-effective, room enough for plenary and breakout sessions (hotel, schools, community college, mega-church, public building, etc.)</b></p>
<b>Food/Refreshments</b>	<p><b>Box lunch, coffee, snacks, etc.</b></p>
<b>Facilitators</b>	<p><b>Prepare for success by properly orienting the breakout facilitators on the outcomes each breakout session will achieve and the process for organizing their group. A separate time keeper and scribe should be designated to support the facilitator. The facilitator should be a high-level leader.</b></p>

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### SAMPLE SUMMIT AGENDA (with planning notes)

<b>Registration &amp; Continental Breakfast</b>	
7:30 – 8:30	<p>Set up registration 1.5 hours before the summit starts so that participants can check in, network, begin eating and get settled.</p> <p>Distribute APA summit collateral materials and handouts at the registration table</p> <p>Insure free pedestrian traffic flow from the registration table to the main room where summit activities will take place.</p> <p>During all sessions have plenty of time for question and answer segments and use microphones so that everyone can hear and participate. Test the A/V in the room to ensure everything works.</p>
<b>Welcome &amp; APA Video</b>	
8:30 – 8:45	<p>The welcome should come from a trusted state/community representative like a mayor or superintendent. They should describe the purpose, focus and outcomes of the summit as well as emphasize next steps/results so that people will know what to expect when they leave for the day.</p>
8:45 – 8:55	<p>Then the facilitator can introduce themselves and their role before reviewing the agenda. The Facilitator should also recognize sponsors.</p>
8:55 – 9:00	<p>Introduce the APA video to help set the tone for the day's events (talking points to introduce the video are available on the Summit Workspace website: <a href="http://www.login.icohere.com/summits">http://www.login.icohere.com/summits</a>)</p> <p>Once the video ends, the Facilitator will introduce the morning plenary</p>
<b>Morning Plenary</b>	
Plenary 9:00 – 9:45	<p>Experience has shown us that engaging in too many back-to-back individual presentations saps energy levels. Use panel discussions to have cross-sector representatives talk about how the graduation rate impacts their sector and what they recommend as solutions.</p> <p>Your opening plenary should engage the audience and keep participants enthusiastic. We recommend a cross sector panel to present the following:</p> <ol style="list-style-type: none"> <li>1. A state/city representative to present data regarding the dropout crisis (Summit participants can answer data questions to measure what they “believe” to be the facts against what’s really true in states and communities. Data presented should include the following points state/city or regional graduation and dropout rates over the last three to five years, ethnic and gender comparisons, economic impact.)</li> </ol>

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	<ol style="list-style-type: none"> <li>2. A representative from city/state government should present the current legislative environment regarding education</li> <li>3. An education expert to present current and best practices</li> <li>4. A high-level business representative to present why business leaders should care about dropout rates and supporting students since it has a direct effect on the labor force in their local community.</li> </ol>
9:45– 10:00	Question & Answer
<i>Break</i> 10:00-10:15	Encourage dialogue and discussions during the break and work to make the pedestrian flow such that people don't clog the doors
<b>Mid-Morning Keynote</b>	
10:15 – 11:00	This person should be either the mayor, governor, leading business executive or national leader to describe why all sectors should be engaged in helping students graduate from high school ready for college. Ideally they would issue a call to action that can be discussed during the break-out sessions.
11:15 – 11:30	Question & Answer
11:30-11:45	**Facilitator to begin the transition to lunch and get the youth panel ready **
<b>Youth Panel Luncheon</b>	
11:45 – 12:30	A facilitated panel discussion with 4-5 compelling young people describing the academic and environmental challenges/opportunities they face in graduating high school ready for college, work and life.
12:30 – 12:45	Question & Answer
<i>Break</i> 12:45 – 1:00	Break
<b>Proposed Afternoon Breakout Sessions</b>	
<p>Provide cross-sector groups opportunities for breakout planning. Prepare for success by properly orienting the breakout facilitators on the outcomes each breakout session will achieve and the process for organizing their group. A separate time keeper and scribe should be designated to support the facilitator. The facilitator should be a high-level leader. For example a state legislator who is a member of the state education committee facilitate could lead the breakout discussion around education policy.</p> <p>Breakout sessions should be facilitated discussions. We propose that you highlight the following topics: (a) Transforming Schools, (b) Supporting Students, (c) Developing Effective Policies and (d) Employing Data Systems. In an effort to help facilitators prepare guiding questions, we also recommend the 'Action Tool' found on page 87 in <a href="#">Grad Nation</a> , APA's reference guide designed to help communities tackle the dropout crisis.</p>	

