Wyoming Department of Education

Division of School Support

Hathaway Building, 2nd Floor

2300 Capitol Avenue

Cheyenne, WY 82002-0050

307-777-6270

**Cooling Temperature Log**

**Instructions:** Record temperatures every hour during the cooling cycle. Record corrective actions, if applicable. In no foods are cooled on any working day, indicate “No Foods Cooled” in the Food Item column. The foodservice manager will verify that the staff is cooling food properly by visually monitoring foodservice employees during the shift and reviewing, initialing, and dating this log daily.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date | Food Item | Time/Temp | Time/Temp | Time/Temp | Time/Temp | Time/Temp | Time/Temp | Corrective  Action | Initials | Verified By/Date |
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