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<p>1:00 – 2:30</p>	<p><i>A. Transforming Schools</i> – This could be a discussion about getting K-12 curriculum aligned with higher education and workforce standards; increasing coursework rigor and relevance; etc. More information about transforming schools can be found on page 44 of <a href="#">Grad Nation</a> .</p> <p><i>B. Supporting Students</i> – This could be a discussion about the Five Promises young people need to succeed. An example for discussion could be that the school district target schools with the greatest need and ensure that specific school - and community- supports are in place for all students, especially during the critical "transitional years" from middle to high school (adult mentors, career coaches, after school activities, etc). More information about supporting students can be found on page 49 of <a href="#">Grad Nation</a></p> <p><i>C. Developing Effective Policies</i> - States and communities can work together to develop policies that enable increased graduation rates like increasing the required graduation age from 16 to 18, require service learning as a component to graduation, etc. More information about developing effective policies can be found on page 67 of <a href="#">Grad Nation</a></p> <p><i>D. Employing Data Systems</i> – Schools and communities can create "early warning indicator systems" so that students can be tracked and/or targeted for additional supports. More information regarding data and tracking systems can be found on page 61 of <a href="#">Grad Nation</a></p>
<p>2:30-2:45</p>	<p>Facilitators, and/or appointed note takers will write up important group discussion points to be reported out later in the day and/or will be provided to the summit convener immediately following the event for use in the action plan due 60 days post-summit.</p>
<p><i>Break</i></p>	<p>Break</p>
<p><b>2:45 – 3:00</b></p>	
<p><b>Afternoon Plenary</b></p>	
<p>3:00 – 3:30</p>	<p>What's Working? Education, higher-ed, philanthropic, non-profit and/or faith based representatives can discuss effective programs they've initiated to help curb the dropout crisis</p>
<p>3:30 – 3:45</p>	<p>Question &amp; Answer</p>
<p><b>Breakout Session Reports</b></p>	
<p>3:45 – 4:15</p>	<p>Each facilitator to provide their group's feedback</p> <ul style="list-style-type: none"> <li>• Report out after the breakouts at a plenary session. High-level reporting out always seems to pull the group back together and gives the conveners a chance to discuss with the entire group next steps in terms of organization and action.</li> </ul>

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<b>Afternoon Keynote</b>	
4:15 – 4:40	Compelling and engaging speaker will inspire and motivate the state/community to support and educate youth to become leaders in their communities and to help prepare them for college, work and life.
<b>Closing Remarks</b>	
4:40- 5:00	Summit Facilitator will: <ul style="list-style-type: none"> <li>• Describe next steps</li> <li>• Announce a time frame where the community can expect to review an action plan based on the input given at the summit</li> <li>• Provide a way for members of the community to provide continual feedback to the summit planning committee</li> <li>• Remind participants to complete their online surveys</li> </ul>
<b>Summit Adjourned</b>	



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## SAMPLE AGENDAS FROM OTHER SUMMITS

### Colorado Summit (Two-day agenda)

12:00 – 12:45 p.m.

Registration

1:00 – 1:45 p.m.

#### Opening Plenary Session

- *Dr. Mike Paskewicz*, Superintendent, Adams 12 Schools
- *Ms. Julie Enger*, Principal, Mountain Range High School
- *Dr. Janet Lopez*, Deputy Director of the Governor's P-20 Council
- *Commissioner Dwight Jones*, Colorado Department Education
- *Governor Bill Ritter, Jr.*

1:45 – 2:30 p.m.

#### State and National Context for Summit

- **State Data on Dropouts** – *Dr. Ken Turner*  
Colorado Department of Education
- **State Legislative Strategies** – *Ms. Sunny Deye*  
National Conference of State Legislatures
- **National Policies related to Educational Systems and Dropout** –  
*Ms. Jennifer Dounay*  
Education Commission of the States

2:30 – 2:45 p.m.

#### Transition to Breakout Sessions

2:45 – 4:00 p.m.

#### Option A: Agency and Nonprofit Responses to Dropout Prevention

**Moderator** – Carlos Valverde, National Conference of State Legislatures.

**Panelists:** Mark Messenbaugh and Tina Martinez, Boys and Girls Club; Bill Aragon, Manual Aragon, Vincent Trujillo, Pedro Garcia, Colorado Uplift; Richard Garcia, Colorado Statewide Parent Coalition

#### Session 1-

#### Day 1 - Breakout Sessions

Note: These sessions will be repeated so that attendees may attend two different sessions.

#### Option B: School-Based Strategies to Dropout Recovery

**Moderator** – Karen Middleton, State Board of Education

**Panelists:** Therese Brown, Westminster Community College; Steven Kahla, AIMS (Greeley); Susan Cardasis, Denver West Career Academy; Tim Holt, Fountain-Ft. Carson School District

#### Option C: Strategic Approaches to Dropout Intervention

**Moderator** – Steve Dobo, Colorado Youth for a Change

**Panelists:** Happy Haynes, Denver Public Schools; Andy Mendelsberg, East High School; Christine Miller, Goodwill Industries; Dr. Kristin Waters, Bruce Randolph School; Antonio Esquibel, Abraham Lincoln High School

#### Option D: City/County/Regional Initiatives

**Moderator** – Ken Seeley, Colorado Foundation for Families & Children

**Panelists:** Terry Martinez-McGraw, City of Pueblo; Honorable Dennis Maes, City of Pueblo; Kevin West, Adams 12 Schools; Don Quick, Adams County District Attorney; Clarissa Woodworth, San Luis Valley

#### Option E: Engaging the Business Community

**Moderator** – Robin Wise, Junior Achievement Rocky Mountain Inc.

**Panelists:** Alan Miller, State Farm Insurance Companies; André Pettigrew,

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Office of Economic Development, City & County of Denver; Tom Clark, Metro Denver Network & Denver Metro Chamber of Commerce; Ron Tilton, FirstBank of Denver

4:00 – 4:15 p.m.

## Transition to Breakout Sessions – Session 2

4:15 – 5:30 p.m.

### Session Two

#### Session 2:

Repeat of Session One so that participants can attend more than one session.

#### Day 1—Breakout Sessions

5:30 p.m.

### Break – transfer to Radisson North Graystone Hotel

83 East 120th Avenue, Thornton, CO 80233

1. Start out going SOUTH on HURON ST toward W 124TH AVE.
2. Turn LEFT onto W 120TH AVE / CO-128 E.
3. Make a U-TURN at COMMUNITY CENTER DR onto E 120TH AVE / CO-128 W.

End at: 83 East 120th Avenue  
Thornton, CO 80233

6:30 p.m.

### Plenary Dinner and Keynote Address

Featuring the National Dropout Prevention Center

- **Richard Wells**, Vice President, State and Community Summits, America's Promise Alliance
- **Dr. Terry Cash**, Assistant Director, National Dropout Prevention Center (NDPC)

END of DAY 1

## DAY 2 – December 6, 2007

8:15 a.m.

### Arrival at Mountain Range High School for Day 2

8:30 – 9:30 a.m.

### Plenary Talk

Gender and Ethnic Differences in Dropping Out  
Dr. Ernest Chavez, Colorado State University

9:30 – 9:45 a.m.

### Transition to Breakout Sessions

9:45 – 11:00 a.m.

### Option A: Developing Strategies to Support Culturally and Linguistically Diverse Learners

Moderator – Dr. Barbara Medina, ELA Director

Panelists: Mike Gallegos, GJ Mesa Schools; Jorge Garcia, Boulder Valley Schools; Lydia Guzman, Adams County District #14; Joe Hermocillo, SC BOCES

### Session 3

#### Day 2 - Breakout Sessions

### Option B: Supporting Adolescent Parents

Moderator – Donna Campanella, Florence Crittenton School

Panelists: Joy Hanson, Florence Crittenton School; Lauren Heyl, Colorado Childcare Assistance Program; Maegan Singleton, Florence Crittenton School; Jessica Ervin, Natalie Chairez, students

### Option C: Making a difference with African-American Learners

Moderator – Kevin Patterson, City and County of Denver

Panelists: Linda Williams, African-American Leadership Institute; Patricia Houston, Especially Me; Dr. Oscar Joseph III, Community College of

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Denver; Angela Davis-Robertson, Montbello High School; Reverend Leon Kelly, Open Doors Youth Gang Alternatives

## **Option D: Dropout Recovery in the Prison System**

**Moderator** – Ross Kimbrel, Colorado Department of Corrections

**Panelists:** Dr. Tony Romero, Colorado Department of Corrections; Andrew Burrows, Youthful Offender System; John Chapdelaine, Sterling Correctional Facility; Mike Moon, Colorado Department of Corrections

## **Option E: Addressing Dropout from a Rural Perspective**

**Moderator** – Floyd Beard, East Central BOCES

**Panelists:** Paula Stephenson, Colorado Rural Caucus; Carlyn Yokum, Holly School District; David Gray, Huerfano County (Walsenburg) School District

**11:00 – 11:15 a.m.**

## **Transition to Regional Meetings or Lunch**

**11:15 a.m. – 12:30 p.m.**

## **Lunch/Regional Team Meetings**

Group A: Lunch 1      Room: Rodeo & Roundup

Group B: Regional Team Meetings

Rooms: Wrangler: Southern – Eastern

Stampede: Mtn.-Northern

Corral: Denver-Metro Suburbs

**12:30 – 1:45 p.m.**

## **Lunch/Regional Team Meetings**

Group B: Lunch 2      Room: Rodeo & Roundup

Group A: Regional Team Meetings

Rooms:      Wrangler: Denver Group 1

Stampede: Denver Group 2

**1:45 p.m.**

## **Transition to Auditorium**

**1:55 – 2:55 p.m.**

## **Development of State Strategy**

Facilitator: Bill Fulton, Director, Civic Canopy

**3:00 – 4:15 p.m.**

## **Conversation with Policy Makers**

Facilitator: Bill Fulton, Director, Civic Canopy

- Lieutenant Governor Barbara O'Brien
- Representative Cheri Jahn, HD 24
- Senator Mike Kopp, Member, State Education Committee  
Ms. Pam Suckla, Chairman, State Board of Education
- Dr. Ken Turner, Deputy Commissioner of Education
- Senator Sue Windels, Chair, Senate Education Committee

**4:15 – 4:30 p.m.**

## **Closing Remarks**

- Lieutenant Governor Barbara O'Brien

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## MICHIGAN SUMMIT (with notes)

### Dropout Prevention Leadership Summit Planning

October 20, 2008

9:00 a.m. – 5:00 p.m.

8:00 a.m. Pre-Conference Briefing: Panel Reflection of Community and Youth Input from Statewide Forums (MEA, Michigan's Children, MAISA, MCSA)

### **We Are All In This Together: Communities Sharing The Vision of High School Graduation For All Students**

Full Day Facilitator: Kyle Caldwell, Michigan Nonprofit Association

9:00 a.m. **Welcome and Setting the Agenda**

Gov. Jennifer Granholm  
Charles Hiteshew, COO America's Promise  
America's Promise Video

9:15 a.m. **Youth Panel – Setting the Stage/Why Are We Here**

Facilitator: Karen Pittman, Forum for Youth Investment  
Alternative Facilitator: Jack Kresnak, Michigan's Children

9:45 a.m. Setting the Stage – Why We All Should Care, **The Community Imperative**

Introductions: Jim Sandy, MBLEE  
Ms. Chris Cressy, Vice President, State Farm  
Mr. Larry Meyer, Retired, Michigan Retailers Association

10:15 a.m. Setting the Stage – Why We All Should Care, **What We Know To Be True**

Introduction: Yazeed Moore, C.S. Mott Foundation  
Dr. Andrew Sum, Director of the Center for Labor Market Studies, Northeastern University, Boston. This session will focus on Dr. Sum's recent research illustrating the social, educational and economic costs of failing to graduate young people in Michigan and eight Michigan communities.

10:45 a.m. **Reflection Round Tables**

MACAE, MASCD and MSDC will facilitate a Reflection Round Table;  
What People Can Take Away from the Previous Sessions for Planning

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- 11:15 a.m.     **Interagency Directors/Children’s Cabinet**  
 Facilitator:  
 DOE Director, Mike Flanagan  
 DLEG Director, Keith Cooley  
 DHS Director, Ishmael Ahmed  
 DCH Director, Janet Olszewski  
 DOC Director, Pat Caruso  
 Bridge the Participants to Call to Action; Convey a Sense of Urgency
- 12:00 noon     **Break**
- 12:30 p.m.     **Lunch**  
 During Lunch, a Video Stream will be used with clips from the MEA Hearings focusing on youth thoughts, reflections, hopes, fears
- 1:00 p.m.     Setting the Framework – **What We Can Do; “the Art of the Possible”**  
 Karen Pittman, Forum for Youth Investment (confirmed)  
 This session will address the why we need to do it NOW, and that we can do this, it has been done around the country.
- 1:30 p.m.     **Moving Forward – Sharing the Vision**  
 Introduction of the Session: Becky Rocho, Calhoun ISD (confirmed)  
 These are skill-building sessions, intended to help community groups build the dynamic and baseline skill for the kind of community plans that are necessary. A subcommittee of the Agenda committee is working to flesh out this section.  
 A.     Building Relationships; Engaging the Community  
 B.     Conversations about State and Local Data – what do we know and what more do we need to know?  
 C.     Asset Mapping – Asset Inventory, Gap Analysis, Program/Service
- Prioritization  
 The format for these sessions will be to provide some new learning and then small group activity that is prompted and facilitated; each session will introduce a topic and provide group work in 30 minutes; then a new topic will be introduced and process repeated.
- 3:00 p.m.     **Moving Forward – Commitments For Change**  
 Reporting Out – Sampling of the Work  
 Facilitation: Karen Pittman, Dan Mulhern (First Spouse)
- 3:30 p.m.     **Pulling It All Together: Next Steps**  
 Promise of Michigan’s Children  
 Shared Youth Vision Partnership
- 4:00 p.m.     **Adjournment**

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## DETROIT SUMMIT

### The One D Detroit Dropout Prevention Summit And Retreat

Sponsored by America's Promise, the Skillman Foundation and United Way for Southeastern Michigan

#### Lawrence Technological University

**Day 1: The Summit**  
**Thursday April 24, 2008**

8:30 **Registration and Breakfast**

9:00 **Welcome and Introduction**

Lewis N. Walker, President  
Lawrence Technological University

High School Graduation Rates and Costs:  
An In-depth look at local and national trends

Moderator: Shirley Stancato, President and CEO  
New Detroit

Panelists: Charles Hiteshew, Chief Operations Officer  
America's Promise

Sharif Shakrani, Co-director  
Michigan State University Education Policy Center

Joanna Fox, Senior Policy and Program Developer  
Center for Social Organization of Schools at Johns Hopkins University

10:00 **The School Turnaround Framework:**  
Lessons learn from high achieving, high poverty, high schools.

Moderator: Michael Brennan, President and CEO  
United Way for Southeastern Michigan

Panelists: Megan O'Keefe, Project Director of School Turnaround Strategies  
Mass Insight

Alan Anderson, Director of the Office of School Turnarounds  
Chicago Public Schools

Irving Hamer  
Miami-Dade Public Schools

11:00 **Break**

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11:15      **Governor Jennifer Granholm**

Introduction: Carol Goss, President and CEO  
The Skillman Foundation

12:00      **Lunch**

1:15      **Local Leadership: Plans and Expectations for Meeting the School  
Turnaround Challenge**

Moderator: Reginald Turner, Board Member  
State of Michigan Board of Education

Panelists: Dr. Connie Calloway, Superintendent  
Detroit Public Schools

David Hecker, President  
AFT Michigan

2:15      **Break**

2:30      **Turnaround Experts Roundtable: Lessons and Models of School  
Turnaround Partners**

Moderator: Leslie Murphy, In-coming Chair, Detroit Regional Chamber

Panelists: Adalberto Andino, Vice President, Institute for Student Achievement

Deborah Howard, EdWorks

Jim Connell, CEO, First Things First

4:00      **Reception**

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## ORGANIZING THE PLANNING/VOLUNTEER TEAM

### Los Angeles America's Promise Dropout Prevention Summit Commitment Form

**My Contact Information:**

Name	
Agency	
Phone Number	(   )
Fax Number	(   )
Email Address	
Address	

- I would like to help plan the summit by being on the planning committee.
- I can help the day of the summit:
  - Registration Table
  - Facilitator
  - Technical Support
  - Set up
  - Clean up
- My staff is available to help \_\_\_\_ number of people (please fill out contact information below)
- My organization/agency is able to:
  - Contribute financially
  - Provide the facility to hold the event
  - Reproduce materials
  - Provide food/refreshments
- Other \_\_\_\_\_
- I am unable to contribute resources or assist with the planning, but I want to attend the summit as a participant.

**Please provide contact information for any one else that you feel should be included in the planning process.**

**Contact Information:**

Name	
Agency	
Phone Number	(   )
Fax Number	(   )
Email Address	
Address	